

**CITY OF MARTINEZ
PARK AND RECREATION COMMISSION**

October 7, 2008

Approved December 2, 2008

A regular meeting of the Park and Recreation Commission was called to order by Chair Patchin at 7:06 p.m. on October 7, 2008, in the City Hall Chambers, 525 Henrietta Street, Martinez, California 94553.

I. ROLL CALL

Present: Chair Richard Patchin
Commissioners Dylan Radke, Katherine Hern, John Fuller, Gay Gerlack and
late arrival of Brian Eychner (7:33 p.m.)

Absent: Commissioner Sherry Sank

Staff: Joann Tool, Deputy Director of Park and Community Services

II. APPROVAL OF MINUTES — May 6, June 3, August 26, 2008

Chair Patchin requested the approval of minutes be moved down on the agenda.

** see below after Item a, under Staff Reports

III. PUBLIC COMMENT

None.

IV. NEW BUSINESS

- a. Introduction of City Manager, Phil Vince

Ms. Tool introduced new City Manager, Phil Vince, indicating he has been in this position for approximately 13 weeks now.

Mr. Vince spoke on his position, career and interest in Parks and Recreation and his 17 years in Novato. He talked about the recreational needs for the City of Martinez. He says he believes that Park and Recreation should hold at least two special meeting with Council each year. Mr. Vince spoke on the bond and the importance of this passing.

Commissioner Fuller spoke on his beliefs that recreation marketing would be of benefit to Downtown Martinez.

Mr. Vince said that he believes that the downtown stores would benefit by recreational activities, but that some stores need to specialize in selling items specifically events/recreation held downtown.

Commissioner Hern thanked Mr. Vince for coming and his support of Park and Recreation for Martinez.

b. Planned Unit Developments

Ms. Tool explained to the Commission that this was an item they had asked about during the last meeting and that the “intuition” of the Park and Recreation Commission was correct regarding PUD’s.

Ms. Tool explained that the PUD’s do pay the required Park Dedication Fees and Park Facility Fees. However, Planning will be looking into changing PUD requirements and may create a new category, infill PUD’s, which would be more closely related to the developments such as the Villa Del Sol and Haven Street. She said, City’s Senior Planner, Cory Simon is currently working on this and should see something within the next 6 months.

c. Field Resting Policy

Ms. Tool explained ~~the~~ **that** perhaps a sub-committee should be developed that would include meeting with Park Maintenance and Sports Groups to talk about the issues regarding field resting and the most viable solution.

Commissioner Fuller thought that this should be added onto the Youth Sports Subcommittee as this is part of youth sports. The Commission agreed.

d. Discussion of reconfiguration of existing City Commissions (Patchin)

Chair Patchin asked the Commission on their input and feelings of the proposed combining of the Commissions.

Ms. Tool explained that Council has not discussed this any further. The City Attorney has rewritten the ordinance to grow the Park and Recreation by 2 Commissioners which in turn would collapse the Marina Commission and the Arts and Library Commission.

Chair Patchin requested this item be postponed until the next meeting.

V. OLD BUSINESS

a) Project Updates – Parks (Engineering)

Senior Civil Engineer, Joe Enke, told the Commission that the concrete has been laid and the paved pathways have been completed at Hidden ~~Lakes~~ **Valley**. The equipment is currently being shipped and they are hoping to receive it by the end of the week and it will then take 2 -3 weeks to assemble and install the surface and place the fibar. He anticipates completion in mid-November.

Mr. Enke said that Nancy Boyd is well underway. The silt dirt has been moved in that caused some problems at first of being “soupy”, but this has dried up now. The block foundation for the recreation building and bathrooms is currently being built up. Once built

up to the appropriate level, the electricians will be called in. The grading should be completed this week and they are currently working on the irrigation system. He anticipates a December completion date with anticipation of the fields being available in the spring.

b) Discussion of the recent and future King of the County Barbeques

Ms. Tool explained that the Commission had requested that an invitation be extended to Chamber of Commerce to discuss this event, and the concerns of what had happened and representatives are present tonight. Public Works had submitted their thoughts and concerns regarding this event which are provided in tonight's packet.

Chair Patchin spoke on the promises made by former Chamber Director, Lou Schoeneman, and the concerns of not following through with them and the letter from East Bay Regional Parks (EBRP).

Representatives of Chamber of Commerce stated they were not provided with the letters from EBRP or Public Works and was unaware of any problems or concerns surrounding this event. They asked that they be able to review these letters and come back at a later meeting to discuss this. It was agreed.

The Commission spoke on the application process and the need to begin submission of applications for events such as this at least 6 months in advance, instead of just 2 months.

c) Discussion regarding Park Fees

Ms. Tool explained that the Park and Building fees were last changed in 2001. She explained that the new fee schedule effective January 2009.

The Commission discussed the fees and the needs to identify some type of percentage for the increase in fees. They discussed how recreation is not a "voice" at budget time and that there is a need for recreation to have their own department. The Commission discussed how new parks would enhance more visitors to the parks as well as the fact that due to the current economy more families are staying closer to home for vacations and new pristine playgrounds would also attract more park use.

VI: STAFF REPORTS

a) Deputy Director, Parks and Community Service

Ms. Tool said she has not yet heard back from T-Mobile. The list that T-Mobile has agreed to complete at Hidden Lakes Park is included as well as Recreation Supervisor, Patty Lorick's numbers for the playground and pool attendance for the 2008 summer session. Ms. Tool also said the letter from Scott Sullivan did not get in with tonight's agenda packet, but was provided to the Commission.

Chair Patchin requested that the issues addressed in the letter regarding Morello Park be addressed at the next meeting. It was agreed that Dave Lusty address what has been done at Morello Park and provide an update for the Park and Recreation Commission.

** Back to Approval of Minutes – May 6, June 3, August 26, 2008

Chair Patchin requested the following corrections to the minutes of May 6, 2008:

Page 1: Under Item a, second paragraph, line 5: delete the word “and” after the word “vendors”.

Page 2: Under Item b, second paragraph, line 2: insert the word “celebration” after the word “graduation”.

Page 3: Second paragraph, line 2: change the word “for” to the word “to”.

Next paragraph, line 1: delete the word “also” after “Fuller” and delete “the it be considered the” after the word “asked”.

Commissioner Fuller moved to approve the minutes with changes of the May 6, 2008 meeting, seconded by Commissioner Gerlack. The motion was approved by the following vote: All Ayes

Chair Patchin requested the following corrections to the minutes of June 3, 2008:

Page 2: Under Item a, second paragraph, line 2: change “56” to “6”.

Insert the T-Mobile list prior to motion.

Under the motion, line 3: change the word “Commission” to “Commissioner”.

Commissioner Fuller moved to approve the minutes with changes of the June 3, 2008 meeting, seconded by Commissioner Hern. The motion was approved by the following vote: All Ayes

No corrections were made to the minutes of August 26, 2008

Commissioner Fuller moved to approve the minutes of the August 26, 2008 meeting, seconded by Commissioner Hern. The motion was approved by the following vote: All Ayes

VII. COMMISSIONERS' REPORTS

a) Youth Sports Committee (Fuller)

Commissioner Fuller said they did not meet tonight. He said he has been receiving some questions on the bond. Word is getting out and we really need to market in the next 30 days. Soccer is going now and they will begin tackling the need on resting the fields. Commissioner Fuller also asked that sometime next year he would like to step down and have someone else step in, but he will bring this back up sometime in the Spring.

b) Bond (Hern)

Commissioner Hern said it is now “crunch” time; they are under 30 days at this point for promoting the bond. They have completed two mailers and are hoping to receive \$2,000 more in donations to complete the third mailer. They are working on personal contacts, walkers and mailers. Commissioner Hern said they packets have been handed out to approximately ½ of the precincts and they are working on handing out the rest. The next meeting will be held at Gay Gerlack’s home on Tuesday, October 14, 2008.

Commissioner Hern said that they are considering holding a town hall meeting and this has been brought up by quite a few. She said that overall, the bond has received positive response.

The discussion of scheduling a victory party was also discussed and the fact that the place to hold this event needs to be scheduled soon.

c) Recreation Economic Development Subcommittee (REDS) (Fuller)

Chair Patchin said that the City Manager, Commissioner Fuller and himself met regarding the waterfront buildings looking to be used for economic development. He spoke on the space and the need to use it judiciously and the fact that ~~it~~ **different** recreation be compatible to one another. Chair Patchin spoke on the ideas of the amenities of being “Old School”. They are hoping to get an initial \$50K to make site improvements and looking at a 3 – 5 year pilot program in hopes of obtaining positive ~~data of the success~~ to appeal to developers/private investors in hopes of building a recreation center in the future.

Commissioner Fuller believes this would be a great marketing scheme for Martinez and if it works, they can then upgrade to better amenities.

d) Playground Subcommittee (Patchin)

Chair Patchin stated this was covered by Joe Enke in his report/update of the playgrounds.

e) Dog Park (Sank)

Commissioner Sank was absent. Commissioner Eychner said they are still looking for a possible location.

f) Swimming Pool (Eychner)

Commissioner Eychner said the swimming pool is now closed.

Ms. Tool explained that the pool will be permanently closed unless there is a plan in place and submitted so that the pool may possibly be used for next season.

g) Other

Commissioner Hern spoke on her concern of parts of Ferry Point having excess water. She said that the picnic areas and pathways had a lot of flooding.

Ms. Tool explained that Ferry Point has a problem and they are in the process of adjusting the sprinklers due to the ground water issue down there.

Commissioner Gerlack thanked Commissioners Radke and Hern for all of their hard work, dedication and long hours they put in to working on bond. She reminded everyone of the next meeting scheduled at her house for Tuesday, October 14, 2008.

Commissioner Hern said the event attended last Sunday raised \$2800.

Commissioner Fuller reminded everyone of the Restaurant Tour being held this Saturday, October 11, 2008.

Ms. Tool said as of 2:00 p.m. today, they have already sold 150 tickets for the Restaurant Tour.

Chair Patchin said that the John Muir House tour is also being held this weekend.

VIII. CORRESPONDENCE

- a) Newspaper Articles: Waterfront Park rules may be tightened, Lego get technical
- b) City Council minutes: July 2, July 16, and July 23, 2008

IV. FUTURE AGENDA ITEMS

- a) Feedback from the Park and Recreation Commission with regard to the combining of the Commissions
- b) Commission Election
- c) Discuss the Walk for Recovery Event complaints
- d) King of the BBQ/Discussion with representatives from **The Chamber of Commerce**
- e) Oversight Committee for Bond
- f) Update on DBAW and Dredging
- g) Commissioners' reports

Due to the election on November 4, 2008, the next regular Park and Recreation Commission meeting will be held on December 2, 2008.

X. ADJOURNMENT

On motion of Commissioner Fuller, seconded by Commissioner Radke, the Commission unanimously voted to adjourn at 9:14 p.m.

Respectfully submitted by,

Karen Jennings
Minutes Clerk