



## **MARTINEZ CEMETERY COMMISSION**

### **Special Meeting**

Thursday, April 14, 2016  
Alhambra Pioneer Cemetery  
Carquinez Scenic Road  
10:00 am

**APPROVED August 18, 2016**

### **MINUTES**

#### I. Roll Call

The meeting was called to order at 10:16 am. Present were Chair Harland Strickland and Commissioners Gina Zagotta, Carolyn Duncan, Carter Wilson and Pete Carpenter.

#### II. Approval of Minutes, September 17, 2015

Carter Wilson made the motion to approve the minutes. Commissioner Carpenter seconded. All Ayes. Carolyn Duncan yes, Gina Zagotta yes, Harlan Strickland yes

#### III. Public Comment

No one from the public was present.

#### IV. Old Business

A. Cemetery Fund Balances - to date we spent \$130.20. Brought in \$373 from Cemetery Tours. Total is \$10,341.70

Supervisor Lorick reported that total fund balance was \$10,341.70. \$130.20 was spent but \$373 from Cemetery Tours and Yassenchok wedding were received. Funds from the Tavan and Hausman Trust have not be received.

B. St. Catherine's Cemetery Update – Commissioner Pete Carpenter

Commissioner Carpenter reported that St. Catherine's Cemetery had received \$700 from the Tavan Trust. He also reported that goats had been ordered to take care of the weeds. Commissioner Carpenter is also installing a new top, pulley and halyard for the flag pole.

#### V. New Business

A. May 7 Cemetery Clean-up With E Clampus Vitus – Commissioner Carter Wilson

Commissioner Wilson has reported that Clampers have scheduled the Clean-up for May 7. He would like the City to provide the Clampers with some projects. Fall 2015 the Clampers up righted the Fish headstones and installed waddles along the road.

Commissioner Wilson reminded the Commission that the Clampers are there to provide the heavy work.

B. Special events and Cemetery Tours - Yasenchok Wedding

Recreation Supervisor Lorick explained that 10 adult tours and nine school groups have enjoyed cemetery tours since last September. Yesterday, a small tour for the Lafayette-Alamo Cemetery District was conducted by Barbara. The group was very complimentary of our cemetery and donated \$50.

The Yasenchok/Banta Wedding was held Saturday, October 31. The group was wonderful, respectful and dignified. It was a lovely event. One hundred dollars was donated to the cemetery by the groom for use of the cemetery for the short ceremony.

C. Deer Valley High School Living History Project

Students from Deer Valley High School were assigned various people in the cemetery. They were taken to the Contra Costa County Historical Center to learn how to research their person. Barbara Patchin and I gave them a tour of the facility and answered, to the best of our ability, questions about their assigned person. The students will write a monologue about their person and present it to their class.

D. Historic American Land Survey – UC Berkeley Students to Survey part of Potter’s Field

Supervisor Lorick reported that The Northern California Historic American Land Survey will be surveying Potter’s Field. Students in the Historic Landscaping class at UC Berkeley will be assigned the area.

E. Martinez Historic Society – Fish Family Storyboard

Supervisor Lorick stated that she was working with Mary Lou Johnson on the Fish Family Storyboard. Pannier, the company that makes “wayside frames” or story board frames was contacted. Mrs. Johnson is currently doing research on the family.

F. Dead Trees – Dave Lusty, Park Superintendent reports that he removed three dead trees from the road front side. He is concerned that we will lose all the pines since the Pine Beetle has returned to the area. The crews also removed countless dead trees that had fallen during the last windstorm.

G. Updated Decedent List – Shannon DeVries, a student working in the Recreation Office compiled a list of all the people buried in the Cemetery. Supervisor Lorick stated that she hoped to have the City’s Technology Department add a tab for the cemetery. The tab will include names of people buried in the cemetery, Civil War Veterans and a link to the Historical Society virtual tour and Billion Graves. Lorick hopes to have the information posted to the website in the near future.

#### VI. Commissioner and Staff Comments

Commissioner Zagotta and Commissioner Boone requested that Joseph Palmer submit a written plan before his next clean-up day and to remind him that he could not cut trees. They requested that Supervisor Lorick contact the City Attorney about the Martinez Cemetery website. The Commissioners are worried about liability to the City.

Commissioner Wilson reports that the Clampers are a non-profit 5013C organization. Supervisor Lorick stated that the Clampers work with the City on specific projects. They have provided the City with an insurance certificate and endorsement.

#### VII. Adjournment

Commissioner Zagotta made the motion to adjourn the meeting. Commissioner Duncan seconded. All Ayes. Commissioner Zagotta yes; Commissioner Duncan yes; Commissioner Wilson yes; Commissioner Carpenter yes, Chair Strickland yes. The meeting was adjourned until the Thursday, September 15 at 10 am at the Alhambra Cemetery.