

Regular Meeting
Parks, Recreation, Marina and Cultural Commission
December 18, 2012
Martinez, CA

APPROVED January 15, 2013

A regular meeting of the Parks, Recreation, Marina and Cultural Commission was called to order by Chair Radke at 7:00 p.m., City Hall 525 Henrietta Street, Martinez on December 18, 2012, at Council Chambers, 525 Henrietta Street, Martinez, California 94553.

ROLL CALL

Chair Radke called the meeting to order at 7:00 p.m.

Staff present: City Engineer Tim Tucker

PRESENT: Karen Bell-Patten, Vice Chair, Gay Gerlack, Commissioner, Ingemar Olsson, Commissioner, Donald Pallotta, Commissioner, Richard Patchin, Commissioner, and Dylan Radke, Chair.

EXCUSED: Brian Eychner and John Fuller

ABSENT: None.

PUBLIC COMMENT - None

CONSENT CALENDAR

Minutes November 20, 2012

a.

Minutes November 20, 2012

Commissioner Patchin corrected page 2 at the top of the page, "*Appeals for denied requests would then be made ~~appealed~~ to the City Manager.*"

On motion by Ingemar Olsson, Commissioner, seconded by Karen Bell-Patten, Vice Chair, to approve Minutes of November 20, 2012, as corrected. Motion unanimously passed 6 - 0. Yes: Karen Bell-Patten, Vice Chair Gay Gerlack, Commissioner Ingemar Olsson, Commissioner Donald Pallotta, Commissioner Richard Patchin, Commissioner , Dylan Radke, Chair.

b. Staff updates

Recreation

i.

Recreation Staff Report

ii. Parks Maintenance

Park Maintenance

- c. *Special Requests for Uses in Parks*

PRMCC SUB -COMMITTEE REPORTS

Measure H Updates

a.

- i. Library Subcommittee

Library Subcommittee

Mr. Tucker noted that the Subcommittee had met on December 10, 2012. Subcommittee members Gay Gerlack and Don Pallotta met with Public Works staff and Library staff. He indicated that all the issues were discussed, and consensus was reached on all of them. He reviewed each item discussed and the decisions that were made.

Commissioners Gerlack and Pallotta gave additional comments about the meeting and the issues raised. Commissioner Pallotta also discussed a potential proposal from Friends of the Library for purchase of materials for art hanging.

Commissioner Patchin noted that the molding might be usable for ~~hanging pictures~~ **bulletin boards**

Chair Radke asked when the library use policy might be brought back for discussion. Mr. Tucker said in 3 months or so. Chair Radke agreed to add it to the list of future agenda items.

- ii. Select subcommittee for Waterfront Park

Waterfront Subcommittee appointment

Mr. Tucker presented the staff report. He also responded to questions/comments from the Commission regarding whether the standing Parks Subcommittee could add Waterfront Park, rather than creating a new subcommittee; the status of the Parks Master Plan update; and whether the amphitheatre is part of the Parks Master Plan. He indicated that Community Services Manager Mitch Austin would be at the next PRMCC meeting to discuss coordination between the Parks Master Plan, the General Plan, and the Marina.

Chair Radke and Commissioners Fuller and Patchin will continue to serve on the Parks Subcommittee.

On motion by Ingemar Olsson, Commissioner, seconded by Donald Pallotta, Commissioner, to add Waterfront Park, including bocce courts, ballfields, and skate park, to the Parks Subcommittee. Motion unanimously passed 6 - 0. Yes: Karen Bell-Patten, Vice Chair Gay Gerlack, Commissioner Ingemar Olsson, Commissioner Donald Pallotta, Commissioner Richard Patchin, Commissioner , Dylan Radke, Chair.

NEW BUSINESS

a. *Selection of Chair and Vice Chair for 2013*

Chair and Vice Chair

On motion by Richard Patchin, Commissioner, seconded by Karen Bell-Patten, Vice Chair, elect Dylan Radke to continue as Chair. Motion unanimously passed 6 - 0. Yes: Karen Bell-Patten, Vice Chair Gay Gerlack, Commissioner Ingemar Olsson, Commissioner Donald Pallotta, Commissioner Richard Patchin, Commissioner , Dylan Radke, Chair.

On motion by Ingemar Olsson, Commissioner, seconded by Gay Gerlack, Commissioner, elect Karen Bell-Patten to serve as vice-chair. Motion unanimously passed 6 - 0. Yes: Karen Bell-Patten, Vice Chair Gay Gerlack, Commissioner Ingemar Olsson, Commissioner Donald Pallotta, Commissioner Richard Patchin, Commissioner , Dylan Radke, Chair.

b. *Marina update*

Marina update

Mr. Tucker updated the Commission on Marina issues, including dredging and the status of the salt water harvest mouse. He indicated that Mr. Austin will give a more extensive update, including information about the Marina Master Plan, at the next meeting.

Commissioner Patchin asked how long the dredge will be effective, and Mr. Tucker said 3-4 years.

On motion by Ingemar Olsson, Commissioner, seconded by Dylan Radke, Chair, accept the report on the Marina. Motion unanimously passed 6 - 0. Yes: Karen Bell-Patten, Vice Chair Gay Gerlack, Commissioner Ingemar Olsson, Commissioner Donald Pallotta, Commissioner Richard Patchin, Commissioner , Dylan Radke, Chair.

OLD BUSINESS

a. *Zocchi Building Tour*

Zocchi Building Tour

Mr. Tucker indicated the Commission will tour the two sports complexes, Universal Sports Academy and Nor Cal, at 6:00 p.m. on February 19, 2013, and will return to City Hall at 7:00 p.m. for the balance of the meeting.

b. *List of Amphitheater Improvements*

List of Amphitheater Improvements

Mr. Tucker presented the staff report, noting this is a draft list. He asked the Commission to consider the improvements, not the costs. Vice-Chair Bell-Patten commented on the importance of the report, and she discussed seating and ticket booths.

There was some discussion about the scope of the project and volunteer work that had been done. Commissioner Gerlack asked about possible use of the amphitheater as a year-round snow park, provided that outside funds are used. Mr. Tucker said staff will report back on the issue.

Commissioner Olsson expressed concern about going back to the drawing board. Vice Chair Bell-Patten said most of the needed information is contained in the report already. Mr. Tucker agreed it could be a useful tool for the Master Plan.

On motion by Ingemar Olsson, Commissioner, seconded by Donald Pallotta, Commissioner, accept the report. Motion unanimously passed 6 - 0. Yes: Karen Bell-Patten, Vice Chair Gay Gerlack, Commissioner Ingemar Olsson, Commissioner Donald Pallotta, Commissioner Richard Patchin, Commissioner , Dylan Radke, Chair.

FUTURE AGENDA ITEMS

- a. *Conditions of the trees in Susana Park*
- b.. *Play equipment at the Kiwanis Building*
- c. *Revisit the meeting City Council and PRMCC*
- d. *Relocating entrance to Skateboard Park*
- e. *Reviewing a grant proposal for the fishing pier*
- f. *Measure H phase 2 projects based on safety issues at the parks*

Commissioner Olsson expressed interest in having an update on Item E on the next agenda. Additional agenda items included agenda guidelines, dog park, library use policy, and Marina Master Plan (allowing for citizen input).

COMMISSIONER & STAFF COMMENTS

Commissioner Patchin said it was unfortunate that the Holiday Frolic was rained out, acknowledging the hard work of City staff members. He noted that Main Street had not mentioned City staff in their publication for the event.

The Commissioners wished everyone a Merry Christmas and Happy New Year.

CORRESPONDENCE

- a. [Letter from Anthony Cerletti](#)

Commissioners Radke and Patchin said they wanted to be sure the construction company and the architects get a copy of this letter.

NEXT MEETING DATE: January 15, 2013

ADJOURNMENT

On motion by Donald Pallotta, Commissioner, seconded by Richard Patchin, Commissioner, adjourn at 8:15 p.m. to the next regular meeting, January 15, 2013. Motion unanimously passed 6 - 0. Yes: Karen Bell-Patten, Vice Chair Gay Gerlack, Commissioner Ingemar Olsson, Commissioner Donald Pallotta, Commissioner Richard Patchin, Commissioner , Dylan Radke, Chair.

Submitted by Mary Hugely