

**Regular Meeting
Parks, Recreation, Marina and Cultural Commission
May 17, 2011
Martinez, CA**

APPROVED June 21, 011

A regular meeting of the Parks, Recreation, Marina and Cultural Commission was called to order by Chair Radke at 7:01 p.m. on May 17, 2011, at Council Chambers, 525 Henrietta Street, Martinez, California 94553.

I. ROLL CALL

PRESENT: Karen Bell-Patten, Commissioner, Brian Eychner, Interim Vice Chair, Gay Gerlack, Alternate Commissioner, Ingemar Olsson, Commissioner, Donald Pallotta, Commissioner, Richard Patchin, Commissioner, Dylan Radke, Chair, and Marta Van Loan, Commissioner.

EXCUSED: None.

ABSENT: John Fuller, Commissioner.

STAFF: Mitch Austin, Recreation Manager

II. PUBLIC COMMENT

None.

III. CONSENT CALENDAR

a. Minutes April 26, 2011

The Commissioners requested the following corrections to the minutes of April 26, 2011:

Page 3: Under Old Business, item a, paragraph 2, line 2: Insert "14th" after the word "May".

Page 3: Under Old Business, item a, paragraph 3, line 1: Replace the word "a" before the word "plan" with the word "the".

Page 4: Paragraph 3, lines 1-2: Replace the entire sentence with the following: "Commissioner Olsson asked staff to look into whether oil spill response vessels are able to go out at low tide and, if not, whether an emergency response can be done to make this possible".

Page 4: Paragraph 4, line 4: Replace the word "with" with the word "will".

Page 4: Under Zocchi Update, paragraph 1, line 3: replace the number "300,000" with "30,000".

Page 4: Under Zocchi Update, paragraph 4, lines 1-2: replace all words after "disbursement" with the following: "of Measure WW funds and whether there will be money left for recreation projects outside of those of Measure H".

Page 5: Under Consider Moving June meeting to June 14, paragraph 1, line 2: Insert "21st" after the word "June".

Page 5: Under Commissioner & Staff Comments, paragraph 3, line 2: Insert "18th" after the word "May".

Commissioner Bell-Patten made a motion to approve the minutes with the changes of the April 26, 2011 meeting, seconded by Commissioner Patchin. The motion was approved by the following vote: All ayes.

b. Staff updates
i. Recreation

Commissioner Patchin asked if softball team sign-ups and park rentals are down this year. M. Austin said he did not know.

ii. Parks Maintenance

c. Special Requests for Uses in Parks
i. Cub Scout Fee Waiver for Hidden Valley Park

Commissioner Bell-Patten made a motion to approve the Cub Scout special request with a fee waiver, seconded by Commissioner Olsson. The motion was approved by the following vote: All ayes.

ii. Alhambra Hills Open Space Committee Use of Susana Park

Mitch Austin, Recreation Manager, said a letter was distributed by the Alhambra Hills Open Space Committee informing neighbors of the use of Susana Park on June 12th and notifying them that they are welcome to ~~the~~ attend the May 17th PRMCC meeting.

Following an inquiry by Commissioner Eychner about the evaluation process for special requests at Susana Park and concerns about precedent setting, M. Austin suggested the Commission review the Special Request Policy.

Commissioner Eychner made a motion to approve the special request with the use of amplified sound, seconded by Commissioner Pallotta. The motion was approved by the following vote: 7 ayes. Chair Radke and Commissioner Gerlack abstained from voting.

IV. PRMCC SUB -COMMITTEE REPORTS
a. Measure H Updates

There was a brief discussion about the completion date of the pool project. Commissioner Eychner said the date is contingent on PG&E and they are aiming for completion the first or second week in July. M. Austin said he will compare the deadline to the original plan.

M. Austin provided the Commission with a Library Project update. He said City staff met with County staff to review the equipment order, construction, and move-in dates. He noted a detailed report was put together for furnishing the library. M. Austin also noted the project is behind schedule due to a back order of the elevator. He said they cannot schedule an inspection appointment until the elevator is installed. He said the library is

anticipated to be open in late August or early September. M. Austin invited the PRMCC members to do a tour of the library before it opens.

Commissioner Pallotta asked about the effect of a later completion date on costs and staff funds. Gail McPartland, County Deputy Librarian, said there will still be cost savings, which **are** based on a base level of staff time. She noted that they have discussed an implementation plan for moving back into library.

Chair Radke asked if there are any cost over-runs with the scheduled slippage and if the project contract includes penalties to the contractor for missed deadlines. He requested that he be informed of the outcome of the situation.

V. NEW BUSINESS

a. Prop 84 Grants Community Outreach Summary

M. Austin reported they have done about 90% of the outreach for the Center Avenue property. He discussed the meeting input from resident attendees and the top features people mentioned, which included picnic spaces, walking paths, open space, a play area, an exercise course, and accessible paths (ADA). He said they are still at the conceptual level and have more to do.

Commissioner Olsson asked about public reception of a dog park. M. Austin said people are split 50/50 on the idea.

M. Austin discussed the Old Train Depot and Waterfront Park. He noted staff had to identify a different project sight area and has found a location that qualifies for Proposition 84 and makes them more competitive. The new location includes Ferry Point Park and the fishing pier. He said the focus of the grant would include the following 2 features: Renovate the Old Train Depot and repair and enhance the fishing pier to include a restroom. M. Austin noted an engineer will be inspecting the pier.

VI. OLD BUSINESS

a. Shell Report

M. Austin discussed both approved and possible uses of the Shell Settlement funds. He stated City Council has approved the use of \$5,000 for electrical improvements to the marina. M. Austin reviewed a report on possible uses of funding that were previously discussed and asked the Commission for recommendations.

Chair Radke asked if the engineer will inspect the path when inspecting the pier. M. Austin said he believed that the engineer would make note if the path is not ADA compliant.

There was some discussion about what the engineer will be assessing and the possibility of doing a more expansive report of the area before making recommendations for use of the funds.

Commissioner Pallotta recommended that a path be done and the funds be used now. Commissioner Bell-Patten suggested staff gather the data from prior reports and re-address options and input received from the public.

Chair Radke requested recommendations from the engineer report for the next meeting.

M. Austin said he will bring back information in June, but that the report may not be ready until July.

Commissioner Patchin requested information regarding the path and the reports mentioned by Commissioner Bell-Patten.

b. Marina Update

M. Austin reported that the land trust bill is in the staff review process. He also reported that Senator Mark DeSaulnier's office is in discussion with the State Lands Commission to amend the lease portion of the bill in order to reduce rents the City pays to the State. He discussed the importance of keeping the 2012 improvement schedule and securing funding so that they may move forward with improvements.

In response to Commissioner Olsson's previous inquiry about emergency dredging, M. Austin said ~~they~~ **there** are no funds to do so.

Commissioner Pallotta inquired about information regarding the cost to return the marina to its original state, which was requested by Commissioner Fuller at the last meeting.

c. Zocchi Update

M. Austin reported that City Council approved the letters of intent and that staff is awaiting responses from Nor Cal Courts and Universal Sport Academy. He said Staff is putting together the review of CEQA and will complete cost estimates. M. Austin also noted that no other work will be done until they receive a commitment, signatures, and deposits from the vendors.

M. Austin provided a review of the lease deal points. The Commission briefly discussed parking issues.

d. BMX Park Discussion

M. Austin discussed the difficulty in finding an appropriate location for a skate park and the issues surrounding the installation of a skate **BMX** park. He asked the Commission for conceptual park ideas.

Commissioner Patchin **asked** if a BMX park was listed in the Recreation Master Plan. M. Austin said he would look into the matter. There was a brief discussion about funding for the project and also searching for space for a dog park.

Commissioner Olsson made a motion to refer the BMX Park and dog park item to the Playground Subcommittee for further review and consideration, seconded by Commissioner Gerlack. The motion was approved by the following vote: All ayes.

VII. FUTURE AGENDA ITEMS

a. Review Agenda Plan

The following were added to the agenda plan: Special Request Policy update, report on outreach information, and notes on the marina engineer report.

Commissioner Pallotta requested that a discussion and action item regarding the closure of state parks be added to the agenda.

Chair Radke asked that the following be added to the agenda: the numbers regarding rentals and softball sign-ups, savings for the library, County and City Council recommended use of library savings, and an update or discussion about the associated penalties for library schedule overruns.

VIII. COMMISSIONER & STAFF COMMENTS

Commissioner Patchin expressed concern about the placement of the dumpster enclosure at the pool.

M. Austin said that the City Clerk sent a letter to the Commissioners regarding appointments for PRMCC vacancies. He noted that a notice for vacancies will be sent to the newspaper and posted outside of City Hall.

IX. NEXT MEETING DATE: June 21, 2011

X. CORRESPONDENCE
a. None

XI. ADJOURNMENT

On motion of Commissioner Olsson, seconded by Commissioner Patchin, the Commission unanimously voted to adjourn at 8:44 p.m.