



**CITY OF MARTINEZ  
CONSTRUCTION AND DEMOLITION DEBRIS  
RECYCLING ORDINANCE  
WASTE MANAGEMENT PLAN (WMP)**

**ATTENTION: City of Martinez C&D Recycling Ordinance requires at least 50% diversion of job-site debris from the landfill. A security deposit of 1% of the projected project cost or \$500, whichever is greater, is required at the time of permit application. In addition, a one-time, non-refundable administrative fee of \$120, equivalent to one hour of pre-work or site inspection City staff time, is also required.**

Please answer the following:

1.

Job-site Address:	
Name of Project Manager:	
Address:	
Phone Number:	
Cellular Phone Number:	
Fax Number:	

2. Identify the type of materials to be recycled, salvaged or disposed from the job-site in **Section I** of the waste assessment table on the back of this page.
3. Identify how materials will be handled, who will haul materials<sup>i</sup> or what facility materials will be going to in **Section I** of the waste assessment table on the back of this page.
4. **Section II** is to be filled out with supporting documentation upon completion of project.
5. Briefly state how materials will be sorted for recycling and/or salvage on the job site.

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6. Will this project require the use of sub-contractors?  Yes  No  
If yes, briefly state how you plan to inform and ensure participation by the sub-contractors of your job-site recycling and waste management responsibility.

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**WASTE ASSESSMENT**

- I. **BEFORE START OF PROJECT:** Identify the materials that you estimate will be recycled, salvaged or landfilled. Identify the handling procedure, or destination of each material type. Reference materials are available [here](#) and on the back of this form to locate C&D facilities and learn about other building related resources. For hauling assistance contact Republic at 925-603-1383 or visit [http://alliedwasteservicesofcontracostacounty.com/services\\_construction\\_demo.cfm](http://alliedwasteservicesofcontracostacounty.com/services_construction_demo.cfm) for more information. Republic can help you comply with Section II requirements.
- II. **UPON COMPLETION OF PROJECT:** Indicate the material **types and quantities** recycled, salvaged, or disposed from this job-site. Original weight tags must be submitted with this completed report identifying (1) job site address, (2) weight of loads, (3) material types and (4) if materials were recycled, salvaged, or disposed.

Material Type	Section I Identify materials (√)			Republic or Self-Haul	Section II Quantity of each material (by weight)			City use only Acceptable weight tag (staff initials)
	Recycle	Salvage	Landfill		Recycled	Salvaged	Landfill	
Asphalt & Concrete								
Brick, Tile								
Building materials – doors, windows, fixtures, cabinets								
Cardboard								
Dirt/Clean Fill								
Drywall								
Carpet Padding/Foam								
Plate/Window Glass								
Scrap Metals (steel, aluminum, brass, copper, etc.)								
Unpainted Wood & Pallets								
Yard Trimmings (brush, trees, stumps, etc.)								
Other								
Garbage								
<b>TOTAL</b>								

**DIVERSION CALCULATION**

**Total Recycle/Salvage Weight:** \_\_\_\_\_  
**Divided by Total Disposal Weight:** \_\_\_\_\_  
**Equals Project Diversion:** \_\_\_\_\_

\_\_\_\_\_ Contractor's Signature \_\_\_\_\_ Date

Your signature, required at the time of project start up, confers your understanding that all receipts are due upon project completion and final inspection by the City, and that failure to provide the appropriate recycling receipts within 30 days of final inspection constitutes a waiver of the security deposit.

**FOR CITY USE ONLY:**

Project No. \_\_\_\_\_

- Approved
- GFE
- Not Approved

Staff Initials: \_\_\_\_\_

**Contractor Reference Sources:**

1. **22005 Contra Costa Reuse & Recycling Guide**
2. **Contra Costa Builder's Guide to Reuse & Recycling (2005)**
3. **See "Construction & Demolition" at [www.cccrecycle.org](http://www.cccrecycle.org)**

<sup>i</sup> Please note that the City of Martinez has made Allied Waste the only authorized commercial and industrial hauler. Please go to [http://www.cityofmartinez.org/services/recycling/mandatory\\_commercial\\_recycling.asp](http://www.cityofmartinez.org/services/recycling/mandatory_commercial_recycling.asp) for more information