

**Regular Meeting
Parks, Recreation, Marina and Cultural Commission
July 19, 2011
Martinez, CA**

APPROVED AUGUST 16, 2011

The Parks, Recreation, Marina and Cultural Commission convened at 6:30 p.m. on July 19, 2011, at 100 Buckley Street, Martinez, California 94553, for a tour of Rankin Pool. The Commission reconvened and a regular meeting was called to order by Chair Radke at 7:30 p.m., at Council Chambers, 525 Henrietta Street, Martinez, California 94553.

I. ROLL CALL

PRESENT: Karen Bell-Patten, Commissioner, Brian Eychner, Interim Vice Chair, John Fuller, Commissioner, Ingemar Olsson, Commissioner, Donald Pallotta, Commissioner, Richard Patchin, Commissioner, Dylan Radke, Chair.

EXCUSED: Gay Gerlack, Alternate Commissioner.

ABSENT: None.

STAFF: Mitch Austin, Recreation Manager
Don Salts, Deputy Director of Public Works

II. PUBLIC COMMENT

Phil Ciaramitaro suggested the City develop a bond like Measure H to fund Marina projects. He also suggested putting solar panels on the library and pool buildings.

Sarah Albano inquired about the special request process and requirements for the rental of Ignacio Plaza.

III. CONSENT CALENDAR

a. Minutes of June 21, 2011

The Commissioners requested the following corrections to the minutes of June 21, 2011:

Page 4: Under New Business, Martinez Bocce Federation Annual Report, paragraph 1: Following the paragraph, insert "It was clarified that the courts themselves are free to use. The equipment owned by the Bocce Federation is available for rent".

Page 4: Under Recreational Uses in Open Space, paragraph 3, line 1: Replace the word "Commissioner" with the word "Commission".

Page 4: Under Recreational Uses in Open Space, paragraph 4, line 4: Replace the word "gold" with the word "golf"

Page 4: Under Recreational Uses in Open Space, paragraph 4, line 5: Replace the word "course" with the word "courses".

Page 5: Under Future Agenda Items, paragraph 6, line 2: Replace the words "Diablo Runners" with the word "scholarship".

Page 5: Under Future Agenda Items, paragraph 7: Delete all words after "with" and insert the following: "the City's decision to cut back on park maintenance staff while undergoing \$30 million in Measure H improvements".

Commissioner Fuller made a motion to approve the minutes with the changes of the June 21, 2011 meeting, seconded by Commissioner Olsson. The motion was approved by the following vote: All ayes.

b. Staff Updates

i. Recreation .

ii. Parks Maintenance

c. Special Requests for Uses In Parks

i. Susana Park for Concert

Mitch Austin, Recreation Manager, reported that written notice was given to neighbors regarding the Fall Music Festival, which was conditionally approved at the last meeting.

Phil Ciaramitaro said the Community Initiative of Martinez is partnering with the Veterans Memorial Building and asked for support in upcoming events that will generate proceeds to help improve the hall.

ii. Susana Park, Art in the Park

Commissioner Patchin made a motion to approve the special request with a fee waiver, seconded by Commissioner Bell-Patten. The motion was approved by the following vote: All ayes.

iii. Ignacio Plaza, Martinis on the Plaza

M. Austin said tonight would be a conditional approval of the event, since the Chamber has not noticed neighbors of the September 16 event.

There was a brief discussion about past rental practices and limiting use to one event per month at either Susana Park or Ignacio Plaza. The Commission also discussed receiving special event requests a minimum of 60 days in advance.

Commissioner Olsson made a motion to initially approve the event with a fee waiver, seconded by Commissioner Patchin. The motion was approved by the following vote: 6 ayes, 1 no (Interim Vice Chair Eychner).

Commissioner Patchin told Cynthia Murdough, representative for the Chamber of Commerce, to notice neighbors of the event. He said if a neighbor comes forward in August with an issue, the Commission will address it at that time.

IV. PRMCC SUB -COMMITTEE REPORTS

a. Measure H Updates

Don Salts, Deputy Director of Public Works, reported on the Cappy Ricks and Nancy Boyd Park Projects. Commissioner Patchin inquired about the schedule for Rankin Park. D. Salts said they have met with the contractor and are finalizing the insurance. He said the project should take about 170 working days, but noted that the time estimate does not account for weather. He also noted that the notice to proceed should be issued in the next couple of weeks.

Commissioner Fuller requested a Gantt chart for the project and better monthly reports. Chair Radke said he wants to know what gets accomplished within the month.

Commissioner Pallotta made a motion to approve the schematic layout for the Cappy Ricks and Nancy Boyd Park projects, seconded by Commissioner Bell-Patten. The motion was approved by the following vote: All ayes.

M. Austin reported on the Library, which is scheduled to open August 20. A ribbon cutting and ceremonial talk will take place at 10:30 a.m. and the Friends of the Library will be offering tours.

M. Austin discussed and reviewed the Hoge Staff Furniture Proposal, which was done during the planning process and included built-in furniture for staff at the library. He said the built-in furniture costs have not been included in the scope of project and that they must determine whether the cost is covered by Measure H. The cost estimate is about \$27,000 and the furnishings take about 6 to 8 weeks.

Chair Radke asked if this is an agenda item because it is not listed. M. Austin said the action item is covered by the agenda under Measure H Projects.

Marta Van Loan said the furniture was discussed by the subcommittee and included in the plans at the beginning of the project, but got dropped from the project unbeknownst to the subcommittee. She said the problem needs to be fixed.

There was a brief discussion about the cost estimates that were done and factors that may lead to cost variations.

Ms. Van Loan asked for clarification on the wiring for video projectors and screens in the downstairs Library, which she believed was also part of the project. Don Salts said a drop-down screen is not built into the project but said the downstairs is capable of having a screen.

Chair Radke said he preferred for the item to be a listed action item and for the Commission to wait for clarification from staff whether the furniture is an approved Measure H expenditure before voting on the item. M. Austin said if the item was voted on tonight he would consult with the City treasurer and seek direction about the furniture costs and whether it is covered by Measure H. Commissioner Patchin expressed concern about having the City treasurer make a decision on such issues rather than the Finance Oversight Committee.

Commissioner Pallotta made a motion to approve the purchase of the furniture as outlined in the proposal, keeping in mind that the cost may vary, seconded by Commissioner Bell-Patten. The motion was approved by the following vote: 6 ayes, 1 no (Chair Radke).

V. NEW BUSINESS

a. Bocce Shade Structures

Commissioner Olsson made a motion to approve the installation of shade structures as installed on court #1 on the remaining Bocce courts by the Martinez Bocce Federation, seconded by Commissioner Pallotta. The motion was approved by the following vote: All ayes.

b. Review Expiring Leases

M. Austin reported on the leases and agreements up for renewal/expiration. The three leases up for renewal in 2011/2012 include Lasting Impressions Childcare (Morello Childcare Facility), Martinez Yacht Club, and Eagle Marina Boat Yard. He noted they are trying to combine the Yacht Club land and building leases.

M. Austin said Senator Desaulnier and the City had a meeting on July 7 with the Department of Boating and Waterways (DBW), the Department of Finance, and the State Lands Department to discuss the status of the marina and the steps taken to get to reconstruction. He said the Senator's office is helping to create a timeline and encourage the state departments to work with the City on a more accelerated level. He noted the City has given DBW its financial model and will be notified of any outstanding concerns with the model. The Commission briefly discussed the financial gap and loan approval process.

c. Letter to State Opposing Closure of State Parks

M. Austin said the Letter to the State will go to City Council tomorrow night. Commissioner Patchin suggested removing the words "in the state" in the last line of paragraph 2 of the letter.

Commissioner Fuller made a motion to recommend to City Council that the City send the letter, with the corrections as stated above, protesting the closure of State Parks, seconded by Commissioner Bell-Patten. The motion was approved by the following vote: 6 ayes. Commissioner Olsson abstained from voting.

VI. OLD BUSINESS

a. Fishing Pier Path Condition/Shell Money

M. Austin reviewed the list of projects in order of importance as determined by the Marina Subcommittee and Staff. The list included fishing pier lighting, the waterfront walkway, bus memorial, and parking lot path.

Commissioner Bell-Patten inquired about the timeline to complete the listed projects. M. Austin said he can include time estimates with the cost estimates that will be brought to the Commission.

Commissioner Pallotta made a motion to approve the list of projects in the order listed for use of the Shell Settlement Funds, seconded by Commissioner Olsson. The motion was approved by the following vote: All ayes.

VII. FUTURE AGENDA ITEMS
a. Review Agenda Plan

M. Austin added the Blue Eagle and library audio-visual equipment and furniture for the library to the August agenda plan.

Interim Vice Chair Eychner requested an update on the Zocchi buildings. M. Austin stated that a parking study will be done on July 27 and the air quality study should be done any day. He noted work is still being done as outlined in the letter of intent. He said construction will not begin any sooner than November.

VIII. COMMISSIONER & STAFF COMMENTS

Commissioner Patchin said the Sea Scouts have indicated an interest in maintaining and keeping the Blue Eagle Fishing boat in the water. He encouraged them to do so. He said he is concerned about the City treasurer making financial decisions for Measure H projects.

Commissioner Bell-Patten said they need to address the open position in the Bond Oversight Committee. She said she would like an update.

M. Austin informed the PRMCC that the Stewardship Council is awarding up to \$200,000 in funding to do park access improvements that would help support youth. He said the City will be targeting waterfront park, specifically working on paths of travel, and will submit an application at the end of the month.

IX. CORRESPONDENCE

None.

X. NEXT MEETING DATE: August 16, 2011

XI. ADJOURNMENT

On motion of Commissioner Pallotta, seconded by Commissioner Fuller, the Commission unanimously voted to adjourn at 9:35 p.m.