

CITY OF MARTINEZ
PARK AND RECREATION COMMISSION

July 1, 2008

APPROVED AUGUST 26, 2008

A regular meeting of the Park and Recreation Commission was called to order by Chair Patchin at 7:00 p.m. on July 1, 2008, in City Hall Chambers, 525 Henrietta Street, Martinez, California 94553.

I. ROLL CALL

Present: Chair Richard Patchin
Commissioners Dylan Radke, Brian Eychner and Gay Gerlack

Absent: Commissioners Sherry Sank, Katherine Hern and John Fuller

Staff: Joann Tool, Deputy Director of Park and Community Services

II. APPROVAL OF MINUTES – June 3, June 18, 2008

Chair Patchin requested the following corrections to the minutes of June 3, 2008:

Page 1: Under Commissioners Present: Take out the word “and” before John and add a comma after Fuller.

Chair Patchin indicated that the motion on Page 2, last paragraph, was a bit confusing and due to Commissioner Fuller not being present at this meeting, this will be held over until the next regular meeting for revision and approval.

Chair Patchin requested the following corrections to the minutes of June 18, 2008:

Page 3: Seventh Paragraph, Commissioner Radke moved to recommend, etc., insert the word “seconded” after the word “bond”.

Commissioner Gerlack moved to approve the minutes with changes of the June 18, 2008 meeting, seconded by Commissioner Eychner. The motion was approved by the following vote: All Ayes

III. PUBLIC COMMENT

None.

IV. NEW BUSINESS

- a. Special Request ◇ Waterfront Group Area ◇ Saturday, October 11, 2008

Staff recommends the special request be approved as this is not unusual in anyway.

Commissioner Radke moved to approve the special request by Linda Williams for the Waterfront Group Area on Saturday, October 11, 2008, seconded by Commissioner Gerlack. The motion was approved by the following vote: All Ayes

b. Special Request ◇ Waterfront Group Area ◇ Friday, August 8, 2008

Staff recommends the special request be approved with the condition of renting two additional portable restrooms.

Commissioner Radke moved to approve the special request of the Waterfront Group Area by Marcus Wright and Craig Loop on Friday, August 8, 2008, with staff's recommendations of two additional restrooms, seconded by Commissioner Eychner. The motion was approved by the following vote: All Ayes

c. Special Request ◇ Waterfront Group Area ◇ Sunday, August 24, 2008

Staff recommends this special request be approved as it falls within the guidelines for use of this area and they have rented it for several years with no problems.

Commissioner Gerlack moved to approve the special request of the Waterfront Park Area by Morello Hills Christian Church for Sunday, August 24, 2008, seconded by Commissioner Radke. The motion was approved by the following vote: All Ayes

d. Special Request ◇ Waterfront Group and Lawn Area ◇ Saturday, July 19, 2008

Staff recommends approval of this request as the Commission has already approved the rental of the Waterfront ~~Group~~ **Area** in the June, 2008 meeting. However, staff states they have spoken with Risk Management Group regarding the rock climbing wall and a \$2 million insurance policy was required. The Church understands that the rock climbing wall will not be doable due to the insurance policy and will only be using the lawn area for Bounce Houses now.

Commissioner Gerlack moved to approve the request of the Lawn Area in addition to the Waterfront Group Area for Saturday, July 19, 2008, with stipulations of staff, seconded by Commissioner Radke. The motion was approved by the following vote: All Ayes

e. Special Request ◇ Ferry Point ◇ September 6 & 7, 2008

Staff does not recommend approval of this request as this organization is using the majority of the Waterfront Area and believes they do not need Ferry Point for overflow and this area should remain available for those individuals who are not participating in the People Fest event.

The Commission discussed the event and the use of Ferry Point and believe that this area is a small area and should be utilized for more passive use.

Commissioner Gerlack moved to follow staff's recommendations and not approve the use of Ferry Point on September 6 & 7, 2008, seconded by Commissioner Radke. The motion was approved by the following vote: All Ayes

V. OLD BUSINESS

a) Update on Nancy Boyd Project
Park and Recreation Commission

Tim Tucker, City Engineer, provided the Commission with a printed out Nancy Boyd Park Update for their review.

The Commission discussed the silt removal project and voiced their concerns on ensuring this silt is hazard free. Mr. Tucker said he believes it is as this silt is coming from flooding due to the heavy rains and is fresh silt, but he will check into this to make sure it has been tested and is clean.

The Commission discussed the bids outlined in the update and wanted to ensure that the lower bidder did in fact have a proven track record of providing adequate, professional service. Mr. Tucker stated that this company is formally Contra Costa Contractor's and has an excellent track record.

- b) Select date for September Commission/staff lunch

The Commission discussed possible dates and Tuesday, September 23, 2008 was agreed upon. The luncheon will be held at Susana Street Park at 12:00 noon on that date.

f) STAFF REPORTS

- a) Deputy Director, Parks and Community Service

Ms. Tool provided a Power Point presentation for the Bond which will be presented at tomorrow night's City Council meeting in hopes of getting Council approval at that meeting. The staff followed along with a print out of the presentation Ms. Tool provided as well.

Upon completion of the presentation, the Commission discussed what they felt were the strong and weak points. They determined they would eliminate the options of \$15 and \$20 million as this would just raise too many questions. Ms. Tool explained those options were put in just to show how the \$30 million was developed. It was agreed that these would be eliminated as well as on the debt services chart.

VII. COMMISSIONERS' REPORTS

- a) Youth Sports Committee (Fuller)

Commissioner Fuller was absent, but Ms. Tool stated that no meeting has been held.

- b) Bond (Hern)

Commissioner Hern was absent. Commissioner Radke stated that the update presented by Ms. Tool covered most of the current status of the Bond. He is hoping as many people as possible attend the City Council meeting in support of the bond. The next meeting for the Bond Commission will be held on July 8, 2008, at 7:00 at the Gerlack's home.

- c) Chelsea Pier Subcommittee (Fuller)

Commissioner Fuller was absent.

- d) Playground Subcommittee (Patchin)

Chair Patchin said Mr. Tucker covered this issue and at this time it is in the "opening bid" stage.

e) Marina (Radke)

Commissioner Radke said there was nothing new to report.

f) Swimming Pool (Eychner)

Commissioner Eychner said there was nothing new to report.

g) Other

Commissioner Gerlack indicated she was unsure if she would be attending next month's Commission meeting.

Commissioner Radke stated that the shows being presented at the Willows Cabaret seem to be drawing a good crowd and he in fact enjoyed the show "Evil Dead".

Chair Patchin stated that the summer camps at Rankin Park had over 50 kids in attendance.

Chair Patchin asked if there was a report from the Retreat and Ms. Tool indicated that this will be part of the next agenda packet.

Chair Patchin also asked staff if it was possible to be provided with the park dedication fees generated from the construction at the Via de Sol and the apartments on the DMV property. Ms. Tool stated she would obtain this information.

Chair Patchin asked if the East Bay Regional Parks bond is extended, then how much will the City get from this. Ms. Tool said she would look into this. Commissioner Radke indicated that he thought this amount was in one of their brochures.

Chair Patchin asked Ms. Tool if it was possible to get a report from the equipment playground inspector that indicated that the parks are not up to ADA regulations. Ms. Tool explained that this was not part of the services being rendered, but will ask if they do have any back-up support to their findings. Ms. Tool also said she will look into City Staff to go review and submit a report on these issues.

Chair Patchin also asked Ms. Tool if she could provide how much money is left in the Park and Recreation Commission fund. Ms. Tool said she can get a balance and what has been funded and what has been put into the C.I.P. She said she would get fund balance in both accounts and what funds are in what C.I.P. projects.

VIII. CORRESPONDENCE

- a) California Association of Parks and Recreation Commissioners and Board Members
- b) City Council minutes, April 2, April 8, April 16, April 18, May 7 and May 21, 2008

IV. FUTURE AGENDA ITEMS

- a) The possibility of having East Bay Regional Parks be required to sign the event request for should anyone requesting an event in excess of 5000 people.
- b) Issues raised as a result of the King of the BBQ event
- c) Comprehensive report from the park crew of the condition of the park after the King of the BBQ event.
- d) Commissioners' reports

X. ADJOURNMENT

On motion of Commissioner Eychner, seconded by Commissioner Gerlack, the Commission unanimously voted to adjourn at 8:20 p.m.

Respectfully submitted by,

Karen Jennings
Minutes Clerk