



MEASURE X OVERSIGHT COMMITTEE

AGENDA

DATE: Wednesday, April 30, 2025
TIME: 6:00 PM
PLACE: COUNCIL CHAMBER - 525 Henrietta Street, Martinez, CA 94553; and via Zoom

INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

REMOTE PARTICIPATION

This meeting will be conducted in-person in the City Hall Council Chamber and shall be aired in real time via Zoom. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. To attend the meeting via Zoom, you must be logged into a registered Zoom account. Click "Join Meeting" and enter the following details:

1. **Link:** <https://cityofmartinez-org.zoom.us/j/96765274448?pwd=GASuxasTtXw3zsQ42KYY0NAWvWdynd.1>
2. **Webinar ID:** 967 6527 4448
3. **Passcode:** 913583

PUBLIC COMMENTS

Public comments can be made in person at the meeting or submitted in writing. Written comments must be received by 12pm the day of the meeting. For information on how to submit written comments, please visit the City's Meetings & Agendas webpage linked above.

ADA ACCOMODATIONS

In accordance with the Americans with Disabilities Act and California law, the Council Chamber is wheelchair accessible and disabled parking is available at City Hall. If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

AGENDA CONTINUED TO PAGE 2

CALL TO ORDER - *Pledge of Allegiance*

ROLL CALL - *Chair & City Treasurer Carolyn Robinson, Committee Members Paul Borenstein, Marshal Kleven, Robin Eckert, Joseph Evans, James Fleisher, and Susan Gustofson.*

REGULAR ITEMS

1. Receive update, hold discussion, provide input to staff, and accept the Measure X Citizens' Oversight Committee Annual Report for FY 2023-24 and forward to the next available City Council meeting.
[Staff Report - Measure X Oversight Committee FY 2024](#)

PUBLIC COMMENT - *Agenda Items Only*

ADJOURNMENT

On April 24, 2025, a true and correct copy of this agenda was posted on the City Hall Kiosk, located at 525 Henrietta Street, Martinez, CA 94553, and on the City website at www.cityofmartinez.org.

/s/ Eve Kearney, Executive Assistant



STAFF REPORT

Measure X Citizens' Oversight Committee

Date: April 30, 2025

To: Measure X Citizens' Oversight Committee

From: Michael Chandler, City Manager

Prepared By: Lauren Sugayan, Assistant City Manager
Andrew White, Chief of Police
Joe Enke, Public Works Director
June Du, Finance Director

Subject: Measure X – Citizens' Oversight Committee Annual Report

Recommendation

Receive update, hold discussion, provide input to staff, and accept the Measure X Citizens' Oversight Committee Annual Report for FY 2023-24 and forward to the next available City Council meeting.

Background

On November 6, 2018, almost seventy-three percent (73%) of Martinez voters approved Measure X to increase the transaction and use sales tax by an additional one-half (0.50%) percent for 15 years to fund general City services consistent with community priorities.

As part of the Measure X ballot initiative, the City Council approved a "Community-Identified Spending Priorities Plan" on July 23, 2018. The spending priorities were based on the results of an independent survey that indicated support for a local general sales tax measure to address quality of life and essential services. Within the core areas of Public Safety, City Infrastructure, and Parks, Open Space and Recreation, these key priorities were identified:

- maintaining 911 response times
- recruiting and retaining experienced police officers
- preventing and investigating violent crimes
- addressing homelessness
- providing resources for school safety
- maintaining storm drains and pollution prevention
- maintaining parks and open space
- maintaining Martinez's Senior Center and programs
- maintaining youth and recreation programs

On February 20, 2019, the Measure X Oversight Committee Bylaws were adopted by the City Council via Resolution No. 18-19. The Oversight Committee's role is limited to the following specific duties, as detailed in Section 3.1 of the Bylaws:

- a) *Review semi-annual revenue and expenditure reports produced by the City and other relevant reports and information regarding the Transactions and Use Tax; and*
- b) *Provide to the City Council an annual report on whether revenues were expended efficiently and effectively and recommendations, if any, of ways to ensure that future revenues are expended efficiently and effectively.*

Additionally, Section 3.1 of the Bylaws also specifies the following areas in which the Committee will not have purview:

- c) *In order to preserve the integrity and independence of the oversight process, Committee members shall not play a role in contracting or project management for projects funded through revenue from Measure X.*
- d) *The Committee is not charged with decision-making on spending priorities, schedules, project details, or financing plans.*

The Bylaws further specify the Oversight Committee is to be comprised of no more than seven (7) members, one of which is the City Treasurer, with six (6) at-large members, three of which will serve three (3) year terms, and three who will serve four (4) year terms.

Discussion

Fiscal Review Process

Each fiscal year, the City is required to have a financial audit conducted by an independent certified public accountancy firm. The CPA firm of Maze and Associates is the City's independent external auditor. The City's Fiscal Year 2023-24 audit was completed in March 2025 in conformity with generally accepted accounting principles (GAAP). The auditors' opinion was that the financial statements fairly represent the financial position of the City as of June 30, 2024. On March 19, 2025, the audit was received and accepted by the City Council.

Baseline Reporting Methodology

At its February 20, 2020 meeting, the Oversight Committee held a robust discussion regarding the spending priorities and how they should present information within the annual report (starting with Fiscal Year 2018-19) to demonstrate that the funds were spent "efficiently and effectively" consistent with community priorities as stated in the Bylaws. The Oversight Committee acknowledged the challenges of making a somewhat subjective determination of what constitutes "efficiently and effectively" and wanted staff to focus on more quantifiable measures.

A consensus reached among the Committee was to compare "baseline" expenses and staffing levels within given community priority categories (Public Safety, City Infrastructure, Parks and Open Space, and Recreation and Senior Center) from Fiscal Year 2017-18, as the most recent audited year which did not receive any revenue from Measure X, with subsequent budgets that did receive Measure X revenue, starting with

Fiscal Year 2018-19 (which began receiving Measure X proceeds during the 4th quarter). The Oversight Committee felt these comparisons would help illustrate how the additional funds received from the measure contributed to support community priorities. At its meeting of October 27, 2022, the Oversight Committee recommended presenting more years of Measure X information within the annual report (still keeping the “baseline” pre-Measure X year of Fiscal Year 2017-18) to provide trend detail and demonstrate that the funds were spent “efficiently and effectively” consistent with community priorities as stated in the Bylaws. The Oversight Committee also asked for the outcomes section of future annual reports to more closely align with the fiscal year period in question. All of these requests are reflected within this annual report. Finally, the Oversight Committee discussed the need for continued awareness of the 15-year sunset clause of the Measure (March 31, 2024).

Financial and Staffing Summaries

Consistent with the methodology created by the Oversight Committee in 2020 and updated to subsequent request for additional years of information in 2022, the charts below and on the following page compare the audited expenditures from “baseline” Fiscal 2017-18 to the three most recently completed fiscal years (2021-22, 2022-23, and 2023-24) within core areas of the City’s operations closely aligned with the Measure X Community Identified Spending Priorities:

Community Priority	Operating Categories	FY 2017-18 pre-Measure X	FY 2021-22 post- Measure X	FY 2022-23 post- Measure X
Public Safety	Patrol	7,024,489	8,938,826	8,982,384
Public Safety	Investigative Services	1,399,821	1,426,873	1,075,831
Public Safety	Administration & Emergency Services	1,271,815	1,923,419	2,112,682
Public Safety	Support Services	1,153,678	2,070,054	2,214,444
Infrastructure	Maintenance/ Public Facilities	933,507	1,129,814	1,307,122
Parks and Open Space	Parks and Grounds & Open Space	1,656,104	2,206,830	2,606,175
Recreation	Recreation	877,629	1,305,255	1,252,967
Recreation	Senior Center	427,263	411,528	458,264
NPDES	Administration & Municipal Maintenance	460,722	407,442	566,847
Totals		\$15,205,028	\$19,820,042	\$20,576,716

Community Priority	Operating Categories	FY 2017-18 pre-Measure X	FY 2023-24 post-Measure X	Change FY 2018 to FY 2024
Public Safety	Patrol	7,024,489	9,792,316	2,767,827
Public Safety	Investigative Services	1,399,821	989,351	(410,470)
Public Safety	Administration & Emergency Services	1,271,815	2,171,123	899,308
Public Safety	Support Services	1,153,678	2,486,059	1,332,381
Infrastructure	Maintenance/ Public Facilities	933,507	1,408,917	475,410
Parks and Open Space	Parks and Grounds & Open Space	1,656,104	2,901,970	1,245,866
Recreation	Recreation	877,629	1,612,387	734,758
Recreation	Senior Center	427,263	496,977	69,714
NPDES	Administration & Municipal Maintenance	460,722	584,119	123,397
Totals		\$15,205,028	\$22,443,219	\$7,238,191

The tables below show audited Measure X revenue received in FY 2018-19, FY 2019-20, FY 2020-21, FY 2021-22, FY 2022-23, FY2023-24, and Measure X revenue received in FY 2024-25 to date:

Fiscal Year	FY 2018-19 Measure X*	FY 2019-20 Measure X	FY 2020-21 Measure X	FY 2021-22 Measure X
Revenue	\$827,121	\$3,941,196	\$4,307,084	\$4,578,638

Fiscal Year	FY 2022-23 Measure X	FY 2023-24 Measure X	FY 2024-25 Measure X**
Revenue	\$4,701,846	\$4,591,158	\$2,648,702

*Note: only one quarter of Measure X revenue was received in FY 2018-19

**Note: unaudited payments to date, made in arrears

The tables on the following page show staffing levels within given community priority categories (Public Safety, City Infrastructure, and Parks, Open Space, and Recreation) from December 31, 2017 (pre-Measure X) to December 31, 2024 (post-Measure X):

Community Priority Category	12/31/17 Pre-Measure X Staffing Vacancies	12/31/19 Post-Measure X Staffing Vacancies	12/31/20 Post-Measure X Staffing Vacancies	12/31/21 Post-Measure X Staffing Vacancies
Public Safety - Officers	5	2	3*	6
Public Safety – Dispatchers	5	2	3	0
Parks and Open Space Maintenance	1	0	0	1**
Recreation	0	0	0	2
Senior Center	0	0	0	1

Community Priority Category	12/31/17 Pre-Measure X Staffing Vacancies	12/31/22 Post - Measure X Staffing Vacancies	12/31/23 Post-Measure X Staffing Vacancies	12/31/24 Post-Measure X Staffing Vacancies
Public Safety - Officers	5	8	7	0
Public Safety – Dispatchers	5	1	0	0
Parks and Open Space Maintenance	1	1**	0	0
Recreation	0	2	1	1
Senior Center	0	0	0	0

**Included two positions frozen during this time due to COVID-19 related cutbacks*

***New Park Caretaker II position designated for Rankin Aquatic Center assistance*

Outcomes

The Committee expressed an interest in being able to show improved outcomes related to quality-of-life initiatives whenever possible, and as previously mentioned, to more closely align with the fiscal year period in question. During the FY 2022-23 Oversight Committee meeting held on June 12, 2024, the Subcommittee specifically asked that future annual reports emphasize information on 9-1-1 response times, crime statistics, and homelessness, which are now reflected. The following list represents some examples of how the City has been able to support the Community Identified Spending Priorities during Fiscal Year 2023-24:

Public Safety:

- **9-1-1 Response Times:** Priority 1 (9-1-1) response time average reduced from 5:31 to 5:18 and Priority 2 response time average increased from 10:11 to 10:29.

Response Times	FY 2017-18 Pre-Measure X	FY 2021-22 Post - Measure X	FY 2022-23 Post-Measure X	FY 2023-24 Post-Measure X
Priority 1 (911)	5:19 (1103)	5:38 (367)	5:31 (275)	5:18 (247)
Priority 2	11:29 (732)	10:43 (7197)	10:11 (6914)	10:29 (6167)

- **Retention and Recruitment:** This area remained the most significant challenge facing the department.
 - The following is a summary of sworn staffing changes in FY 2024:
 - 9 full-time separations (2 retirements)
 - 9 full-time new hires (5 police officers, 2 dispatchers, 1 police assistant, 1 executive assistant)
 - As of June 30, 2024, the following positions were vacant in the department (*note: the staffing table on preceding page is as of December 31, 2024*):
 - 1 lieutenant
 - 1 sergeant
 - 6 police officers
 - 2 dispatchers
 - Re-classified a police assistant to a police dispatcher to improve service delivery and better distribute workload amongst existing positions.
 - Promoted a lieutenant to captain.
- **Preventing and Investigating Violent Crimes:**
 - Temporarily filled a vacancy with a retired annuitant commander who led a comprehensive overhaul of the Investigations Bureau, modernizing case management processes, procedures, and workflows to improve efficiency, consistency, and accountability.
 - Appointed a full-time supervisor in the Investigations Bureau and filled two full-time detective positions.
- **Addressing Homelessness:** CORE increased to a full-time team for FY 24 using ARPA and General Fund contributions; also used contract security to maintain safety at Friday showers, and continued collaboration with stakeholders regarding homelessness.
- **Providing Resources for School Safety:** Staffing permitting, maintained increased/directed patrols and problem-solving efforts, particularly related to traffic enforcement. Conducted motorcycle traffic patrols and purchased a new motorcycle, which was delivered in FY 25.

- Hosted the first ever wildfire evacuation exercise that incorporated community members, department staff, the fire department, local businesses and the Community Emergency Response Team (CERT).

Parks and Open Space:

- Continued implementation of labor contract with Local 324 (July 1, 2022 through June 30, 2027) with annual Cost of Living Adjustments and a one-time bonus to help with recruitment and retention of qualified maintenance personnel tasked with protecting and maintaining City infrastructure, including City parks and open space areas. Maintained full staffing in the division.
- Completed expanded wildfire mitigation efforts in numerous open space areas (which included hiring arborists and utilizing contract assistance for chippers and other equipment needed to support County Fire Hand Crews). The City mows and discs several areas to till and invert the vegetation to control fire risks by establishing fire breaks. Total City costs for this work in FY 2023-24 were approximately \$125,000.
- Began construction of Pine Meadow Park Project C5048 at the Traditions Subdivision. Total project budget is \$3,453,240 with \$1,974,153 funded by ARPA and \$440,928 funded from General Fund.

Recreation

- Booked 443 picnic rentals, and all ballfields and soccer fields for daily rentals.
- Hosted successful Martinez Sturgeon season at Waterfront Park Field 3 and partnered with the Martinez Bocce Federation to support their annual league from between April and October.
- Completed the first full year of implementing a new maintenance services contract for Rankin Aquatic Center. The contract provided for routine maintenance seven days a week, ensuring more consistent upkeep of the pool and its equipment. In addition, the contract included provisions for emergency call-out response, enabling rapid action in the event of urgent maintenance needs.
- Successfully organized and hosted summer camps for 542 youth from July 1, 2023, through June 30, 2024.
- Organized and led several impactful community events, including notable ones like the Youth Baseball Parade, Waterfront Egg Hunt, Arbor Day, Memorial Day, 4th of July Fireworks, Pumpkin Dunkin, Veterans Day, and Holiday Frolic.
- Provided planning and operational support to numerous major citywide events, including 4th of July Parade, Shakespeare in the Park, Art in the Park, Beaver Festival, Earth Day Celebration, and the Chamber of Commerce's King of the County BBQ Challenge and Martini Gala.
- Provided \$16,000 in cultural event grants to the organizers of Lunar New Year, Juneteenth, Pride Fest, and others, to bring new and inclusive events to the City.

Senior Center:

- Partnered with Meals on Wheels to launch the *Young at Heart* balance and stretching program, addressing senior mobility needs with an average weekly participation of 25 individuals.
- Expanded free critical support services to 95 seniors monthly, now including a dedicated Care Manager alongside Peer Counseling, Insurance Counseling, Wills Clinics, and Dementia Caregiver Support all provided from countywide organizations.
- In collaboration with Contra Costa Health Services, sustained year-round access to free, nutritious meals for seniors aged 60+ through two initiatives:
 - Weekday Meals: Provided 3,894 meals to 186 unduplicated clients, ensuring daily dietary support for fixed-income seniors.
 - Loaves and Fishes Weekend Meals: Distributed 4,100 hot meals via drive-through service, eliminating mobility barriers and guaranteeing weekend food security.
- Fitness & Creative Arts Programming: The Senior Center offered 118 classes—including Jazzercise, Line Dancing, Yoga, Beading, Watercolor Painting, and Ukulele Jam—to 3,195 participants in Martinez.
- Inclusive Recreation Programming: Our department facilitated three inclusive dances (232 participants) and three game nights (14 participants) for adults with disabilities aged 18+, fostering social engagement and community belonging.
- Provided a Healthy Heart Community Resource Fair that engaged 115 seniors with 32 county-wide vendors, offering direct access to critical health and social services.

Marina:

- Completed environmental permitting work (NEPA) needed to satisfy federal grant approval and proceed to final design and bid approval for Fishing Pier Renovation Project. This project utilizes \$2.547 federal earmark authorized in FY 2023 as part of the Omnibus Appropriations Bill and is nearing completion.
- Completed the Waterfront Marina Trust Lands Use Plan (funded through General Fund Reserves) and adopted by the City Council on March 6, 2024 and State Lands Commission on June 7, 2024.
- Allocated the following funding from General Fund reserves for Marina activities:
 - \$250,000 for the Seawall Replacement and Breakwater Repair CIP Project
 - \$59,500 for repairs to the entrance to Dock B in the Marina
 - \$50,000 as supplemental funding for management of the Marina

NPDES/Stormwater Pollution and Prevention:

- On May 1, 2024, the contract award for the Hidden Valley Sports Court Project included a \$55,000 transfer from NPDES attributed to Measure X for green infrastructure. Additionally, \$21,764 was allocated for trash capture device maintenance and \$30,000 budgeted for stream gauge and monitoring equipment on Alhambra Creek at Ward Street to monitor creek flows.

Next Steps

Accept and move the report to the next available City Council meeting.