

Regular Meeting
Parks, Recreation, Marina and Cultural Commission
July 16, 2013
Martinez, CA

APPROVED August 20, 2013

ROLL CALL

A regular meeting of the Parks, Recreation, Marina and Cultural Commission was called to order by Chair Radke at City Hall, 525 Henrietta Street, Martinez at 7:03 p.m. on July 16, 2013, with all members present except Commissioner John Fuller, who was excused.

Staff present: Deputy Public Works Director Don Salts and Recreation Coordinator Barbara Patchin.

PRESENT: Karen Bell-Patten, Vice Chair, Brian Eychner, Commissioner, Gay Gerlack, Commissioner, Ingemar Olsson, Commissioner, Donald Pallotta, Commissioner, Richard Patchin, Commissioner, and Dylan Radke, Chair.

EXCUSED: John Fuller, Commissioner.

ABSENT: None.

PUBLIC COMMENT - None.

CONSENT CALENDAR

a. *Minutes June 18, 2013*

A change was recommended for page 2, last paragraph, 2nd line, to add "will be in front of molding."

On motion by Ingemar Olsson, Commissioner, seconded by Karen Bell-Patten, Vice Chair, the Commission voted to approve the Minutes of June 18, 2013, as amended.

b. *Staff updates*

i. *Recreation*

Commissioner Patchin asked if the amount of swim meets was typical. Recreation Coordinator Barbara Patchin said yes.

ii. *Parks Maintenance*

Commissioner Pallotta asked Deputy Public Works Director Don Salts if the Parks Maintenance staff report could list all of the graffiti done to the parks. He felt that the Commission could request that the Police Department increase patrols to the parks where the graffiti is an ongoing problem. Mr. Salts explained that the Parks Supervisor works closely with the Police Department, and regular updates are given. Commissioner Pallotta thanked Mr. Salts for clarifying the process.

c. *Special Requests for Uses in Parks - None.*

PRMCC SUB -COMMITTEE REPORTS

a. *Measure H Updates*

Mr. Salts updated the Commission concerning the RFQ (Request for Qualifications) process for selecting an architect for the Waterfront Park project, noting that the announcement of the landscape company will be made at the City Council meeting on July 24, 2013. He also discussed work in Nancy Boyd Park, Hidden Valley Park and Cappy Ricks Park, including earth work, grading and underground electric work.

Greg Staffelbach commented on the lack of signage at the open space at Hidden Valley and Hidden Lakes Park and the closing of paths and bridges for construction. Mr. Salts agreed to inform the construction company to have signage on the Morello Avenue side of the park.

Chair Radke asked if the project was on track to be completed within a 9-month window. Mr. Salts indicated that the work at Nancy Boyd and Cappy Ricks parks will be finished ahead of time, and the work at Hidden Valley will be completed in nine months.

b. *Dog Park*

Commissioner Olsson reported on the Dog Park Subcommittee meeting and proposed ideas for a dog park. He reviewed with the Commission locations being considered - Waterfront Park west of the softball fence under the trees (owned by East Bay Regional Parks District EBRPD), Golden Hills (opposed by residents Mike and Elizabeth Mallonee), Center Avenue private property owned by Kaiser, Vine Hill Park (also known as Mt. View Park), Hidden Valley and Hidden Lakes Parks, Nancy Boyd Park, and Morello Park. The Commission discussed pros and cons of the different sites.

Mr. Staffelbach expressed concern that the City has many facilities for picnic areas, but no dog parks yet. The Commission members explained that a dog park area needs a parking lot, water, and will need regular maintenance. Mr. Staffelbach expressed support for the Waterfront site, the Kaiser Property, and Hidden Valley/Hidden Lakes. He also suggested that Kaiser should be asked to allow their property to be used if the park is named after Henry J. Kaiser.

Mr. Salts and the Commission clarified for Mr. Staffelbach that compliance with the Americans for Disabilities Act (ADA) was required in all parks in Martinez. Chair Radke pointed out that all Measure H projects must be ADA compliant as well. Commissioner Pallotta expressed appreciation for the input from Mr. Staffelbach, and he commented on the work of the subcommittee over the past year.

Mr. Staffelbach said he has discussed the issue with City Engineer Tim Tucker, who has implied that he does not support the idea. Commissioner Pallotta said Mr. Tucker has been working with the subcommittee for the last year to find and consider potential locations.

c. *Family Fest*

Mr. Bedecarfe addressed the Commission regarding the upcoming Family Fest scheduled for August 31, September 1 and September 2. He invited the Commission to attend and experience the event themselves. He also responded to questions/comments from the Commission regarding anticipated attendance at the event, cost break-even point, meetings held with City Manager Phil Vince, Assistant City Manager Alan Shear, Police Chief Gary Peterson, Recreation Coordinator

Barbara Patchin and City Parks staff, local talent that will be participating, and other talent from Pier 39 in San Francisco.

Commissioner Pallotta expressed disappointment that the Commissioners did not receive copies of the application and/or other information that would've helped them to have a better discussion about the event.

NEW BUSINESS

a. Amphitheater verbal report, REDS committee

Vice Chair Bell-Patten reported that the REDS Subcommittee consisting of Commissioners Fuller, **Chair Radke** and Bell-Patten, City Councilmembers Lara DeLaney and Mark Ross, met on July 11, 2013 and discussed possibilities for an event at the John Muir Amphitheater, including artists that will appeal to the community and cost to the City. The Commission discussed the condition of the amphitheater, whether it should be a free or paid event, work needed at the amphitheater, potential sponsors for the event, vendors, volunteers, seed money, upfront costs to the City, comparison with amounts the City spent for the Willows Theater Group, break-even point for ticket sales to recover City costs, and use of potential profits to fund additional improvements at the amphitheater. Vice Chair Bell-Patten indicated that the next REDS meeting will be on July 24, 2013.

Recreation Coordinator Barbara Patchin informed the Commission about upcoming events at the Amphitheater, and she indicated she will provide the Commission with a copy of the amphitheater calendar of events.

b. Berther Parking lot verbal update at the Marina, Don Salts

Mr. Salts reported that the piles of gravel will be removed from the berther parking lot in the next few weeks. Commissioner Patchin asked if the gravel will be recycled. Mr. Salts said some of it will be used for road shoulder work, and the remainder will be recycled.

OLD BUSINESS - None.

FUTURE AGENDA ITEMS

- a. Revisit the meeting City Council and PRMCC*
 - b. Relocating entrance to Skateboard Park (park subcommittee)*
 - c. Marina Improvements (September meeting)*
 - d. Park Maintenance Overview and Goals*
 - e. Park Master Plan review*
 - f. Development of Cultural Plan*
 - g. Waterfront Planning (September meeting)*
 - h. General Plan and update review*
 - i. Marina Feasibility status (September meeting)*
 - j. Ferry point restrooms (September meeting)*
 - k. Joint meeting with the City Council*
- Potential items for the next meeting were reviewed and discussed briefly.

COMMISSIONER & STAFF COMMENTS

Commissioner Gerlack asked the Commission if they wanted to participate in the annual luncheon for City Staff; she indicated she will email them with possible dates and details.

Commissioner Pallotta asked about the train station. Mr. Salts said he will meet with Commissioner Pallotta later, as this was not an agenda item.

Vice Chair Bell-Patten noted she was concerned about the mural on Main Street being trashed with footprints, scratches, coffee stains and other signs of wear.

Commissioner Pallotta reported that he had a packet of different play equipment, which he has turned over to staff for further consideration.

CORRESPONDENCE - None.

NEXT MEETING DATE: August 20, 2013

ADJOURNMENT

Chair Radke adjourned the meeting at 8:40 p.m. to the next regular meeting, August 20, 2013 at 7:00 p.m.