



# **USER FEE SCHEDULE**

*Last Revised: February 18, 2026 (City Council Resolution No. 26-008)*

**Effective February 19, 2026**

# CITY OF MARTINEZ USER FEE SCHEDULE

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## GENERAL ADMINISTRATIVE SERVICES

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Administrative Review Fee	\$250/hr.	\$270/hr.	\$275/hr.
Administrative Review Deposit (replenish/refund as needed)	\$10,000 - \$20,000	\$10,000 - \$20,000	\$10,000 - \$20,000
Appeals to City Council	50% of original application fee	50% of original application fee	50% of original application fee
Appeals to Planning Commission	50% of original application fee	50% of original application fee	50% of original application fee
Business License List	\$45	\$45	\$45
Campaign Sign Removals (signs placed in illegal locations)	\$45/sign	\$45/sign	\$45/sign
Copies of Fair Political Practices Commission Forms	\$0.10/page	\$0.10/page	\$0.10/page
Copies (excepting FPPC forms)	No charge for first 10 pages; then \$5 minimum + \$0.25/page	No charge for first 10 pages; then \$5 minimum + \$0.25/page	No charge for first 10 pages; then \$5 minimum + \$0.25/page
Credit Card Transaction Surcharge –All Transactions (excluding Parking Meter Fee Transactions)	3% of transaction	3% of all transactions	3% of all transactions
Fee Schedule	\$5	\$5	\$5
Municipal Code Books	\$150; \$50 for annual update	\$150; \$50 for annual update	\$150; \$50 for annual update
Notice of Intent Processing	\$200	\$200	\$200
Public Hearing Continuance	\$120/request	\$120/request	\$120/request
Recreation Administration Fee (per class and pool party reservation)	\$1	\$1	\$1
Research	\$25/hr.	\$25/hr.	\$25/hr.
Returned Check Processing Charge	\$25	\$25	\$25
Refund Check Processing Charge	\$10	\$10	\$10
Refund Check Processing Charge – Senior Center	\$2	\$2	\$2

## BUILDING FEE SCHEDULE VALUATION-BASED FEES

SERVICE	FEES EFFECTIVE 7/1/2024		FEES SCHEDULE 7/1/25 (A) & 7/1/26 (B)	
	GENERAL BUILDING PERMIT FEES VALUATION THRESHOLD	BASE FEE	INCREMENT PER \$1,000	BASE FEE
\$1 - 1,500	\$108.00		\$114.00 (A) & \$117.00 (B)	
\$1,501 - 2,000	\$137.00		\$145.00 (A) & \$148.00 (B)	
\$2,001 - 25,000	\$208.00	\$42.27	\$220.00 (A) & \$224.00 (B)	\$44.76 (A) & \$45.61 (B)
\$25,001 - 50,000	\$1,179.00	\$30.50	\$1,249.00 (A) & \$1,272.00 (B)	\$32.30 (A) & \$32.91 (B)
\$50,001 - 100,000	\$1,944.00	\$21.23	\$2,059.00 (A) & \$2,098.00 (B)	\$22.48 (A) & \$22.91 (B)
\$100,001 - 500,000	\$3,000.00	\$16.92	\$3,177.00 (A) & \$3,237.00 (B)	\$17.92 (A) & \$18.26 (B)
\$500,001 - 1,000,000	\$9,766.00	\$14.33	\$10,342.00 (A) & \$10,538.00 (B)	\$15.18 (A) & \$15.46 (B)
\$1,000,001 or greater	\$16,936.00	\$9.49	\$17,935.00 (A) & \$18,274.00 (B)	\$10.05 (A) & \$10.24 (B)
<b>GENERAL BUILDING – PLAN REVIEW</b>	38% of Building Permit Fee		38% of Building Permit Fee	
<b>PLAN CHECK – ENERGY CALCS (TITLE 24)</b>	Additional 25% of Plan Review Fee		Additional 25% of Plan Review Fee	

*Fees listed in table above do not include discounts referenced in notes below.*

1. Furnace or fireplace conversions from wood-burning to gas, and any associated plumbing, will be given a 50% discount on the listed Building Permit fees in effect. (per Resolution No. 036-08)
2. Conversions of appliances from gas to electric, and any associated plumbing, will be given a 50% discount on the listed Building Permit fees in effect.
3. Electric Vehicle Charging Station Installations (commercial or residential), will be given a 50% discount on the listed Building Permit fees in effect.
4. Effective July 1, 2025, a \$65 Technology Fee will be charged for each permit or project application.
5. Effective July 1, 2026, a \$75 Technology Fee will be charged for each permit or project application.

## BUILDING FEE SCHEDULE

### CALIFORNIA BUILDING STANDARDS COMMISSION FEE

*Fees effective January 1, 2009 (Resolution No. 101-08)*

<b>Building Permit Project Valuation</b>	<b>Fee</b>
\$1 - \$25,000	\$1
\$25,001 - \$50,000	\$2
\$50,001 - \$75,000	\$3
\$75,001 - \$100,000	\$4
Every \$25,000 or fraction thereof above \$100,000	Add \$1

**Note:** This State-mandated fee resulted from the passage of Senate Bill 1473, effective January 1, 2009. The fee applies only to Building Permits (not electrical, plumbing, or HVAC) and creates the Building Standards Administration Special Revolving Fund, which will be used for the State's Green Building programs. The City remits the fee quarterly to the California Building Standards Commission and retains 10% of the fees collected for administrative costs as allowed by SB 1473.

## BUILDING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
<b>NEW CONSTRUCTION PERMIT FEES</b>			
General Building - All Permits (includes Inspection) - Annual Hours	See valuation table	See valuation table	See valuation table
General Building - Plan Review - Annual Hours	See valuation table	See valuation table	See valuation table
Plan Check - Energy Calcs (Title 24)	See valuation table	See valuation table	See valuation table
Additional Plan Review (hourly)	\$225/hr.	\$238/hr.	\$243/hr.
Revisions to Building Permits	\$180/hr.	\$190/hr.	\$195/hr.
City Administration of Consultant Projects (per project)	\$254	\$269	\$274
<b>MISCELLANEOUS ITEMS PERMIT FEES</b>			
SF Re-Roof - Overlay (each)	\$258	\$273	\$278
SF Re-Roof - Tear Off & Re-sheet (each)	\$415	\$439	\$448
SF Re-Roof - Metal / Special (each)	\$336	\$356	\$363
Comm/Ind/Multi Re-roof - < 2,500 s.f. (each)	\$258	\$273	\$278
Comm/Ind/Multi Re-roof -2,501 s.f. + (ea add'l 2,500 s.f)	\$119	\$126	\$128
Comm/Ind/Multi Re-roof - Replace Sheeting (per 100 s.f.)	\$40	\$42	\$43
Satellite Dish (per unit)	\$258	\$273	\$278
Demolition (each)	\$257	\$272	\$277
PCB Ordinance Inspection Fee (hourly)	\$172/hr.	\$182/hr	\$186/hr
Signs (each)	\$257	\$272	\$277
Pool = or <800 s.f. (each)	\$1,435	\$1,520	\$1,548
Pool >801 s.f. (ea add'l 100 s.f.)	\$164	\$174	\$177
Listed Factory Build Spa (each)	\$435	\$461	\$469
Sign Redemption (Code Enforcement)	\$345	\$365	\$372
Carport (each parking space)	\$651	\$689	\$702
Deck (each)	\$257	\$272	\$277
Fence/Freestanding Wall (non-masonry), (7-10 ft high, up to 100 lf)	\$491	\$520	\$530
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$127	\$134	\$137
Fence/Freestanding Wall (non-masonry), (> 10 ft high, up to 100 lf)	\$629	\$666	\$679
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$127	\$134	\$137
Fence or Freestanding Wall (masonry, standard design), (7-10 ft high, up to 100 lf)	\$503	\$533	\$543
Fence or Freestanding Wall (masonry, standard design), (ea add'l 100 lf)	\$127	\$134	\$137

## BUILDING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Fence or Freestanding Wall (masonry, special design), (6-10 ft high, up to 100 lf)	\$612	\$648	\$660
Fence or Freestanding Wall (masonry, special design), (ea add'l 100 lf)	\$127	\$134	\$137
Fireplace (masonry), each	\$491	\$520	\$530
Fireplace (pre-fabricated, metal), each	\$334	\$354	\$360
Patio Cover, (wood frame), up to 300 sf	\$391	\$414	\$422
Patio Cover, (metal frame), up to 300 sf	\$391	\$414	\$422
Patio Cover, (other frame), up to 300 sf	\$431	\$456	\$465
Patio Cover, (ea add'l 300 sf)	\$79	\$84	\$85
Enclosed Patio Cover, (wood frame), up to 300 sf	\$587	\$622	\$633
Enclosed Patio Cover, (metal frame), up to 300 sf	\$667	\$706	\$720
Enclosed Patio Cover, (other frame), up to 300 sf	\$667	\$706	\$720
Enclosed Patio Cover, (ea add'l 300 sf)	\$79	\$84	\$85
Pile Foundation, (cast in place concrete), (up to 10)	\$607	\$643	\$655
Pile Foundation, (cast in place concrete), (ea add'l 10 piles)	\$216	\$229	\$233
Retaining Wall (standard), (up to 50 lf)	\$334	\$354	\$360
Retaining Wall (standard), (each add'l 50 lf)	\$79	\$84	\$85
Retaining Wall (special design) (3-10 ft high, up to 50 lf)	\$529	\$560	\$571
Retaining Wall (special design) (ea add'l 50 lf)	\$158	\$167	\$170
Retaining Wall (special design) (>10 ft high, up to 50 lf)	\$665	\$704	\$718
Retaining Wall (special design) (ea add'l 50 lf)	\$159	\$168	\$172
Gravity / Crib Wall, 0-10' high (up to 50 lf)	\$334	\$354	\$360
Gravity / Crib Wall (ea add'l 50 lf)	\$77	\$82	\$83
Gravity / Crib Wall, (>10 ft high, up to 50 lf)	\$529	\$560	\$571
Gravity / Crib Wall (ea add'l 50 lf)	\$77	\$82	\$83
Stucco Applications (up to 400 sf)	\$334	\$354	\$360
Stucco Applications (ea add'l 400 sf)	\$40	\$42	\$43
Pre-work or site inspection (hourly)	\$167	\$177	\$180
After-hours Inspection (min 2 hrs.)	\$342	\$362	\$369
Construction Inspection (hourly)	\$172/hr.	\$182/hr.	\$186/hr.
Construction Re-Inspection (hourly)	\$172/hr.	\$182/hr.	\$186/hr.
Accessory Dwelling Unit Prototype Plan Fee		\$238/hr.	\$243/hr.

Certificate of Health and Safety Compliance (Dwelling Unit Amnesty)		\$780; Additional \$120 fee for additional inspections beyond initial and final inspection; Additional \$200 for re-review if major modifications to the plans are required	\$780; Additional \$120 fee for additional inspections beyond initial and final inspection; Additional \$200 for re-review if major modifications to the plans are required
Visitable and Universal Design Dwelling Exception		\$238/hr.	\$243/hr.
Any Building-related service for which no fee is specifically indicated (hourly, min 2 hrs.)	\$180/hr.	\$190/hr.	\$195/hr.

## BUILDING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
<b>MECHANICAL PERMIT FEES</b>			
Stand Alone Mechanical Plan Check (hourly rate)	\$174/hr.	\$184/hr.	\$188/hr.
A/C (Residential) - each	\$258	\$273	\$278
Furnaces (F.A.U., Floor)	\$259	\$274	\$279
Heater (Wall), (each)	\$238	\$252	\$257
Appliance Vent / Chimney (Only), (each)	\$238	\$252	\$257
Refrigeration Compressor, each	\$238	\$252	\$257
Boiler - up to 2,000k BTU	\$315	\$334	\$340
Boiler - greater than 2,000k BTU	\$356	\$377	\$384
Chiller (each)	\$238	\$252	\$257
Fan Coil Unit (each)	\$238	\$252	\$257
Heat Pump (Package Unit)	\$238	\$252	\$257
Heater (Unit, Radiant, etc.)	\$237	\$251	\$256
Air Handler w/ducts to 10k CFM	\$238	\$252	\$257
Air Handler w/ducts more than 10k CFM	\$287	\$304	\$310
Duct Work only (each)	\$155	\$164	\$167
Evaporative Cooler (each)	\$155	\$164	\$167
Make-up Air System (each)	\$155	\$164	\$167
Moisture Exhaust Duct (Clothes Dryer), (each)	\$155	\$164	\$167
Variable Air Volume Box (Including Duct Work), (each)	\$155	\$164	\$167
Vent Fan (Single Duct), each	\$155	\$164	\$167
Vent System, each	\$155	\$164	\$167
Exhaust Hood and Duct (Residential),(each)	\$160	\$169	\$173
Exhaust Hood - Type I (Commercial Grease Hood), (each)	\$749	\$793	\$808
Exhaust Hood - Type II (Commercial Steam Hood),(each)	\$793	\$840	\$856
Refrigerator Condenser Remote (each)	\$238	\$252	\$257
Walk-in Box / Refrigerator Coil (each)	\$240	\$254	\$259
Other Mechanical Inspections (per hour)	\$174/hr.	\$184/hr.	\$188/hr.
<b>PLUMBING PERMIT FEES</b>			
Stand Alone Plumbing Plan Check (hourly rate)	\$174/hr.	\$184/hr.	\$188/hr.
Fixtures (each)	\$254	\$269	\$274
Gas System (First 5 Outlets)	\$259	\$274	\$279
Gas Outlets (Each Additional)	\$40	\$42	\$43
Building Sewer, each	\$240	\$254	\$259
Grease Trap, each	\$259	\$274	\$279

## BUILDING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Ejector Pump, (each)	\$259	\$274	\$279
Backflow Preventer	\$240	\$254	\$259
Roof Drain - Rainwater System, each	\$547	\$579	\$590
Water Heater (First Heater)	\$159	\$168	\$172
Water Heater (Each Additional Heater)	\$39	\$41	\$42
Water Pipe Repair / Replacement, each	\$178	\$189	\$192
Water Service, each	\$240	\$254	\$259
Drain-Vent Repair / Alterations, each	\$202	\$214	\$218
Solar Water System Fixtures (solar panels, tanks, water treatment equipment), each (50% discount listed)	\$358 (\$179)	\$379 (\$190)	\$386 (193)
Other Plumbing and Gas Inspections per hour; (Greywater System Permit Fee discounted at a flat rate of \$35).	\$175 (\$35)	\$185 (\$35)	\$189 (\$35)
Water System (first 5 outlets)	\$240	\$254	4259
Water System (each add'l outlet)	\$27	\$29	\$29
<b>ELECTRICAL PERMIT FEES</b>			
Stand Alone Electrical Plan Check (hourly rate)	\$175	\$185	\$189
New Multi-Family: Single Phase Service (per 100 amps)	\$240	\$254	\$259
New Multi-Family: Three Phase Service (per 100 amps)	\$282	\$299	\$304
All Other Types of Construction: 15 to 20 amp - First 10 circuits (each)	\$240	\$254	\$259
All Other Types of Construction: 15 to 20 amp - (each add'l 10 circuits)	\$81	\$86	\$87
All Other Types of Construction: 25 to 40 amp circuits - First 10 circuits (each)	\$238	\$252	\$257
All Other Types of Construction: 50 to 175 amp - first 10 circuits	\$280	\$297	\$302
All Other Types of Construction: 200 amp and larger circuits (each)	\$321	\$340	\$346
Power Pole / Temporary Service (each)	\$240	\$254	\$259
Sign Circuit (each)	\$159	\$168	\$172
Swimming Pool/Spa (each)	\$240	\$254	\$259
Solar Photovoltaic (per kW; 50% discount listed)	\$240 (\$120)	\$254 (\$127)	\$259 (\$130)
Other Electrical Inspections (per hour)	\$180/hr.	\$190/hr.	\$195/hr.

**Notes:** Plumbing permits for Solar Water System Fixtures and electrical permits for Solar Photovoltaic are subject to 50% discounts on the fees in effect, except for solar permits required per the California Building Code for new residential construction, and will sunset on June 30, 2027. Cost of solar permits are capped at limits as set forth in Government Code Section 66015. Greywater system “Other Plumbing and Gas” permits will be charged flat rate \$35 and sunset on June 30, 2027. The discounted fees are listed in parentheses above. Records Management fee reinstated at \$2/page effective 7/1/2019. Building permits are not required for fences less than seven feet tall.

## PLANNING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Address Assignment/Change	\$475	\$495	\$505
Annexation	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000
Certificate of Compliance	\$450	\$450	\$450
Changes to previously approved applications	Initial \$2,500 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$500	Initial \$2,500 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$500	Initial \$2,500 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$500
Consultant Services and Peer Review, such as architectural and landscape review, acoustical analysis, geotechnical analysis, historic resources, or other technical studies (see Note #6 below)	Initial deposit based on consultant scope of work + 25% administrative fee	Initial deposit based on consultant scope of work + 25% administrative fee	Initial deposit based on consultant scope of work + 25% administrative fee
Design Review – Color Change to Commercial Buildings		\$0	\$0
Design Review – Administrative	\$675	\$705	\$715
Design Review – Zoning Administrator Review	Initial \$5,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$1,000	Initial \$5,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$1,000	Initial \$5,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$1,000
Design Review-Planning Commission Review	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000
Development Agreement	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000
Environmental Review: California Department of Fish & Wildlife	\$1,377.25 - \$4,051.25; see Note #3 below. Fees per California Department of Fish & Wildlife.	\$1,401.75 - \$4,123.50; see Note #3 below. Fees per California Department of Fish & Wildlife.	\$1,401.75 - \$4,123.50; see Note #3 below. Fees per California Department of Fish & Wildlife.
Environmental Review: California Department of Fish & Wildlife Public Noticing	\$50; see Note #3 below	\$50; see Note #3 below	\$50; see Note #3 below

## PLANNING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Environmental Review and Monitoring: by Consultant	Initial deposit based on consultant scope of work + 25% administrative fee	Initial deposit based on consultant scope of work + 25% administrative fee	Initial deposit based on consultant scope of work + 25% administrative fee
Environmental Review and Monitoring: by Staff	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000
Exception – Minor	-	\$470	\$480
Exception – Major: Zoning Administrator Review	-	\$2,355	\$2,390
Exception – Major: Planning Commission Review	-	\$2,825	\$2,865
Fee Deferral Application	\$225	\$235	\$240
General Plan Amendment	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000
Home Occupation Permit	\$115	\$120	\$120
Housing and Mixed-Use Projects Eligible for Streamlined, Ministerial Approval and Use by Right Approval	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review for conformance with State and local law and objective standards, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review for conformance with State and local law and objective standards, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review for conformance with State and local law and objective standards, to be replenished when less than \$2,000
Lot Line Adjustment	\$1,575	\$1,650	\$1,650
Master Plan Amendment	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000
Notary Fee	\$15	\$15	\$15
Notice of Exemption / Notice of Determination	\$225	\$235	\$240
Noticing and Mailing Costs	\$225 initial deposit, replenished when less than \$50	\$235 initial deposit, replenished when less than \$50	\$240 initial deposit, replenished when less than \$50
Parcel Map Waiver	\$675	\$705	\$715
Parklet Monthly Fee (per parking space)***	-	\$60	\$60
Performance Bond Processing	\$450	\$470	\$480
Planner time over 1 hour	\$225 per hour	\$235 per hour	\$240 per hour

## PLANNING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Planning Entitlement Extension (not including Subdivision Map Extension)	\$225	\$235	\$240
Preliminary Project Review – first submittal (non-single family) with written response	\$2,250	\$2,355	\$2,390
Preliminary Project Review - each subsequent submittal - (non-single family) with written response	\$225/hr.	\$235/hr.	\$240/hr.
Preliminary Project Review - first submittal (single family) with written response	\$1,125	\$1,180	\$1,195
Preliminary Project Review - each subsequent submittal - (single family) with written response	\$225/hr.	\$235/hr.	\$240/hr.
Property Merger	\$675	\$705	\$715
Research (cost per hour)	See Services Not Specified Fee below	See Services Not Specified Fee below	See Services Not Specified Fee below
Right-of-way or easement abandonment	Initial \$2,500 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$500	Initial \$2,500 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$500	Initial \$2,500 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$500
Services Not Specified/Hourly Rate for Planner	See Note #1 below	See Note #1 below	See Note #1 below
Sign Design Review: One Primary Business Sign Less Than 20 Square Feet		\$0	\$0
Sign Design Review: Administrative	\$225	\$235	\$240
Sign Design Review: Zoning Administrator Review	\$675	\$705	\$715
Sign Design Review: Planning Commission Review	\$1,125	\$1,175	\$1,200
Sign Permit, Major: Zoning Administrator Review		\$1,645	\$1,680
Sign Permit, Major: Planning Commission Review		\$2,115	\$2,160
Sign Permit Amendment, Major: Zoning Administrator Review		\$1,175	\$1,200
Sign Permit Amendment, Major: Planning Commission Review		\$1,645	\$1,680
Specific Plan Amendment	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000
Stormwater Quality Control Plan	\$675	\$705	\$715

Subdivision, Minor Review Tentative Map Phase (4 lots or less)	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000
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## PLANNING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Subdivision, Major (Tract) Review Tentative Map Phase (more than 4 lots)	Initial \$15,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$3,000	Initial \$15,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$3,000	Initial \$15,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$3,000
Subdivision Map Extension	Initial \$2,500 chargeable deposit for staff (at rate of \$225/hr.) and legal review to be replenished when less than \$500	Initial \$2,500 chargeable deposit for staff (at rate of \$235/hr.) and legal review to be replenished when less than \$500	Initial \$2,500 chargeable deposit for staff (at rate of \$240/hr.) and legal review to be replenished when less than \$500
Technology Fee (see Note #4 below)	\$55	\$65	\$75
Temporary Use Permit: Major	Not to exceed \$2,500 as chargeable deposit for staff (at rate of \$225/hr.) and legal review	Not to exceed \$2,500 as chargeable deposit for staff (at rate of \$235/hr.) and legal review	Not to exceed \$2,500 as chargeable deposit for staff (at rate of \$235/hr.) and legal review
Temporary Use Permit: Minor	\$450	\$470	\$480
Temporary Use Permit: Renewal	\$225	\$235	\$240
Tree Permit	\$225	\$235	\$240
Tree Removal Mitigation (in-lieu) Payment	\$260 / 15-gallon tree	\$270 / 15-gallon tree	\$275 / 15-gallon tree
Use Permit: Alcohol Sales	Not to exceed \$2,500 as chargeable deposit for staff (at rate of \$225/hr.) and legal review	Not to exceed \$2,500 as chargeable deposit for staff (at rate of \$235/hr.) and legal review	Not to exceed \$2,500 as chargeable deposit for staff (at rate of \$240/hr.) and legal review
Use Permit: Zoning Administrator Review	Initial \$5,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$1,000	Initial \$5,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$1,000	Initial \$5,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$1,000
Use Permit: Planning Commission Review	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000
	\$1,175	-	-
Variance: Zoning Administrator Review	\$2,250	\$2,355	\$2,390
Variance: Planning Commission Review	\$2,700	\$2,825	\$2,865

## PLANNING FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/3/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Wireless Telecommunications Facilities Permit	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000
Zoning Compliance Letter	\$450	\$470	\$480
Zoning Text and/or Map Amendment	Initial \$10,000 chargeable deposit for staff (at rate of \$225/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$235/hr.) and legal review, to be replenished when less than \$2,000	Initial \$10,000 chargeable deposit for staff (at rate of \$240/hr.) and legal review, to be replenished when less than \$2,000

**Notes:**

1. At the discretion of the Community and Economic Development Director, an hourly rate may be charged for any service, including those for which no fee is specifically designated.
2. Fees for consultant services, peer review, or plan check shall be at actual cost-plus 25 percent for administrative oversight charge. Examples include, but are not limited to: environmental review, architectural and landscape review, acoustical analysis, geotechnical analysis, historic resources, or other technical studies.
3. Fee listed above for Environmental Review: California Department of Fish and Wildlife, is effective January 1, 2025, and represents a direct pass through of various State and County fees that includes numerous components such as: Negative Declaration; Mitigated Negative Declaration; Environmental Impact Report; Environmental Document pursuant to a Certified Regulatory Program; and County Clerk Processing Fee. This Fee does not include any City administrative costs and is subject to change upon notice from the State and County. Please note that fees shall be paid based on the rate established by the California Department of Fish and Wildlife at the time the environmental document is filed.
4. The Technology Fee is charged for Planning applications requiring Design Review, General Plan Amendment (Text and/or Map), Lot Line Adjustment, Major Exception, Major Sign Permit, Major Subdivision, Minor Subdivision, Planned Unit Development, Rezoning (Text and/or Map), Use Permit, Variance, Zoning Amendment, Zone Compliance Letter, or Tree Permit services. This fee will only be charged once per project, even if multiple Planning permits are required.
5. Applications processed concurrently do not receive discounted fees.
6. The City will reimburse Applicants up to \$5,000 or 50 percent of the cost for Consultant Services and Peer Review fees, whichever is less, determined by the Community and Economic Development Director or designee. The reimbursement shall occur, upon request, when the Applicant obtains a building permit for an addition or remodel to an existing commercial or residential project, associated with the review. This program is funded by the General Fund and has up to \$20,000 available on a first-come, first-served basis.

\*\*\*Existing/Approved Fee added to Fee Schedule for clarification

## ENGINEERING FEE SCHEDULE

SERVICE	REFUNDABLE SECURITY DEPOSIT	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Major Subdivision Tentative Map phase		\$4,770 + 660/lot	\$5,020 + \$695/lot	\$5,100 + \$705/lot
Minor Subdivision Tentative Map phase		\$4,775	\$5,025	\$5,105
Major Subdivision Improvement Plan Check	\$10,000	\$20,650 + \$1,595/lot	\$21,725 + \$1,680/lot	\$22,075 + \$1,705/lot
Major Subdivision Stormwater Control Plan Review		\$2,120 + \$220/lot	\$2,230 + \$230/lot	\$2,265 + \$235/lot
Minor Subdivision Improvement Plan Check	\$5,000	\$12,710 + \$1,595/lot	\$13,370 + \$1,680/lot	\$13,585 + \$1,705/lot
Minor Subdivision Stormwater Control Plan Review		\$1,275 + \$220/lot	\$1,340 + \$230/lot	\$1,365 + \$235/lot
Single Family New Residence Plan Check (1)	\$2,500	\$8,360	\$8,795	\$8,935
Nonresidential Planning Phase (2)		\$1,595 + \$640/acre	\$1,680 + \$675/acre	\$1,705 + \$685/acre
Nonresidential Plan Check Phase	\$5,000	\$1,595 + \$7,310/acre	\$1,680 + \$7,690/acre	\$1,705 + \$7,815/acre
Nonresidential Site Development Stormwater Control Plan Review		\$235/hr.	\$245/hr.	\$250/hr.
Inspection of Existing Stormwater Control Facilities		\$235/hr., and/or peer review (as one or both may apply); inspected annually	\$245/hr., and/or peer review (as one or both may apply); inspected annually	\$250/hr., and/or peer review (as one or both may apply); inspected annually
Encroachment Permit Plan Review	\$500 (min.)	\$235/hr.	\$245/hr.	\$250/hr.
Encroachment Permit Sidewalk Repair	\$250	\$0	\$0	\$0
Building Permit (Engineering Review) (3)		\$235/hr.	\$245/hr.	\$250/hr.
Overload Permit (State regulated fee)		\$16	\$16	\$16
Lot Line Adjustment	\$2,000 (min.)	\$235/hr.	\$245/hr.	\$250/hr.
Certificate of Compliance	\$2,000 (min.)	\$235/hr.	\$245/hr.	\$250/hr.
Creek Encroachment Permit	\$2,500	\$235/hr.	\$245/hr.	\$250/hr.
Subdivision Map checking		\$3,970 + 800/lot	\$4,175 + 840/lot	\$4,245 + 855/lot
Map Checking – Nonresidential (Major)		\$235/hr.	\$245/hr.	\$250/hr.
New Parcel Charge (County fee for computer mapping)		\$60/lot	\$60/lot	\$60/lot
Out of Agency Water Service (LAFCO application)		\$3,200	\$3,200	\$3,200
Out of Agency Water System Plan Check	\$5,000	10% of Construction Cost	10% of Construction Cost	10% of Construction Cost
Engineering Construction Inspection Support (Major project, hourly)		\$235/hr.	\$245/hr.	\$250/hr.

## ENGINEERING FEE SCHEDULE

SERVICE	REFUNDABLE SECURITY DEPOSIT	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Inspection – (Minor project) Encroachment/Grading/Site Development Permits (hourly)		\$172/hr.	\$181/hr.	\$184/hr.
Inspection (Major project) Encroachment/Grading/Site Development Permits		6% of construction cost if project less than \$100,000; \$6,000 plus 4% of construction cost if project over \$100,000	6% of construction cost if project less than \$100,000; \$6,000 plus 4% of construction cost if project over \$100,000	6% of construction cost if project less than \$100,000; \$6,000 plus 4% of construction cost if project over \$100,000
Technology Fee – Engineering Applications		\$55	\$65	\$75
Parklet Initial Procurement/Installation (Deposit Based)			Initial \$5,000 chargeable deposit for actual labor and material costs	Initial \$5,000 chargeable deposit for actual labor and material costs

**Notes:**

- (1) **Grading**/site development permit, retaining walls, or drainage improvement required.
- (2) Project acreage is developed portion of property including building pad and disturbed area.
- (3) Engineering review of building permit application including plot plans for new house in subdivision with composite plan approved.

**Additional Notes:**

- (a) At the City Engineer’s discretion, an hourly rate may be charged in lieu of sliding scale for any service, including those for which no fee is specifically designated.
- (b) Fees for consultant services, peer review or plan check shall be at actual cost plus 25% for administrative oversight charge.
- (c) Fees are based on two reviews and final submittal check. Additional reviews will be charged an hourly rate.

# IMPACT/MITIGATION FEE SCHEDULE

*Fees effective July 1, 2025*

## MITIGATION DRAINAGE FEES

Drainage Area 5	\$0.25/SF new or additional impervious surface area Per County Ordinance # 82-09 Per County Ordinance #2001-04 Per County Ordinance # 88-86 Per County Ordinance # 2002-36 Per County Ordinance #2002-38 Per County Ordinance # 2002-39 Per City reimbursement agreement
Drainage Area 40A	
Drainage Area 47	
Drainage Area 57	
Drainage Area 72	
Drainage Area 87	
Drainage Area 88	
Muir Road Oversize	

## LAND USE CATEGORIES – STANDARD FEES

IMPACT MITIGATION FEES	SINGLE-FAMILY RESIDENTIAL (PER UNIT)	MULTI-FAMILY RESIDENTIAL (PER UNIT)	RETAIL (PER SQ. FT.)	OFFICE (PER. SQ. FT.)	INDUSTRIAL (PER SQ. FT.)
TRANSPORTATION	\$2,221	\$1,528	\$2.23	\$1.81	\$0.99
PARKS & RECREATION	\$2,509	\$1,834	\$1.09	\$1.41	\$0.61
PARK IN-LIEU	\$5,095	\$3,723	-0-	-0-	-0-
CULTURAL FACILITIES	\$3,373	\$2,466	\$1.13	\$1.44	\$0.64
POLICE FACILITIES	\$411	\$411	\$0.39	\$0.05	\$0.05
CHILDCARE FACILITIES	\$432	\$86	\$0.16	\$0.44	\$0.18
<b>TOTALS:</b>	<b>\$14,041.00</b>	<b>\$10,048.00</b>	<b>\$5.00</b>	<b>\$5.15</b>	<b>\$2.47</b>

**Notes:**

- 1) For applications involving two or more types of services, the lesser fee(s) shall be 50% of the above amounts excepting environmental review.
- 2) Fees above do not include any direct costs incurred by the City Attorney’s Office.
- 3) Standard Fees reflect an increase of 30.14% from March 2004 Base ENR Building Cost Index
- 4) Accessory Dwelling Units (“ADU”) and Junior ADUs (“JADU”) less than 750 square feet are not subject to impact mitigation fees. ADUs that are 750 square feet or larger are subject to impact mitigation fees that are proportional in relation to square footage of the primary dwelling unit.

## COMMUNITY AND RECREATION SERVICES – RANKIN AQUATIC CENTER

*Fees effective February 19, 2026 (Resolution 26-008)*

The City operates a fully ADA accessible 2-pool complex that includes a kiddie pool with playground and spray features, and an 8-lane lap pool with diving well. All pools are heated to an average temperature of 78-82 degrees.

<b>AQUATICS USER FEES</b>			
TYPE	RESIDENT	NON-RESIDENT	NON-PROFIT
Admissions and Passes			
Ages 0-2	N/A	N/A	N/A
Youth Admission (3-17yrs)	\$5	\$5	N/A
<u>Youth Pass</u> <i>10 Punch</i>	\$45	\$55	N/A
<u>Youth Pass</u> <i>20 Punch</i>	\$75	\$85	\$80
Adult Admission (18-54)	\$7	\$7	N/A
<u>Adult Pass</u> <i>10 Punch</i>	\$60	\$70	N/A
<u>Adult Pass</u> <i>20 Punch</i>	\$105	\$115	N/A
Senior Admission (55+)	\$6	\$6	N/A
<u>Senior Pass</u> <i>10 Punch</i>	\$54	\$64	N/A
<u>Senior Pass</u> <i>20 Punch</i>	\$90	\$100	N/A
Swim Lessons			
<u>Swim Lessons</u> <i>Group</i>	\$70	\$76	N/A
<u>Swim Lessons</u> <i>Parent/Tot</i>	\$60	\$70	N/A
<u>Swim Lessons</u> <i>Private</i>	\$120	\$130	N/A
Rentals			
<u>Picnic Shelter Rentals</u> <i>Deposit</i>	\$120	\$120	\$120
<u>Picnic Shelter Rentals</u> <i>Sites 1 – 3 Weekday</i>	\$180	\$200	\$190
<u>Picnic Shelter Rentals</u> <i>Sites 1 – 3 Weekend</i>	\$210	\$225	\$215
<u>Pool Shelter Rentals</u> <i>Site 4 Weekday</i>	\$200	\$220	\$210
<u>Pool Shelter Rentals</u> <i>Site 4 Weekend</i>	\$230	\$245	\$235
<u>Private Pool Party*</u> <i>Deposit</i>	\$175	\$175	\$175
<u>Private Pool Party</u> <i>Splash Pool</i>	\$325	\$360	\$340
<u>Private Pool Party</u> <i>Lap Pool</i>	\$360	\$395	\$375
<u>Private Pool Party</u> <i>Entire Facility</i>	\$615	\$640	\$625

\*Private Pool Parties and Pool Shelters are 2-hour rentals

\*\*To receive resident rate when purchasing passes, participant must show valid ID confirming City of Martinez residency or attend a school in Martinez Unified School District.

**COMMUNITY AND RECREATION SERVICES – RANKIN AQUATIC CENTER**

*Fees effective February 19, 2026 (Resolution 26-008)*

Miscellaneous			
<b>TYPE</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>	<b>NON-PROFIT</b>
Lifeguard/Attendant Hourly Rate	\$35	\$35	\$35
Per Lane Rental Hourly Rate	\$5	\$7	\$5
Lap Pool Hourly Rental (non-swim)	\$50	\$70	\$50

**COMMUNITY AND RECREATION SERVICES – SEASONAL/SUMMER CAMP FEES**

*Fees effective February 19, 2026 (Resolution 26-008)*

<b>CAMP PROGRAM FEES (Seasonal/Summer)</b>		
<b>TYPE</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>
<b>Winter, Spring, Fall Camps</b>		
<u>Seasonal</u> <i>3-day camp</i>	\$140	\$160
<u>Seasonal</u> <i>4-day camp</i>	\$175	\$197
<u>Seasonal</u> <i>5-day camp</i>	\$220	\$247
<b>Summer Camps</b>		
PM Extended Care <i>1.5 hours</i>	\$50	\$60
<u>Summer</u> <i>4-day camp</i>	\$205	\$235
<u>Summer</u> <i>5-day camp</i>	\$255	\$285

\*Youth Scholarships are available thru the City of Martinez Fee Assistance Program via application process.

**COMMUNITY AND RECREATION SERVICES – FACILITY AND PLAZA RENTAL FEES**

*Fees effective February 19, 2026 (Resolution 26-008)*

Use of building facilities is subject to availability of City-authorized times and approval by the Parks and Recreation Commission. Fees are waived for use of Kiwanis Building by local youth groups. These groups are defined as an organized group of people that focus on social, educational, and/or recreational activities for youth.

<b>FACILITY RENTAL FEES</b>			
<b>TYPE</b>	<b>RESIDENT RESIDENT BUSINESS</b>	<b>NON-RESIDENT NON-RESIDENT BUSINESS</b>	<b>NON-PROFIT</b>
<u>Facility*</u> <i>Deposit</i>	\$150	\$150	\$150
<u>Facilities A</u> <i>Kiwanis</i>	\$50	\$70	\$55
<u>Facilities B</u> <i>Golden Hills, Nancy Boyd, Senior Center</i>	\$70	\$92	\$82
<u>Plaza Rental</u> <i>Susana Park, Ignacio Plaza, Downtown Plaza</i>	\$200  Event Application Required	\$240  Event Application Required	\$200  Event Application Required

\* Minimum rental: 3-hour minimum; 9 hours maximum charge

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

## COMMUNITY AND RECREATION SERVICES – PICNIC RENTAL FEES

*Fees effective February 19, 2026 (Resolution 26-008)*

Picnic facilities which have not been reserved are available for drop-in use at all park facilities. The fees below are aimed at large group planned activities.

<b>PICNIC SITE RENTAL FEES</b>			
<b>TYPE</b>	<b>RESIDENT RESIDENT BUSINESS</b>	<b>NON-RESIDENT NON-RESIDENT BUSINESS</b>	<b>NON-PROFIT</b>
<u>Picnic Deposit</u>	\$150	\$150	\$150
<u>Picnic Site A</u> <i>Golden Hills, Highland Creekside/North, Nancy Boyd East/West</i>	\$70	\$120	\$95
<u>Picnic Site B</u> <i>Hidden Valley Beech, Nancy Boyd Pavilion, Waterfront Pavilion</i>	\$95	\$160	\$127
<u>Picnic Site C</u> <i>Hidden Valley Oak/Sycamore, Rankin Park Canyon, Waterfront East/West</i>	\$180	\$300	\$240
<u>Picnic Site D</u> <i>Rankin Park Olive Grove/Gazebo, Waterfront West</i>	\$270	\$360	\$315
<u>Event Grass Space</u> <i>Per Hour Rate</i> <i>Addition with Waterfront, Rankin Picnic Sites</i>	\$35	\$35	\$35

Picnic and Facility Rental Deposits: Due upon application and confirmation date. Deposit refunds will be automatically forfeited 60 days after reservation date.

Cancellations: Picnic and Facility Rental Deposits will be refunded as follows:

- More than 15 days prior to reservation date: Full refund of fees and deposit MINUS \$10 administrative fee
- Less than 14 days prior to reservation date: Full refund of deposit only; all other reservation fees forfeited

**COMMUNITY AND RECREATION SERVICES – SPORTS/MULTIUSE FIELDS**  
*Fees effective February 19, 2026 (Resolution 26-008)*

**SPORTS FACILITY USE FEES**

These fees are for independent (non-City organized) youth and adult recreational programs that use City sports or multi-use fields.

Conditions for use of City facilities:

- A \$2 million liability insurance policy naming the City of Martinez as additionally insured to the group/organization must be submitted.
- Deposits for turf area use may be required to ensure against the use of wet turf in inclement weather.
- Concession operations will be assessed with a \$200 refundable deposit and \$75 monthly use fee for basic utilities.
- Payments and conditions for Field Rentals must be provided on the 15<sup>th</sup> of the prior month to the first scheduled day of use.
- Payments and conditions for Tournaments and Special Events must be provided in full, 3 months prior to the event.

<b>MULTIUSE FIELD RENTAL FEES (per field, per hour)</b>			
<b>TYPE</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>	<b>NON-PROFIT</b>
<u>Multiuse Sites</u> <i>Nancy Boyd (Grass), Holiday Highlands (Grass), Golden Hills (Grass), Mt. View (Grass)</i>	\$23	\$28	\$25

<b>SPORTS FIELD RENTAL FEES (per field/per hour)</b>			
<b>TYPE</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>	<b>NON-PROFIT</b>
<u>Sports Fields A</u> <i>Hidden Lakes 1&amp;2, Hidden Valley 1&amp;2, Nancy Boyd (Baseball), Waterfront 5 (Baseball/Soccer), Mt. View (Borman-Baseball)</i>	\$28	\$38	\$33
<u>Sports Fields B</u> <i>Tavan, Waterfront 1, 2, 4</i>	\$30	\$45	\$40
<u>Sports Fields C</u> <i>Waterfront 3, Event Grass Space (Rankin/Waterfront)</i>	\$35	\$50	\$45
<u>Sports Fields D</u> <i>Hidden Lakes Soccer (Youth)</i>	\$50	\$60	\$55
<u>Sports Fields E</u> <i>Hidden Lakes Soccer (Adult)</i>	\$70	\$80	\$75

**COMMUNITY AND RECREATION SERVICES – SPORTS/MULTIUSE FIELDS**

*Fees effective February 19, 2026 (Resolution 26-008)*

**SPORTS/MULTIUSE FIELD AMENITIES**

These rates are for organized softball and baseball league and tournament sports activities. Rental fees are waived for City-authorized youth groups (excluding lights, field prep, and specialized equipment).

Deposits are required for tournament and special event use (all groups, including City-sponsored youth groups), as well as the required liability insurance naming the City as additionally insured.

<b>SPORTS/MULTIUSE FIELD AMENITIES FEES</b>		
<b>TYPE</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>
<u>Tournament</u> <i>Youth (up to HS); per day, per field</i>	\$335	N/A
<u>Tournament</u> <i>Adult (College+); per day, per field</i>	\$385	N/A
<u>Field Rental</u> <i>Deposit</i>	\$250	\$250
<u>Field Prep</u> <i>Dragging and chalking the Field*</i>	\$60	\$60
<u>Scoreboard/PA system</u> <i>Per day with \$100 deposit</i>	\$80	\$80
<u>Lights</u> <i>Tavan &amp; Waterfront; per hour/per field</i>	\$40	\$40
<u>Per Player Fee**</u> <i>City-Sponsored Youth Groups only</i>	\$24	\$24

\*Field prep requests are not guaranteed for Tavan Field.

\*\*Effective July 1, 2025, the Per-Player Fee (for City-sponsored Youth Groups) will be adjusted as follows:

- January 1, 2027 \$26/player
- January 1, 2028 \$28/player
- January 1, 2029 \$30/player

<b>SPORT COURT RESERVATION FEES</b>			
<b>TYPE</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>	<b>NON-PROFIT</b>
<u>Cappy Ricks, Golden Hills,</u> <u>Hidden Valley, Morello Park,</u> <u>Nancy Boyd</u> <i>Per court, per hour</i>	\$10	\$20	\$15

**COMMUNITY AND RECREATION SERVICES –SPECIAL EVENT PERMITS**

*Fees effective February 19, 2026 (Resolution No. 26-008)*

<b>SPECIAL EVENT PERMIT FEES</b>			
<b>TYPE</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>	<b>NON-PROFIT</b>
Application Fee (non-refundable)	\$50	\$50	\$50
Single Permit Fee <i>Single Event, Single Day</i>	\$250	\$250	\$250
Multi-Event Permit Fee <i>Recurring Events, Multiple days</i>	\$450	\$450	\$450
Event Admin Fee <i>Changes to event/permit</i>	\$10	\$10	\$10
Event Cancellation Fee <i>30 days or less</i>	50% of fee	50% of fees	50% of fees
Vendor Tables <i>City Events/Sr. Center</i>	\$40	\$40	\$40

City sponsored “Signature” events and events held by partner organizations are exempt from the Single Permit Fee and Multi-Event Permit Fee.

**COMMUNITY AND RECREATION SERVICES – LARGE EVENT FEES**

*Fees effective February 19, 2026 (Resolution No. 26-008)*

The fees below shall be charged for large group planned activities (with noted exceptions) subject to the Special Event Permit process and are in addition to any facility rental fees and deposits included elsewhere in this fee schedule.

<b>NON-ALCOHOL EVENTS</b>				
<b>NUMBER OF ATTENDEES/DAY</b>	<b>SECURITY DEPOSIT (REFUNDABLE)</b>	<b>MARTINEZ FEE RESIDENT &amp; NON-PROFIT ORG</b>	<b>NON-MARTINEZ FEE INDIVIDUAL &amp; NON-PROFIT ORG.</b>	<b>CORPORATE FEE (LOCAL &amp; NON-MARTINEZ)</b>
1,000 – 2,499	\$250	\$250	\$750	\$1,000
2,500 – 4,999	\$500	\$625	\$1,875	\$2,500
5,000 and up	\$1,000	\$1,250	\$3,750	\$5,000

<b>ALCOHOL EVENTS</b>				
<b>NUMBER OF ATTENDEES/DAY</b>	<b>SECURITY DEPOSIT (REFUNDABLE)</b>	<b>MARTINEZ FEE RESIDENT &amp; NON-PROFIT ORG</b>	<b>NON-MARTINEZ FEE INDIVIDUAL &amp; NON-PROFIT ORG.</b>	<b>CORPORATE FEE (LOCAL &amp; NON-MARTINEZ)</b>
1,000 – 2,499	\$750	\$250	\$750	\$1,000
2,500 – 4,999	\$1,000	\$625	\$1,875	\$2,500
5,000 and up	\$1,500	\$1,250	\$3,750	\$5,000

## COMMUNITY AND RECREATION SERVICES – MISCELLANEOUS FEES

*Fees effective February 19, 2026 (Resolution 26-008)*

<b>MISCELLANEOUS FEES (per hour for Personnel)</b>			
<b>TYPE</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>	<b>NON-PROFIT</b>
<u>City Personnel Call Out</u> <i>Reserve Police Officer*</i>	*see Police Fee Schedule	*see Police Fee Schedule	*see Police Fee Schedule
<u>City Personnel Call Out</u> <i>General Laborer</i>	\$53	\$53	\$53
<u>City Personnel Call Out</u> <i>Maintenance Worker I</i>	\$60	\$60	\$60
<u>City Personnel Call Out</u> <i>Maintenance Worker II</i>	\$66	\$66	\$66
<u>City Personnel Call Out</u> <i>Maintenance Lead Worker</i>	\$73	\$73	\$73
<u>City Personnel Call Out</u> <i>Maintenance Supervisor</i>	\$80	\$80	\$80
<u>City Personnel Call Out</u> <i>Building Attendant/Lifeguard</i>	\$35	\$35	\$35
<u>Large Event Fee</u> <i>Turf Rehab</i>	\$500	\$500	\$500
<u>Memorial Tree Planting**</u> <i>Tree. Planting materials, Labor</i>	\$500	\$500	\$500

\*Minimum 2 – 4 hours depending on event

\*\*Includes one-time replacement; does not include plaque

Notes:

- All use of City Reserve Police Officers will be paid at the current rate as specified on this page and taken from the Event Security Deposit.
- Call outs of, or reservations for, City maintenance personnel in support of events may be allowed at the City’s discretion. Reimbursement for such call outs will be paid at the current labor rate(s) listed on Miscellaneous Fees page and taken from the Security Deposit.
- The City will supply the event holder with a reconciliation of costs to be charged against the Security Deposit within approximately 2 weeks of the event’s completion, and the amount of refund due to the event holder or additional amount owed the City.
- Events sponsored or co-sponsored by the City; the Martinez Unified School District; the Mount Diablo Unified School District; or the City’s partner non-profit economic development organizations Chamber of Commerce and Main Street Martinez, are exempt from fees and deposits set forth above, except the costs for Reserve Police Officer reservations or Building Attendant, which will be due upon receipt of City invoice.
- Parades, rallies, strikes, marches, picketing, and demonstrations or other similar expressive free speech events or activities are exempt from fees and deposits set forth above.
- Specialized park uses that are not specifically provided for in the fee schedule must be approved by the Parks and Recreation Commission.
- Rental with restrooms also requires an additional \$400 flush out charge. Other options include:
  - Concession booth rental: additional \$100 for non-profit/\$150 for private/corporate
  - Signs/barricades rental: additional \$80

## POLICE FEE SCHEDULE

SERVICE	FEES EFFECTIVE 7/1/2024	FEES EFFECTIVE 7/1/2025	FEES EFFECTIVE 7/1/2026
Police / Traffic Collision Reports	\$3 for first 5 pages + \$0.25/page	\$3 for first 5 pages + \$0.25/page	\$3 for first 5 pages + \$0.25/page
Copies of Photographs	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)
Copies of Photographs/Documents (CD/DVD or USB)	\$30	\$30	\$30
Fingerprinting	\$17	\$18	\$18
Live Scan	\$28.50 + DOJ Fee	\$30 + DOJ Fee	\$31 + DOJ Fee
Clearance Letters / Visa Letters	\$75	\$79	\$81
Taxi Permits	\$100 + \$50 each additional vehicle	\$100 + \$50 each additional vehicle	\$100 + \$50 each additional vehicle
Taxi Inspections (annual)*	\$100 + \$50 each additional vehicle	\$100 + \$50 each additional vehicle	\$100 + \$50 each additional vehicle
Cardroom Dealers Permit	\$15	\$15	\$15
Examination of Local Criminal Records	\$75	\$79	\$81
Concealed Weapon Permit (CCW)	\$210 + DOJ Fee	\$222 + DOJ Fee	\$227 + DOJ Fee
CCW Permit - Renewal	\$25 + DOJ Fee	\$26 + DOJ Fee	\$27 + DOJ Fee
CCW – Psychological Exam		Actual Cost by Provider	Actual Cost by Provider
CCW Permit – Modification or Replacement Card		\$15	\$15
Civil Subpoena - records / reports	\$24/hr.	\$24/hr.	\$24/hr.
Civil Subpoena – Copying	Per §1563 of Evidence Code	Per §1563 of Evidence Code	Per §1563 of Evidence Code
Civil Subpoena	\$275/day deposit	\$275/day deposit	\$275/day deposit
Alarm System Registration - Residential	\$40	\$40	\$40
Alarm System Registration - Commercial	\$50	\$50	\$50

## POLICE FEE SCHEDULE

SERVICE	FEESEFFECTIVE 7/1/2024	FEESEFFECTIVE 7/1/2025	FEESEFFECTIVE 7/1/2026
False Alarm Response (per incident starting with 3 <sup>rd</sup> incident)	\$135	\$135	\$135
Solicitors / Peddlers Permit	\$25/day or \$300/yr.	\$25/day or \$300/yr.	\$25/day or \$300/yr.
Stored Vehicle Redemption	\$160	\$169	\$173
Crime Analysis - area computer check	\$35	\$37	\$38
Review of Tapes / Preparation of Copies	\$155	\$164	\$167
VIN Verification	\$75	\$79	\$81
Curfew Violation Response	N/A	N/A	N/A
Nuisance Violation Response	Actual cost up to \$500	Actual cost up to \$500	Actual cost up to \$500
Vehicle Impound Release	\$245	\$260	\$264
Film Permit Application Fee	\$320	\$339	\$345
Police Officer Callout **	\$125/hr.	\$132/hr.	\$135/hr.
Police Assistant Callout **	\$96/hr.	\$102/hr.	\$104/hr.
Repossession Fee	\$15	\$15	\$15
Citation Processing Center Credit Card Transaction Fee***	\$3.50/transaction	\$3.50/transaction	\$3.50/transaction
Downtown Merchant, Employee and Library Staff Parking Permit***	N/A	\$360/year	TBD following pilot of permit program
10-Hour Parking Permit***		\$1,116/year	\$1,116/year
Replacement Parking Permit***		\$10	\$10

**Notes:**

- \*Taxi inspections are conducted by the Corp yard, but the fees are collected by the Police Department.
- \*\*Callouts for Police Officer and Police Assistant services related to special requests for assistance (e.g., traffic control services) when Police Reserves are not available.
- \*\*\*Existing/Approved Fee added to Fee Schedule for clarification