

CITY OF MARTINEZ
PARK AND RECREATION COMMISSION

May 6, 2008
APPROVED OCTOBER 7, 2008

A regular meeting of the Park and Recreation Commission was called to order by Chair Patchin at 7:08 p.m. on May 6, 2008, in City Hall Chambers, 525 Henrietta Street, Martinez, California 94553.

I. ROLL CALL

Present: Chair Richard Patchin
Commissioners Dylan Radke, Sherry Sank and John Fuller

Absent: Commissioners Brian Eychner, Gay Gerlack and Katherine Hern

Staff: Joann Tool, Deputy Director of Park and Community Services

II. APPROVAL OF MINUTES – April 1, 2008

Chair Patchin requested the following corrections to the minutes of April 1, 2008:

Page 1: Under motion to approve minutes: change date from “April 1, 2008” to “March 4, 2008”.

Page 5: Under Correspondence; Item d. Change the word “sake” to “skate”.

Commissioner Radke moved to approve the minutes with changes of the April 1, 2008 meeting, seconded by Commissioner Fuller. The motion was approved by the following vote: All Ayes

III. PUBLIC COMMENT

None.

IV. NEW BUSINESS

- a. Special Request ◇ Waterfront Group Area & Lawn ◇ Saturday & Sunday, June 21 & 22, 2008

Staff recommends the special request be approved with amplified music and the sale of alcohol beverages. This is their second annual event and Lou Schoeneman, Martinez Chamber Of Commerce, Executive Director, is here on their behalf.

Mr. Schoeneman discussed the event and that there would be approximately 30-40 cars participating in the car show over the two days and they will be parked adjacent to the bocce area. The car show will be on the grass area; most participants either push their cars or have them on trailers, which include an oil pan under the vehicles. Mr. Schoeneman said the proceeds from the car show will benefit the Alhambra La Cross team. There will be various vendors and as well as professional and amateur barbeques there. They plan on using the parking by the kid’s playground for the vendors to park as well. There will be 30 portable toilets which will be placed behind the stage area which will be on the backside of the Waterfront area where the gravel is.

Commissioner Fuller moved to approve the special request by the Chamber of Commerce for the Waterfront Group Area & Lawn on Saturday & Sunday, June 21 & 22, 2008, with staff’s

recommendations including fee waiver, seconded by Commissioner Radke. The motion was approved by the following vote: All Ayes

b. Special Request ◇ Waterfront Group Area ◇ Saturday, June 7, 2008

Staff recommends the special request be approved as this falls within the guidelines for this area.

Commissioner Sank moved to approve the special request of the Waterfront Group Area by William Schirmer for a college graduation **celebration** on Saturday, June 7, 2008, seconded by Commissioner Fuller. The motion was approved by the following vote: All Ayes

c. Special Request ◇ Rankin Park Olive Grove ◇ Saturday, September 20, 2008

Staff recommends this special request be approved as it falls within the guidelines for use of this area.

Commissioner Sank moved to approve the special request of the Rankin Park Olive Grove by the Contra Costa County for Saturday, September 20, 2008, seconded by Commissioner Radke. The motion was approved by the following vote: All Ayes

d. Special Request ◇ Susana Street Park ◇ Sunday, August 17, 2008

Staff recommends approval of this request as this is the annual "Art in the Park" event which has been put on for over the past 30 years.

Commissioner Fuller moved to approve the request of Susana Street Park by the Martinez Arts Association with staff's recommendations for Sunday, August 17, 2008, seconded by Commissioner Sank. The motion was approved by the following vote: All Ayes

e. Special Request ◇ Rankin Park Olive Grove ◇ Sunday, June 8, 2008

Staff recommends approval of this request with amplified music.

Commissioner Sank moved to approve the request of Rankin Park Olive Grove by Katherine Hern of Citizen's for a Better Library and Parks for Sunday, June 8, 2008, seconded by Commissioner Fuller. The motion was approved by the following vote: All Ayes

f. Special Request ◇ Waterfront Group ◇ Saturday, August 2, 2008

Staff recommends approval of this request with amplified music.

Commissioner Sank moved to approve the request of the Waterfront Group area by Adrianna Frick for Saturday, August 2, 2008, seconded by Commissioner Radke. The motion was approved by the following vote: All Ayes

g. T-Mobile equipment at Hidden Lakes Park
A representative from T-Mobile will present different option to the Commission regarding equipment placement at Hidden Lakes Park

Staff does not have a recommendation on this item. This was discussed earlier with the idea of a flag pole type with the moving of the existing flag pole to another location on the fields. The plans that the Commission had agreed on were not presented to staff and a new site was proposed to place the equipment box.

Amy Williams of T-Mobile spoke on the difficulties they were having with the equipment box and said she went to the site with an arborist to assist in this matter. New drawings will be developed on the new ideas of where to place the equipment box. They are also trying to minimize the size of the equipment box to 15'X15' with the hopes of even 13 1/2'X14'. They are looking into building a platform behind the trees and the arborist believes that only a few branches would need to be trimmed in order for this to work.

Corey Simon, Senior Planner for the City of Martinez spoke on the fact that there may be a need ~~for~~ to build a small retaining wall if the structure is placed behind the trees.

Commissioner Fuller ~~also asked the it be considered the~~ since T-Mobile will be running electrical to this equipment box, that additional electrical outlets for future batting cages be installed as well.

Ms. Tool thought it would be a good idea for the Commission to visit the site so that T-Mobile could present a story pole for height visualization along with the plans and the Commission would then have a clearer visual of what T-Mobile is presenting. It was agreed the Commission would meet at Hidden Lakes Park at 6:30, prior to the next regular meeting.

V. OLD BUSINESS

a) Retreat

June 1, 2008, 1 p.m. - 5 p.m. Possible topics and location selection

Ms. Tool said that June 1, 2008 is now confirmed and Carolyn Boone Duncan will be there. Commissioner Sank informed the Commission that she will be unable to attend on that date. Topics will include fee review, cost breakdown for Master Plan and where we take Recreation from this point.

Commissioner Radke asked if the City is getting together information on parks as outlined in the Master Plan.

Ms. Tool said yes, they are putting together costs for the following:

- 1) Restrooms
 - 2) Playground equipment
 - 3) ADA pathways
 - 4) Turf and Irrigation
- b) Nancy Boyd Building/Field Update

Tim Tucker said the plans are still with the developer and landscape architect. He sent an e-mail to Trumark and they promised the plans early this week, but he has not yet received them. Once they receive the plans, Engineering will work with landscape architect on them. He said the bathrooms are ready to go forward and they would like to put the recreation room and bathrooms in first.

Commissioner Fuller asked when can he actually go to Nancy Boyd Park and see the completed bathrooms and recreation building. He voiced his concerns on deadlines being presented for Nancy Boyd Park, but never being met.

Ms. Tool said she feels that the summer programs for Nancy Boyd Park should be kept at Nancy Boyd Park as it appears the construction of the bathrooms and the new recreation room will not be completed during the summer months.

Mr. Tucker said he would bring in a detailed schedule for Nancy Boyd Park at the next meeting so the Commission could have an idea of the timeline for the completion of the grading, bathrooms and recreation room.

- c) Hidden Valley/Hidden Lakes Playground Update
City Engineering will give an update on progress of the play equipment replacement.

Tim Tucker said this will be going to bid soon. All is going well and the plans are 90% complete.

- d) Skateboard Park update
Update on progress of mixed use at the park

Ms. Tool said that they are still working on a mix use as the park was constructed to handle both skateboarders and bicyclists. The City Attorney is talking to Risk Management and then Staff and Risk Management may need to have a meeting on a policy that would be agreeable to both parties.

f) STAFF REPORTS

- a) Deputy Director, Parks and Community Service

Ms. Tool spoke on the fees that incurred for the cost estimates outlined in the Parks Master Plan. She also said they are going "green" for the brochures this year and they will now be available on-line. Post cards will be sent to the residents announcing this and should a resident request a brochure, they will be sent one in black and white and printed on recycled paper.

Chair Patchin asked about the 28 teams that registered for the summer leagues that was in under the Adult Sports on the staff report. He wanted to know if this was an increase, decrease or the same for these summer leagues.

Ms. Tool said it was a decrease. It appears that due to the economy, people are not participating in as many extra curricular activities as before.

Chair Patchin thought it would be a good time to promote "park use" as during these poor economic times, people will be seeking activities closer to home.

VII. COMMISSIONERS' REPORTS

- a) Youth Sports Committee (Fuller)

Commissioner Fuller said this has been on hold, but will be scheduling a meeting for 6:00 p.m., prior to the next regular scheduled Commission meeting in June.

- b) Bond (Hern)

Commissioner Hern was absent. Commissioner Radke said they now have a name which is "Citizen's for Better Library and Parks". They have been working on fundraising ideas and the scheduling of events, like the "Campaign Kick-Off" scheduled in June. They have filed paperwork with the state for the official name and opened an account at the Bank of America so they can start accepting contributions. He said that Commissioner Hern contacted the Mayor who seems to be eager to help. They received their first contribution from a former Council

member. The issue of the bond being placed on the ballot is on tomorrow night's agenda for the City Council meeting.

Commissioner Radke said the next meeting is next week at Gay Gerlack's home. They will be discussing the creation of a flyer, the event in June and focusing on contacts and networking.

c) Chelsea Pier Subcommittee (Fuller)

Commissioner Fuller said that Shell might be interested in discussing possibilities if this is not part of plan development. Therefore, contact with Shell might be lucrative.

d) Playground Subcommittee (Patchin)

Chair Patchin said this was discussed earlier and as provided in the packet, the plans are 90% complete at this time.

e) Swimming Pool (Eychner)

Commissioner Eychner was absent. Patty Lorick is continuing to collect information on the pool.

f) Other

Commissioner Sank voices her concern on the size the flag pole being presented by T-Mobile.

Commissioner Radke said he had visited a park in Oregon which had a two-tier merry-go-round which he thought was a great idea.

Commissioner Fuller commented on the Playground Magazine and wanted to know if they could be provided with information on the Kaboom Organization as well as the Tri-Active America.

Chair Patchin commented on the Mini Motorland which he said seems to get bigger and better each year.

VIII. CORRESPONDENCE

- a) Newspaper articles Poll to gauge support for bond, City prepares parks and library bond measure for November ballots, Poll: Park and library bond favored by votes, My first ticket, Powered by Spiderman, Cartoon by Jeff Hansen, Sheriff employee helps recover history
- b) City Council minutes, March 19, 2008

IV. FUTURE AGENDA ITEMS

T-Mobile

X. ADJOURNMENT

On motion of Commissioner Fuller, seconded by Chair Patchin, the Commission unanimously voted to adjourn at 9:10 p.m.

Respectfully submitted by,

Karen Jennings
Minutes Clerk