



General Plan Update Task Force

City of Martinez General Plan Update Task Force

A G E N D A

Task Force Meeting #1

Wednesday, June 30, 2010

6:30 pm - 9:00 pm

City Council Chambers / Martinez City Hall

- Outcomes:**
- Review the City Council's directions
 - Get to know one another
 - Review background material on the General Plan
 - Discuss the approach for Task Force meetings
 - Review roles, responsibilities, and the General Plan process and schedule
- 6:30 pm I. Welcome and Review of Meeting Purpose
- A. Welcome by the Mayor and Review of the City Council's Directions for the Task Force
 - B. Review of the Purpose of Meeting #1 and Agenda Overview
 - C. Introductions and Check-in with Task Force Members (*name, any time constraints for the meeting, etc.*)
- 6:50 pm II. Overview of the General Plan
- A. Staff and Consultant Presentation (*background on general plans, State law requirements, overview of the Martinez General Plan Update process, etc.*)
 - B. Task Force Questions of Clarification
- 7:30 pm III. "Telling Our Stories" (Homework #1)
- A. Staff and Consultant Overview (*please see Homework #1*)
 - B. Task Force Members Introductions and Background
- 8:15 pm IV. Task Force Discussion – What Makes a Great Meeting?
- A. Staff and Consultant Overview (*roles and responsibilities of Task Force members, conduct of Task Force meetings, etc.*)
 - B. Task Force Discussion
- 8:35 pm V. Next Steps in the General Plan Process and Outreach
- A. Staff and Consultant Overview (*near-term Task Force meetings, schedule, outreach activities, etc.*)
 - B. Task Force Questions of Clarification and Discussion
- 8:45 pm VI. Public Comments on All Items

- 8:55 pm VII. Summary and Next Steps
- A. Summary of the Meeting and Review of Next Meeting Topics
 - B. Evaluation of the Meeting
- 9:00 pm Close