

**Regular Meeting
Parks, Recreation, Marina and Cultural Commission
August 16, 2011
Martinez, CA**

APPROVED September 20, 2011

A regular meeting of the Parks, Recreation, Marina and Cultural Commission was called to order by Chair Radke at 7:00 p.m. on August 16, 2011, at Council Chambers, 525 Henrietta Street, Martinez, California 94553.

I. ROLL CALL

PRESENT: Brian Eychner, Interim Vice Chair, Gay Gerlack, Alternate Commissioner, John Fuller, Commissioner, Ingemar Olsson, Commissioner, Donald Pallotta, Commissioner, Richard Patchin, Commissioner, Dylan Radke, Chair.

EXCUSED: Karen Bell-Patten, Commissioner,

ABSENT: None.

STAFF: Mitch Austin, Recreation Manager
Tim Tucker, City Engineer

II. PUBLIC COMMENT

None.

III. CONSENT CALENDAR

a. Minutes of July 19, 2011

In reference to page 2 of the July 19, 2011 minutes, under Ignacio Plaza, Martinis on the Plaza, in the last paragraph, Commissioner Patchin clarified that his comments were toward event applications being submitted in a more timely manner and additional consideration for establishing a policy for future applications.

Vice Chair Eychner made a motion to approve the minutes of the July 19, 2011 meeting, seconded by Commissioner Olsson. The motion was approved by the following vote: All ayes.

b. Staff Updates

i. Recreation .

Vice Chair Eychner complimented everyone's efforts in putting together a successful pool.

Commissioner Patchin applauded Commissioner Bell-Patten's fundraising project to recover scholarship money that had been reduced.

ii. Parks Maintenance

Commissioner Pallotta complimented the restoration of the pathway that was done at Ferry Point Park.

c. Special Requests for Uses In Parks

i. Ignacio Plaza - Martinis in the Plaza

Mitch Austin, Recreation Manager, reported that a letter was circulated to neighbors regarding the event, and Staff received one email in response to the letter.

Commissioner Olsson made a motion to approve the special request, seconded by Commissioner Gerlack. The motion was approved by the following vote: All ayes.

ii. Ignacio Plaza - Wedding

M. Austin said the event will take place on June 30, 2012, from 3-11p.m. and include amplified music, non-picnic use, and exceed capacity. He noted a letter still needs to be circulated in the neighborhood and suggested Sarah Albano, the requesting party, send out a courtesy reminder of the event to neighbors in May. He said Ms. Albano will notice neighbors and come for final approval of the event in September.

Commissioner Pallotta made a motion to conditionally approve the special request, seconded by Commissioner Patchin. The motion was approved by the following vote: All ayes.

iii. Waterfront Park - CCC Picnic

Commissioner Patchin made a motion to approve the special request for use of Waterfront Park for the Contra Costa County Staff Picnic on February 1, 2012, seconded by Commissioner Pallotta. The motion was approved by the following vote: All ayes

IV. PRMCC SUB -COMMITTEE REPORTS

a. Measure H Updates

M. Austin stated that the library re-opening ceremony will take place on August 20, 2011, at 10 a.m. He said they have interviewed applicants for supervising the downstairs area and are doing the second round of interviews.

In response to the PRMCC's previous request regarding a built-in audio visual system in the library, M. Austin brought forward cost estimates. He reported that a built-in system could cost as much as \$20,000 and a portable unit would cost \$1,500. He said staff recommends the purchase of a portable unit and noted that a request has been made to use Measure H funds to purchase it.

Commissioner Gerlack made a motion to approve the expenditure of \$1,500 for portable audio-visual equipment, seconded by Commissioner Pallotta. The motion was approved by the following vote: All ayes.

Tim Tucker, City Engineer, reported that construction on Rankin and Tavan Field has

started. He said the Contractor has provided them with a schedule, but noted that equipment and materials orders can have delays which may affect the construction schedule. He said contracts for Holiday Highland are still being reviewed by the City Attorney and Risk Management and are anticipated to be resolved this week.

T. Tucker said they are continuing to proceed on the construction drawings. He stated that by the middle of September they will receive the 90% complete plans, which will be submitted to City Staff for review. He reported the project design for Cappy Ricks is behind approximately one month. They anticipate receiving the 90% construction plan in October, at which time they will revise the site plan and submit a purchase order.

T. Tucker said a color schematic design of Hidden Valley Park will be brought forward at the next PRMCC. He suggested the Commission keep projects in mind for Hidden Valley since only the design process (not the construction) has been approved and for the next bond proceeds.

Commissioner Patchin inquired whether ~~the tiles bordering the fountain were saved. T. Tucker said would see if they are recoverable.~~ **the granite stonework boarding the fountain at Rankin Park T. Tucker said he would see if it is recoverable**

V. NEW BUSINESS

a. Childcare Lease Extension

M. Austin reported staff is requesting that the lease with Lasting Impressions at Morello Childcare Facility be extended through the 2011-2012 school year so staff will put out an RFP (Request for Proposal) this fall.

Commissioner Patchin made a motion to approve the lease extension, seconded by Commissioner Olsson. The motion was approved by the following vote: All ayes.

b. Blue Eagle Display/Placement

M. Austin reported on the display and placement of the Blue Eagle. He reviewed the two land locations for display that were discussed with the Marina Subcommittee. He said any display of the boat on land would include a shade structure to protect it and a maintenance plan.

There was a discussion about whether the boat should be displayed on land or maintained in the water, the challenges of both, and other viable options for the boat. M. Austin noted it is less expensive to maintain the boat on land.

Vice Chair Eychner suggested they turn the old train depot into a museum which would house the Blue Eagle, Joltin' Joe, etc. M. Austin said Vice Chair Eychner's suggestion would be a good consideration to revisit for the facility when it comes forward for discussion on the agenda.

c. Commission Subcommittee Appointments

M. Austin identified the vacancies on the Library Subcommittee, Grant Subcommittee, and Parks Subcommittee.

There was a brief discussion about the terms of the Subcommittees.

Commissioner Fuller nominated Commissioner Gerlack as the replacement for the vacant Library Subcommittee position, seconded by Commissioner Pallotta. The nomination was approved by the following vote: All ayes.

Commissioner Olsson nominated Commissioner Pallotta as the replacement for the vacant Grant Subcommittee position, seconded by Commissioner Patchin. The nomination was approved by the following vote: All ayes.

d. Park Master Plan Amendment

M. Austin stated staff is asking that the PRMCC consider adding the Zocchi buildings into the Park System Master Plan. He said the buildings are seen as compatible because they are going through the process to develop the buildings as sports centers, which serves the public in a recreational capacity.

Commissioner Patchin expressed concern about Measure H monies if the buildings are included. M. Austin said inclusion of the buildings into the master plan does not make them eligible for Measure H money. M. Austin noted that the City is in a better negotiation position by including the buildings in the Master Plan.

Commissioner Gerlack made a motion to incorporate the Zocchi property into the Park System Master Plan, seconded by Commissioner Olsson. The motion was approved by the following vote: All ayes.

Chair Radke appointed Commissioners Patchin, Gerlack, Eychner, and Fuller to the Ad Hoc Subcommittee, which is to develop a plan update approach and strategy.

VI. OLD BUSINESS

a. Fishing Pier Path Condition/Shell Money

M. Austin brought forward the cost estimates for the items on the project priority list, which can all be done under \$50,000. He introduced an item that was not discussed, which would involve the installation of a gate to restrict access on the dock for the Albatross. He said if the Commission approves the item, it will go before Council on September 7. The projects could be completed by Spring of 2012.

Commissioner Patchin raised concern about approving the projects before ~~commuting~~ **communicating** with the Fire Department regarding the Bus Memorial.

Commissioner Gerlack made a motion to conditionally approve the Bus Memorial project pending feedback from the Fire Department and approve all the other projects, seconded by Commissioner Olsson. The motion was approved by the following vote: All ayes

VII. FUTURE AGENDA ITEMS

a. Review Agenda Plan

Commissioner Olsson requested that the dog park discussion be moved to the November agenda. **and the Martinez Yacht Club lease on the September agenda.**

VIII. COMMISSIONER & STAFF COMMENTS

M. Austin provided the Commission with an update on RVs parking at the marina. He said "No RV Parking" signs will be installed at the Ferry Point Parking Lot and people will be directed to the Marina parking lot where such vehicles are allowed to park for a limited number of days.

IX. CORRESPONDENCE

None.

X. NEXT MEETING DATE: September 20, 2011

XI. ADJOURNMENT

On motion of Commissioner Patchin, seconded by Commissioner Olsson, the Commission unanimously voted to adjourn at 9:01 p.m.