

Martinez Cemetery Commission

Minutes

Wednesday, December 8, 2010

APPROVED FEBRUARY 9, 2011

A regular meeting of the Martinez Cemetery Commission was called to order by Chair Harlan Strickland at 6:38 p.m. in the Council Chambers, City Hall 525 Henrietta St.

Roll Call

Present: Chair, Harlan Strickland, Commissioner Carter Wilson, Commissioner Gina Zagotta, Commissioner Carolyn Boone Duncan, Commissioner Peter Carpenter.

Staff: Patty Lorick, Recreation Supervisor

Approval of Minutes

On motion of Commissioner Wilson, second by Commissioner Carpenter, the minutes for the meeting of March 17, 2010 were approved.

Swearing in New Commissioners

Commissioner Duncan and Commissioner Carpenter were sworn in as new members of the Cemetery Commission.

New Business

Explanation of the Tavan and Haussman Trust and Balance – Recreation Supervisor Lorick explained how funds from the Tavan and Haussman Trust generated funds for the Alhambra Cemetery.

Additionally, she reported that donations from Cemetery Tours were deposited into the account. The balance of the fund to date is \$32,800.51.

Repair Report from Parks – Parks had reported that the water line had been replaced, the fence repaired and a bench boards at the Brown Plot had been replaced. Chair Strickland asked what the Parks Department budget was for the Cemetery. Lorick reported she did not have daily access to the Parks Department budget but could find out.

Engineer's Report – The Commission discussed the City Engineer's reports on the pathway condition and the supplemental report. Commissioner Duncan asked if the Cemetery had to comply with ADA or if it was grandfathered due to the historic nature. Commissioner Duncan also asked what the actual requirement was for the road. All the commissioners echoed her concerns.

Commissioner Carpenter recommended that the item be continued and asked staff to bring back answers to their ADA questions. Commissioner Wilson seconded the motion. The motion passed with all ayes.

Commissioner Zagotta made the recommendation to hold a Cemetery Commission meeting to February 9. Commissioner Duncan seconded the motion. The motion passed with all ayes.

Commissioner Zagotta made the recommended that the parks department adopt the short term solutions for erosion control. Commissioner Boone seconded. The motion passed with all ayes

TREE PLANTING PROPOSAL – HARLAN STRICKLAND –Chair Strickland provided pictures and data to show erosion damage done by rain and run off. Commissioner Strickland proposed planting trees in a triangle area next to Potter’s Field and below the steepest section of the Laurel Pathway. Chair Strickland and made attempts to meet with Park Supervisor Lusty to discuss tree planting. Recreation Supervisor Lorick reported that before any tree could be planted, Supervisor Lusty would have to approve the number of trees, location of the trees and type of trees. She also reported that she could approve expenditures up to \$2,000.

Commissioner Zagotta made the motion to have the Parks Department adopt the short term strategy for erosion control. And Chair Strickland was to meet with Park Supervisor Dave Lusty to implement a strategy for planting trees in the erosion area. It was recommended that Commissioner Strickland and Supervisor Lusty spend up to \$2000 for trees and plants. Chair Strickland will report back at the next meeting. The motion was seconded by Commissioner Duncan. The motion passed with all ayes.

Planning for 2011 Spring Clean-up of Cemetery – The Spring Clean-up will be the second Saturday in May. Commissioner Zagotta made the motion to continue this item to the February 9, 2011 meeting. Commissioner Duncan seconded. The motion passed with all ayes.

Public Comment – No one from the public was present.

Commissioner and Staff Comments – Commissioner ~~Wilson~~ **Carpenter** reported that Councilman Ross ask that the trees surrounding the cemetery flag pole be trimmed. Supervisor Lorick will pass on the request to the parks department. Commissioner ~~Wilson~~ **Carpenter** shared pictures of trees that needed pruning or removal. Recreation Supervisor Lorick will pass on his request to Park Supervisor Lusty. Recreation Supervisor Lorick thanked the Commissioners for their patience, noting that she would be learning along with the new commissioners.

ADJOURNMENT

The meeting adjourned at 7:51 p.m. to the next regular meeting Wednesday, February 9, 2011.

Respectful submitted:

Patty Lorick, Recreation Supervisor