



**CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, October 06, 2021**

7:00 PM - VIA ZOOM VIDEO/TELECONFERENCE ONLY

CORONAVIRUS DISEASE (COVID-19) ADVISORY NOTICE

The City of Martinez has set up a page on our website for the latest updates and helpful resources to help slow the spread of COVID-19 at:

[https://www.cityofmartinez.org/gov/coronavirus_\(covid_19\).asp](https://www.cityofmartinez.org/gov/coronavirus_(covid_19).asp).

As a precaution to protect public health and safety, and pursuant to the provisions of AB 361, this meeting will be conducted via Zoom Video/Teleconference only. Please refer to <https://www.cityofmartinez.org/gov/meetings.asp> for specific instructions and proper protocol during the virtual meeting.

For this particular meeting, please join us by choosing any of the following options:

1. Via Mobile Phone or Desktop, using the Zoom App direct link:

<https://us02web.zoom.us/j/84471482200?pwd=QUNGTVkxcm5TYUIzbnFmL2Z3cUZ4dz09>

2. Via Web Browser, from <https://zoom.us/join>

Webinar ID: **844 7148 2200**

Passcode: **152931**

3. Via Phone by calling **(669)900-6833** and enter the provided meeting details above.

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The City Council may discuss and/or take action on any or all of the items listed on the Agenda, irrespective of how the items are described.

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL - *Councilmembers Lara DeLaney, Mark Ross, Brianne Zorn; Vice Mayor Debbie McKillop, Mayor Rob Schroder*

URGENCY ITEM

1. Adopt a resolution, approving the continued use of teleconferencing for public meetings by each City legislative body, pursuant to the provisions of AB 361.
[CC_Staff_Report_2021-10-06_-_Continued_Teleconferencing_per_AB_361.docx](#)
[CC Reso - Continued Teleconferencing per AB 361.docx](#)

PUBLIC COMMENT - *on Items not on the Agenda*

PRESENTATIONS

- A. Contra Costa County District Attorney's Office
[City Council - Speech.OfficeOverview.2021.pptx](#)
- B. Community Emergency Response Team (CERT) - Marta Van Loan
[CERT Update City Council Oct 6 2021.pptx](#)
- C. Proclamation - Soroptomist Anniversary
[Proclamation - Soroptimist.docx](#)
- D. Proclamation - Children's Environmental Health Month
[Proclamation - Childrens Environmental Health Month Oct 2021.docx](#)

CONSENT CALENDAR

Motion waiving reading text of All Resolutions and Ordinances.

2. Motion approving City Council Action Minutes, dated September 14, 2021.
[CC Action Minutes 2021-09-14.docx \[added 10/03\]](#)
3. Motion approving the Check Reconciliation Register and Payroll Wire Transfer, dated September 16 and September 30, 2021.
[Check Register 2021-09-16.pdf](#)
[AP Wire Transfer 2021-09-16.pdf](#)
[Payroll 1015.1 Wire Transfer 2021-09-16.pdf](#)
[Payroll 1015.3 Wire Transfer 2021-09-16.pdf](#)
[Check Register 2021-09-30.pdf](#)
[Payroll 1015.1 Wire Transfer 2021-09-30.pdf](#)
[AP Wire Transfer 2021-09-30.pdf](#)
[Payroll 1015.3 Wire Transfer 2021-09-30.pdf](#)
4. Motion to reject Claims: Catherine Pippo, Sky Daniels
[Claim - Pippo, Catherine_Redacted.pdf](#)
[Claim - Daniels, Sky_Redacted.pdf](#)

5. Receive and file the City's June 30, 2021 Investment Report
[CC Staff Report 2021-10-06 - Treasurer Investment Report June 2021.docx](#)
[june 30_ 2021 investment Report.pdf](#)
6. Adopt a resolution designating the Assistant City Manager as Board Member and the Finance Director as Alternate Board Member to the Municipal Pooling Authority Board of Directors. This resolution supersedes all previous authorizing resolutions.
[CC Staff Report 2021-10-06 - MPA Board Member Designations.docx](#)
[CC Reso - MPA Board Member Designations.docx](#)
7. Adopt a resolution authorizing the City Manager to execute agreements for consultant services with Tanaka Design Group and RHAA Landscape Architects + Planners for on-call landscape architectural services, each in an amount not to exceed \$100,000 annually, contingent on available annual budget appropriations or developer deposit balance for a total contract period of three years with an option to extend the agreement(s) for an additional two years.
[CC_Staff_Report_2021-10-06_-_On-Call_Landscape_Architectural_Services_Contracts.docx](#)
[CC Reso - On-Call Landscape Architectural Services Contracts.docx](#)
[Attachment A - RFQ On-Call Landscape Architectural Services.pdf](#)
[Attachment B - SOQ Tanaka Design Group.pdf](#)
[Attachment C - SOQ RHAA Landscape Architect Plus Planner.pdf](#)
8. Adopt a resolution approving Amendment No. 1 to Agreement for Consultant Services with Cal Engineering and Geology, Inc. providing additional Staff Augmentation Services.
[CC_Staff_Report_-_CE_G_Amendment_Extend_Permit_Tech__Traffic_Engineer.docx](#)
[CC_Reso_-_CE_G_Amendment_Extend_Permit_Tech__Traffic_Engineer.docx](#)
[Attachment A - City Traffic Engineer Staff Augmentation Proposal.pdf](#)
[Attachment B - Permit Technician Staff Augmentation Proposal.pdf](#)
9. Adopt a resolution approving Amendment No. 2 to Agreement for Landscape Maintenance Services with P.J. McNamara, Inc. providing for routine and special landscape maintenance services for fiscal year 2021-22 and increasing the contract amount by \$163,988.
[Item to be continued to a date certain of October 20, 2021.]

GENERAL BUSINESS ITEMS

10. Accept the General Plan Annual Progress Report for calendar year 2020.
[CC_Staff_Report_2021-10-06_-_General_Plan_Annual_Progress_Report.docx](#)
[Attachment 1 - General Plan Annual Progress Report CY 2020.pdf](#)
11. Adopt a resolution approving plans and specifications for temporary repairs to the Martinez Municipal Fishing Pier and transferring \$60K from General Fund Unassigned Fund balance to the Marina Enterprise Fund for the anticipated construction costs related thereto.
[CC Staff Report 2021-10-06 - Fishing Pier Temporary Repairs.docx](#) [added 10/05]
[CC Reso - Fishing Pier Temporary Repairs.docx](#) [added 10/05]
[2021-09-30 Martinez Municipal Fishing Pier - 2021 Temporary Repairs.pdf](#) [added 10/05]

PUBLIC HEARING ITEMS - None

CHIEF OF POLICE

Comments/Updates

CITY MANAGER

12. Receive report, hold discussion, and provide direction to staff regarding the Temporary Outdoor Dining Street Closure, K-Rail Barrier Program and outdoor amplified live music.
[CC Staff Report 2021-10-06 - Downtown Outdoor Program Options.docx](#)
[Attachment - Temporary_Outdoor_Programs_Survey_Results_Summary.pdf](#)
13. Receive report, hold discussion, and provide direction to staff regarding commencing the process of revising the Martinez Municipal Code pertaining to the permitting of Lunch Wagons, also known as Food Trucks, and similar vendors, including considerations for permitting these vendors to operate in the downtown area.
[CC_Staff_Report_2021-10-06_-_Permitting_of_Food_Trucks.docx](#)
[Attachment - Temporary Outdoor Programs Survey Results Summary.pdf](#)
14. Receive report, hold discussion, and provide direction to staff regarding consideration of Temporary Roof Structures over Platform Flex Spaces.
[CC Staff Report 2021-10-06 - Temporary Roof Structures.docx](#)
[Attachment B1 - Walnut Creek Roof Structure.pdf](#)
[Attachment B2 - Walnut Creek Roof Structure.pdf](#)
[Attachment B3 - Walnut Creek Roof Structure.pdf](#)
[Attachment B4 - Walnut Creek Roof Structure.pdf](#)
[Attachment C - Roof Structure City Design Standard.pdf](#)
[Attachment A - Flex Space Use Policy Application - April 2021 redlined revisions.pdf](#)
15. Receive report, hold discussion, and provide direction to staff regarding use and conditions of remaining City MicroGrant Program funds.
[CC_Staff_Report_2021-10-06_-_MicroGrant_Round_3.docx](#)
[Attachment - Proposed MicroGrant Round 3 Eligibility Criteria.docx.pdf](#)

Comments/Updates:

- Report on American Rescue Plan Act (ARPA) of 2021 Funding Meetings and Outreach.

APPOINTMENTS TO COMMISSIONS AND/OR AGENCIES - None

SUBCOMMITTEE REPORTS

September 16 - Franchise & Public Infrastructure

September 28 - ARDPIE Task Force

September 29 - Economic Development Subcommittee

CITY COUNCIL

Comments/Updates

ADJOURNMENT

Adjourn to a Regular City Council meeting on October 20, 2021 at 7:00 p.m. I hereby certify this City Council Regular Meeting Agenda was publicly notified by 7:00 p.m. on October 3, 2021.

Edgar Villanueva Jr., Deputy City Clerk

Information for the Public

Any public record concerning an agenda item that is distributed to all or a majority of the City Council less than 72 hours before the meeting at which the item will be discussed or considered shall be available for inspection during normal business hours at the City Clerk's desk on the second floor of City Hall, 525 Henrietta Street, Martinez, California 94553, and in the public binder at the meeting.

All meetings are held in the Council Chambers, unless otherwise noted. Staff reports are available for review in the City Clerk's Office prior to the City Council Meeting and/or at the City Council Meeting; staff reports are available on the City's website at www.cityofmartinez.org.

The Mayor accepts Public Comment on Agenda Items as they are discussed. Except on Special Meetings, public comment on items not on the Agenda can be addressed during the "Public Comment" portion of the meetings (kindly limit comments to 3 minutes on any one item). If you wish to be identified for the record, please state your name and present a Speaker Card to the Clerk.

The public is invited to attend Public Hearings and take the opportunity to speak. In accordance with Section 65009 of the California Government Code, anyone wishing to challenge action taken on any of these items in Court may be limited to raising only those issues he/she or someone else raised at the described Public Hearing or in written correspondence addressed and delivered to the City at or prior to the hearing.

Creation of Council Committee: The City Council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this Agenda.

"Motion for Reconsideration: A Councilmember voting with the majority on any item appearing on this agenda may move for reconsideration of that vote provided the motion is in conformance with the rules adopted by the Council governing such motions."

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

Note: Regular City Council Meetings are held on the first and third Wednesdays of every month at 7:00 pm in the City Hall Council Chambers. City Council normally adjourns for a Summer Recess during the month of August. Meetings are televised at 7:30pm on Friday following the Wednesday's meeting on: Comcast channel 28, U-Verse channel 99, and Wave channel 29.