

# MARTINEZ CEMETERY COMMISSION

## Regular Meeting

Alhambra Cemetery,

Carquinez Scenic Road

Thursday, October 18, 2012

6:30 P.M.

**Approved September 19, 2013**

## MINUTES

### **Roll Call**

Chair Strickland called the meeting to order at 6:03 p.m. Commissioners present: Wilson, Carpenter, Zagotta. Commissioner Duncan arrived later. Recreation Supervisor Lorick was also present.

### **Approval of Minutes, September 19, 2012**

Commissioner Carpenter made the motion to approve the minutes. Commissioner Zagotta seconded. The motion was unanimously approved

### **Public Comment**

None

### **Old Business**

#### **Report on the Maintenance completed in July by Landscape Contractor**

Supervisor Lorick gave a quick recap of the work done by Northgate Landscape in July.

#### **Cemetery Fund Balance**

Supervisor Lorick reported that the following funds for the Alhambra Cemetery. Cemetery Fund had \$44,193.91 and the Phyllis Wainwright Memorial Fund had \$2850. Per Chair Strickland's request, Supervisor Lorick will provide an approximate deposit of funds from the Hausman and Tavan Trusts to the Commissioners in an e-mail.

#### **Election of Chair and Vice Chair**

Chair Strickland asked that the Election be postponed until the arrival of Commissioner Duncan. The Commissioner unanimously agreed. The election of Chair and Vice Chair was moved to the end of the meeting.

Commissioner Boone asked Chair Strickland if he would like to continue in the roll. Chair Strickland agreed. Commissioner Boone made the motion to appoint Commissioner Strickland Chair for another year. Commissioner Carter seconded. The motion passed unanimously.

Commissioner Carter made the motion to appoint Peter Carpenter Vice Chair. Commissioner Zagotta seconded the motion. The motion passed unanimously.

#### **Cemetery Tours in October**

Supervisor Lorick reported that a total of six cemetery tours will be held October 24 – 31. The article on the Cemetery Tours by the Contra Costa Times has brought renewed interest in the cemetery. Two daylight tours will be held October 24. Two Moonlight tours will be held October 28 and two Halloween tours, October 31.

### **Next Meeting Date**

The next meeting will be held in April. Exact date will be determined.

### **Commissioner and Staff Comments**

Supervisor Lorick met Tuesday, October 16 with Dave Lusty, Parks Supervisor and reported:

- Tree by the by the apartments will be trimmed
- Pine tree by the front gate that is leaning will be removed
- The canopy of the trees along the front will be raised so you can see in better.
- Waddle be added or replaced this fall.
- Sink hole down by the bricks will be filled in.
- Some additional trimming will be done by the flag pole, but the tree is staying.
- Bids for the Brown site will be ready in the near future.
- He is also talking to Engineering about paving the apron at the cemetery entrance.
- He would like to know how many and where the Commissioners would like to place benches. Lorick reported that she had called the manufacturer of Wainwright Bench for pricing. The benches without plaques will run approximately \$1600. Benches with plaques would cost about \$1900.

Commissioner Zagotta asked if the main pathways could be graveled instead of paved, stating gravel should cost less than asphalt. She also stated she liked the natural look of the pathway. Chair Strickland and Commissioner Carter agreed.

The Commissioners pointed out the following headstones that should simple to repair.

- A small stone for JMcC in the McClellan plot, close to the entrance. The plot is next to the large HARVARD marker.
- Directly behind the McClellan plot, the headstone for Lucas needs to be reset.
- Potter headstone needs to be righted.
- Headstone off Rose Ave, Directly in front of Little Beverly Geurts needs to be repair. This headstone is by the “Children of the Cemetery.”

Chair Strickland asked if the Martinez Historical Society/Museum had the contents of the Brown Mausoleum. Supervisor Lorick said she would inquire.

Chair Strickland lamented that Cemetery Clean-ups are only twice a year. Supervisor suggested that Shell Volunteers might be interested in taking on head stone repair as a project.

Commissioner Duncan commented she would like the “Adopt a Grave” program to be presented to schools and families. She will consider how his project can be implemented and get back to the Commission in the spring.

Commissioner Zagotta would like to see a picnic table located in the cemetery for future meetings. Supervisor Lorick also noted that the Clampers had also requested a picnic table for their use at the Clean-Ups.

### **Adjournment**

Vice Chair Carpenter made the motion to adjourn the meeting. Commissioner Wilson seconded. The meeting was adjourned at 6:55 p.m.