



MASTER FEE SCHEDULE

Last Revised: April 4, 2019 (Reso No. 49-19)

CITY OF MARTINEZ MASTER FEE SCHEDULE

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**CITY OF MARTINEZ
GENERAL ADMINISTRATIVE SERVICES**

SERVICE	FEE
Administrative Review Fee	\$193/hr
Administrative Review Deposit (replenish/refund as needed)	\$10,000 - \$20,000
Appeals to City Council	\$250
Appeals to Planning Commission	\$150
Copies of Fair Political Practices Commission Forms	\$0.10/page
Copies (excepting FPPC forms)	No charge for first 10 pages; then \$5 minimum + \$0.25/page
Fee Schedule	\$5
Municipal Code Books	\$150; \$50 for annual update
Notice of Intent Processing	\$200
Public Hearing Continuance	\$120/request
Council or Commission Agenda Subscription	\$45/year
Council or Commission Packet Subscription	\$150/year
Audio Tape of Council or Commission Meeting	\$10 plus tape
Research	\$25/hr
Returned Check Processing Charge	\$25
Refund Check Processing Charge	\$10
Refund Check Processing Charge – Senior Center	\$2
Business License List	\$45
Recreation Administration Fee (per class and pool party reservation)	\$1

BUILDING FEE SCHEDULE

VALUATION-BASED FEES

GENERAL BUILDING PERMIT FEES VALUATION THRESHOLD	Fee Schedule (effective 7/20/15)		Fee Schedule (effective 7/1/19)	
	BASE FEE	INCREMENT PER \$1,000	BASE FEE	INCREMENT PER \$1,000
\$1 - 1,500	\$ 84.00	\$	\$ 88.00	\$
\$1,501 - 2,000	\$ 107.00	\$	\$ 112.00	\$
\$2,001 - 25,000	\$ 162.00	\$ 32.94	\$ 170.00	\$ 34.59
\$25,001 - 50,000	\$ 919.00	\$ 23.77	\$ 965.00	\$ 24.96
\$50,001 - 100,000	\$ 1,515.00	\$ 16.47	\$ 1,591.00	\$ 17.29
\$100,001 - 500,000	\$ 2,338.00	\$ 13.19	\$ 2,455.00	\$ 13.85
\$500,001 - 1,000,000	\$ 7,611.00	\$ 11.17	\$ 7,992.00	\$ 11.73
\$1,000,001 or greater	\$ 13,199.00	\$ 7.40	\$ 13,859.00	\$ 7.77
GENERAL BUILDING - PLAN REVIEW	38% of Building Permit Fee		38% of Building Permit Fee	
PLAN CHECK - ENERGY CALCS (TITLE 24)	Additional 25% of Plan Review Fee		Additional 25% of Plan Review Fee	

Fees listed in table above do not include discounts referenced in notes below.

1. Furnace or fireplace conversions from wood-burning to gas, and any associated plumbing, will be given a 50% discount on the listed Building Permit fees in effect. (per Resolution No. 036-08)
2. Effective February 15, 2011, a \$15 Technology Fee will be charged for each permit or project application. (per Resolution No. 121-10)

CALIFORNIA BUILDING STANDARDS COMMISSION FEE

Fees effective January 1, 2009 (Resolution No. 101-08)

Building Permit Project Valuation	Fee
\$1 - \$25,000	\$1
\$25,001 - \$50,000	\$2
\$50,001 - \$75,000	\$3
\$75,001 - \$100,000	\$4
Every \$25,000 or fraction thereof above \$100,000	Add \$1

Note: This State-mandated fee resulted from the passage of Senate Bill 1473, effective January 1, 2009. The fee applies only to Building permits (not electrical, plumbing, or HVAC) and creates the Building Standards Administration Special Revolving Fund, which will be used for the State's Green Building programs. The City remits the fee quarterly to the California Building Standards Commission and retains 10% of the fees collected for administrative costs as allowed by SB 1473.

BUILDING FEE SCHEDULE

Service	Fee Schedule (effective 7/20/15)	Fee Schedule (effective 7/1/19)
NEW CONSTRUCTION PERMIT FEES		
General Building - All Permits (includes Inspection) - Annual Hours	See valuation table	See valuation table
General Building - Plan Review - Annual Hours	See valuation table	See valuation table
Plan Check - Energy Calcs (Title 24)	See valuation table	See valuation table
Add'l Plan Review (hourly)	\$175	\$184
City Administration of Consultant Projects (per project)	\$198	\$208
MISCELLANEOUS ITEMS PERMIT FEES		
SF Re-Roof - Overlay (each)	\$201	\$211
SF Re-Roof - Tear Off & Re-sheet (each)	\$324	\$340
SF Re-Roof - Metal / Special (each)	\$262	\$275
Comm/Ind/Multi Re-roof - < 2,500 s.f. (each)	\$201	\$211
Comm/Ind/Multi Re-roof -2,501 + (ea add'l 2,500 s.f)	\$92	\$97
Comm/Ind/Multi Re-roof - Replace Sheeting (per 100 s.f.)	\$31	\$33
Satellite Dish (per unit)	\$201	\$211
Demolition (each)	\$200	\$210
PCB Ordinance Inspection Fee (hourly)	N/A	\$141/hr
Signs (each)	\$200	\$210
Pool - < 800 s.f. (each)	\$1,118	\$1,174
Pool >801 s.f. (ea add'l 100 s.f.)	\$128	\$134
Listed Factory Build Spa (each)	\$339	\$356
Sign Redemption (Code Enforcement)	\$269	\$282
Carport (each)	\$508	\$533
Deck (each)	\$508	\$210
Fence/Freestanding Wall (non-masonry), (6-10 ft high, up to 100 lf)	\$383	\$402
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$99	\$104
Fence/Freestanding Wall (non-masonry), (> 10 ft high, up to 100 lf)	\$490	\$515
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$99	\$104
Fence or Freestanding Wall (masonry, standard design), (4-10 ft high, up to 100 lf)	\$392	\$412
Fence or Freestanding Wall (masonry, standard design), (ea add'l 100 lf)	\$99	\$104

BUILDING FEE SCHEDULE

Service	Fee Schedule (effective 7/20/15)	Fee Schedule (effective 7/1/19)
Fence or Freestanding Wall (masonry, special design), (6-10 ft high, up to 100 lf)	\$477	\$501
Fence or Freestanding Wall (masonry, special design), (ea add'l 100 lf)	\$99	\$104
Fireplace (masonry), each	\$383	\$402
Fireplace (pre-fabricated, metal), each	\$260	\$273
Patio Cover, (wood frame), up to 300 sf	\$305	\$320
Patio Cover, (metal frame), up to 300 sf	\$305	\$320
Patio Cover, (other frame), up to 300 sf	\$336	\$353
Patio Cover, (ea add'l 300 sf)	\$62	\$65
Enclosed Patio Cover, (wood frame), up to 300 sf	\$457	\$480
Enclosed Patio Cover, (metal frame), up to 300 sf	\$520	\$546
Enclosed Patio Cover, (other frame), up to 300 sf	\$520	\$546
Enclosed Patio Cover, (ea add'l 300 sf)	\$62	\$65
Pile Foundation, (cast in place concrete), (up to 10)	\$473	\$497
Pile Foundation, (cast in place concrete), (ea add'l 10 piles)	\$169	\$177
Retaining Wall (standard), (up to 50 lf)	\$260	\$273
Retaining Wall (standard), (each add'l 50 lf)	\$62	\$65
Retaining Wall (special design) (3-10 ft high, up to 50 lf)	\$412	\$433
Retaining Wall (special design) (ea add'l 50 lf)	\$123	\$129
Retaining Wall (special design) (>10 ft high, up to 50 lf)	\$518	\$544
Retaining Wall (special design) (ea add'l 50 lf)	\$124	\$130
Gravity / Crib Wall, 0-10' high (up to 50 lf)	\$260	\$273
Gravity / Crib Wall (ea add'l 50 lf)	\$60	\$63
Gravity / Crib Wall, (>10 ft high, up to 50 lf)	\$412	\$433
Gravity / Crib Wall (ea add'l 50 lf)	\$60	\$63
Stucco Applications (up to 400 sf)	\$260	\$273
Stucco Applications (ea add'l 400 sf)	\$31	\$33
Pre-work or site inspection (hourly)	\$130	\$137
After-hours Inspection (min 2 hrs)	\$267	\$280
Construction Inspection (hourly)	\$134	\$141
Re-Inspection (hourly)	\$134	\$141
Inspections and investigations for which no fee is specifically indicated (hourly, min 2 hrs)	\$140/hr	\$147/hr

BUILDING FEE SCHEDULE

Service	Fee Schedule (effective 7/20/15)	Fee Schedule (effective 7/1/19)
MECHANICAL PERMIT FEES		
Stand Alone Mechanical Plan Check (hourly rate)	\$135	\$142
A/C (Residential) - each	\$201	\$211
Furnaces (F.A.U., Floor)	\$202	\$212
Heater (Wall), (each)	\$186	\$195
Appliance Vent / Chimney (Only), (each)	\$186	\$195
Refrigeration Compressor, each	\$186	\$195
Boiler - up to 2,000k BTU	\$246	\$258
Boiler - greater than 2,000k BTU	\$277	\$291
Chiller (each)	\$186	\$195
Fan Coil Unit (each)	\$186	\$195
Heat Pump (Package Unit)	\$186	\$195
Heater (Unit, Radiant, etc.)	\$185	\$194
Air Handler w/ducts to 10k CFM	\$186	\$195
Air Handler w/ducts more than 10k CFM	\$224	\$235
Duct Work only (each)	\$121	\$127
Evaporative Cooler (each)	\$121	\$127
Make-up Air System (each)	\$121	\$127
Moisture Exhaust Duct (Clothes Dryer), (each)	\$121	\$127
Variable Air Volume Box (Including Duct Work), (each)	\$121	\$127
Vent Fan (Single Duct),(each)	\$121	\$127
Vent System, each	\$121	\$127
Exhaust Hood and Duct (Residential),(each)	\$125	\$131
Exhaust Hood - Type I (Commercial Grease Hood), (each)	\$584	\$613
Exhaust Hood - Type II (Commercial Steam Hood),(each)	\$618	\$649
Refrigerator Condenser Remote (each)	\$186	\$195
Walk-in Box / Refrigerator Coil (each)	\$187	\$196
Other Mechanical Inspections (per hour)	\$135	\$142
PLUMBING PERMIT FEES		
Stand Alone Plumbing Plan Check (hourly rate)	\$135	\$142
Fixtures (each)	\$198	\$208
Gas System (First 5 Outlets)	\$202	\$212
Gas Outlets (Each Additional)	\$31	\$33
Building Sewer, each	\$187	\$196
Grease Trap, each	\$202	\$212

BUILDING FEE SCHEDULE

Service	Fee Schedule (effective 7/20/15)	Fee Schedule (effective 7/1/19)
Ejector Pump, (each)	\$202	\$212
Backflow Preventer	\$187	\$196
Roof Drain - Rainwater System, each	\$427	\$448
Water Heater (First Heater)	\$124	\$130
Water Heater (Each Additional Heater)	\$30	\$32
Water Pipe Repair / Replacement, each	\$139	\$146
Water Service, each	\$187	\$196
Drain-Vent Repair / Alterations, each	\$157	\$165
Solar Water System Fixtures (solar panels, tanks, water treatment equipment), each (50% discount listed)	\$279 (\$139)	\$293 (\$146)
Other Plumbing and Gas Inspections per hour; (Greywater System Permit Fee discounted at a flat rate of \$35).	\$136 (\$35)	\$143 (\$35)
Water System (first 5 outlets)	\$187	\$196
Water System (each add'l outlet)	\$21	\$22
ELECTRICAL PERMIT FEES		
Stand Alone Electrical Plan Check (hourly rate)	\$136	\$143
New Multi-Family: Single Phase Service (per 100 amps)	\$187	\$196
New Multi-Family: Three Phase Service (per 100 amps)	\$220	\$231
All Other Types of Construction: 15 to 20 amp - First 10 circuits (each)	\$187	\$196
All Other Types of Construction: 15 to 20 amp - (each add'l 10 circuits)	\$63	\$66
All Other Types of Construction: 25 to 40 amp circuits - First 10 circuits (each)	\$186	\$195
All Other Types of Construction: 50 to 175 amp - first 10 circuits	\$218	\$229
All Other Types of Construction: 200 amp and larger circuits (each)	\$250	\$263
Power Pole / Temporary Service (each)	\$187	\$196
Sign Circuit (each)	\$124	\$130
Swimming Pool/Spa (each)	\$187	\$196
Solar Photovoltaic (per kW; 50% discount listed)	\$187 (\$94)	\$196 (\$98)
Other Electrical Inspections (per hour)	\$140	\$147/hr

Notes: Plumbing permits for Solar Water System Fixtures and electrical permits for Solar Photovoltaic are subject to 50% discounts on the fees in effect and will sunset on July 1, 2020. Greywater system “Other Plumbing and Gas” permits will be charged flat rate \$35 and sunset on July 1, 2020. The discounted fees are listed in parentheses above. **Microfilm fee reinstated at \$2/page effective 7/1/19.**

PLANNING FEE SCHEDULE

Service	Fee Schedule (effective 7/20/15; 9/1/17 for hourly)	Fee Schedule (effective 7/1/19)
Preliminary Project Review – first submittal (non-single family)	\$1,320	\$1,375
Preliminary Project Review - first submittal (single family)	\$775	\$810
Preliminary Project Review - each subsequent submittal - (non single family)	\$705	\$735
Preliminary Project Review - each subsequent submittal - (single family)	\$400	\$415
Preliminary Project Review - written response - (non single family - hourly rate)	\$177	\$179
Preliminary Project Review - written response - (single family - hourly rate)	\$177	\$179
Design Review - administrative	\$395	\$410
Design Review - SFR - single house	\$775	\$810
Design Review - Residential: more than one house (per project)	\$3,085	\$3,215
Design Review - Residential: PUD (per project)	\$5,590	\$5,825
Design Review - All others	\$1,000	\$1,040
General Plan Amendment	Initial \$5,000 chargeable deposit for staff/legal review, replenished when less than \$1,000 (at rate of \$177/hr)	Initial \$5,000 chargeable deposit for staff/legal review, replenished when less than \$1,000 (at rate of \$179/hr)
Home Occupation Permit	\$105	\$110
Rezoning	Initial \$5,000 chargeable deposit for staff/legal review, replenished when less than \$1,000 (at rate of \$177/hr)	Initial \$5,000 chargeable deposit for staff/legal review, replenished when less than \$1,000 (at rate of \$179/hr)
Sign Design Review: administrative	\$150	\$155
Sign Design Review: Zoning Administrator review	\$490	\$510
Sign Design Review: Planning Commission review	\$505	\$525
Street vacation, open space or easement abandonment	\$860	\$895
Major Subdivision Review Tentative Map Phase (>4 lots)	\$6,645 + \$230/lot	\$6,925 + \$240/lot
Minor Subdivision Review Tentative Map Phase (4 lots or less)	\$3,675 + \$230/lot	\$3,830 + \$240/lot

PLANNING FEE SCHEDULE

Service	Fee Schedule (effective 7/20/15; 9/1/17 for hourly)	Fee Schedule (effective 7/1/19)
Lot Line Adjustment	\$1,005	\$1,045
Certificate of Compliance	\$370	\$385
Parcel Map Waiver	\$550	\$575
Property Merger	\$550	\$575
Use Permit: SFR	\$505	\$525
Use Permit: Planned Unit Development	\$1,630	\$1,700
Use Permit: non-conforming use	\$1,010	\$1,050
Use Permit: Zoning Administrator	\$670	\$700
Use Permit: all others	\$1,680	\$1,750
Variance: front yard parking	\$1,265	\$1,320
Variance: administrative	\$865	\$900
Variance: SFR	\$670	\$700
Variance: all others	\$1,265	\$1,320
Changes to previously approved applications	\$1,085	\$1,130
Research (cost per hour)	\$177	\$179
Zoning Compliance letter	\$155	\$160
Tree Removal Permit	\$120	\$125
Services Not Specified (cost per hour)	\$177	\$179
Environmental Review: initial study / negative declaration	Consultant Cost (borne by applicant) + \$5,000 chargeable deposit for City legal and planning review, replenished when less than \$1,000 (at rate of \$177/hr)	Consultant Cost (borne by applicant) + \$5,000 chargeable deposit for City legal and planning review, replenished when less than \$1,000 (at rate of \$179/hr)
Environmental Review: expanded initial study / mitigated negative declaration	N/A (to be covered within fee listed above)	N/A (to be covered within fee listed above)

PLANNING FEE SCHEDULE

Service	Fee Schedule (effective 7/20/15; 9/1/17 for hourly)	Fee Schedule (effective 7/1/19)
Environmental Review: EIR	\$1,390	\$1,450
Environmental Review: mitigation monitoring	\$3,085	\$3,215
Environmental Review: special studies	\$3,085	\$3,215
Environmental Review: State Dept of Fish & Wildlife	up to \$8,164.50	up to \$8,164.50
Environmental Review: State Dept of Fish & Wildlife Public Noticing (County Clerk charge)	\$50	\$50
Unspecified Site Visit (cost per hour)	\$177	\$179
Planner time over 30 minutes	\$177	\$179
Noticing and Mailing Costs – Single Family Residential	\$150 initial deposit, replenished when less than \$30	\$150 initial deposit, replenished when less than \$30
Noticing and Mailing Costs – All others	\$500 initial deposit, replenished when less than \$100	\$500 initial deposit, replenished when less than \$100
Technology Fee (see Note 4 below)	\$15	\$15

Notes:

1. At the discretion of the Assistant City Manager or City Manager, an hourly rate may be charged for any service, including those for which no fee is specifically designated.
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge.
3. Fee listed above for Environmental Review: State Department of Fish & Wildlife, is effective January 1, 2010, and represents a direct pass through of various State and County fees that includes numerous components such as: Negative Declaration; Mitigated Negative Declaration; Environmental Impact Report; Environmental Document pursuant to a Certified Regulatory Program; and County Clerk Processing Fee. This Fee does not include any City administrative costs, and is subject to change upon notice from the State and County.
4. Effective February 15, 2011, a \$15 Technology Fee is charged for applications requiring Design Review, General Plan Amendment (Text and/or Map), Lot Line Adjustment, Major Subdivision, Minor Subdivision, Planned Unit Development, Rezoning (Text and/or Map), Use Permit, Variance, Zoning Amendment, Zone Compliance Letter, or Tree Removal Permit services. This fee will only be charged once per project.
5. Applications processed concurrently do not receive discounted fees.

ENGINEERING FEE SCHEDULE

Service	Refundable Security Deposit	Fee Schedule (effective 7/20/15; 9/1/17 for hourly)	Fee Schedule (effective 7/1/19)
Major Subdivision Tentative Map phase		\$3,545 + \$475/lot	\$3,915 + \$540/lot
Minor Subdivision Tentative Map phase		\$3,550	\$3,920
Major Subdivision Improvement Plan Check	\$10,000	\$15,360 + \$1,185/lot	\$16,955 + \$1,310/lot
Major Subdivision Stormwater Control Plan Review		\$1,575 + \$165/lot	\$1740 + \$180/lot
Minor Subdivision Improvement Plan Check	\$5,000	\$9,450 + \$1,185/lot	\$10,435 + \$1,310/lot
Minor Subdivision Stormwater Control Plan Review		\$945 + \$165/lot	\$1,045 + \$180/lot
Single Family Residence Plan Check (1)	\$2,500	\$6,220	\$6,865
Commercial Planning Phase (2)		\$1,185 + \$475/acre	\$1,310 + \$525/acre
Commercial Plan Check Phase	\$5,000	\$1,185 + \$5,435/acre	\$1,310 + \$6,000/acre
Commercial/Site Development Stormwater Control Plan Review (established 2013)		\$188/hr	\$193/hr
Inspection of Existing Stormwater Control Facilities (established 2013)		\$188/hr, and/or peer review (as one or both may apply); inspected annually	\$193/hr, and/or peer review (as one or both may apply); inspected annually
Encroachment Permit (3)	\$500 (min.)	\$188/hr	\$193/hr
Building Permit (4)		\$188/hr	\$193/hr
Overload Permit (State regulated fee)		\$16	\$16
Lot Line Adjustment	\$2,000 (min.)	\$188/hr	\$193/hr
Certificate of Compliance	\$2,000 (min.)	\$188/hr	\$193/hr
Creek Encroachment Permit	\$2,500	\$188/hr	\$193/hr
Subdivision Map checking		\$2,955 + \$595/lot	\$3,260 + \$655/lot
Map Checking - Commercial/Industrial (major)		\$188/hr	\$193/hr
New Parcel Charge (County fee for computer mapping)		\$50/lot	\$50/lot
Out of Agency Water Service Agrmt (per LAFCO)		\$2,500	\$2,500
Out of Agency Water System Plan Check		10% of Construction Cost	10% of Construction Cost
Engineering Construction Inspection Support		\$500 + 1% of Construction Cost	\$500 + 1% of Construction Cost

Notes:

- (1)** Grading/site development permit, retaining walls, or drainage improvement required.
- (2)** Project acreage is developed portion of property including building pad and disturbed area.
- (3)** Excluding sidewalk repair permits, for which no fee is charged. Minimum security deposit on sidewalk repair permits reduced from \$500 to \$250.
- (4)** New house in subdivision with composite plan approved.

Additional Notes:

- (a)** At the City Engineer's discretion, an hourly rate may be charged in lieu of sliding scale for any service, including those for which no fee is specifically designated.
- (b)** Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge.
- (c)** Fees are based on two reviews and final submittal check. Additional reviews will be charged an hourly rate.

IMPACT/MITIGATION FEE SCHEDULE

Fees effective March 15, 2004

MITIGATION DRAINAGE FEES

Drainage Area 5	\$0.25/SF new or additional impervious surface area Per County Ordinance # 82-09 Per County Ordinance #2001-04 Per County Ordinance # 88-86 Per County Ordinance # 2002-36 Per County Ordinance #2002-38 Per County Ordinance # 2002-39 Per City reimbursement agreement
Drainage Area 40A	
Drainage Area 47	
Drainage Area 57	
Drainage Area 72	
Drainage Area 87	
Drainage Area 88	
Muir Road Oversize	

LAND USE CATEGORIES – STANDARD FEES

IMPACT MITIGATION FEES	Single-family residential (per unit)	Multi-family residential (per unit)	Retail (per sq. ft.)	Office (per. Sq. ft.)	Industrial (per sq. ft.)
TRANSPORTATION	\$2,221	\$1,528	\$2.23	\$1.81	\$0.99
PARKS & RECREATION	\$2,509	\$1,834	\$1.09	\$1.41	\$0.61
PARK IN-LIEU	\$5,095	\$3,723	-0-	-0-	-0-
CULTURAL FACILITIES	\$3,373	\$2,466	\$1.13	\$1.44	\$0.64
POLICE FACILITIES	\$411	\$411	\$0.39	\$0.05	\$0.05
CHILDCARE FACILITIES	\$432	\$86	\$0.16	\$0.44	\$0.18
TOTALS:	\$14,041.00	\$10,048.00	\$5.00	\$5.15	\$2.47

Notes:

- 1) For applications involving two or more types of services, the lesser fee(s) shall be 50% of the above amounts excepting environmental review.
- 2) Fees above do not include any direct costs incurred by the City Attorney's Office.
- 3) Standard Fees reflect an increase of 30.14% from March 2004 Base ENR Building Cost Index

CITY OF MARTINEZ
COMMUNITY SERVICES –PARK FACILITY/AMPHITHEATER RESERVATIONS
Fees effective April 19, 2018 (Resolution No. 044-18)

Picnic facilities which have not been reserved are available for drop-in use at all park facilities. The fees below are aimed at large group planned activities. All group reservations include an alcohol consumption permit. Alcohol sales, amplification of music, or special or non-traditional activities/events must be approved by the Parks and Recreation Commission and may be subject to special event fees and use conditions.

Facility	Cleaning/ Security Dep. (refundable)	Martinez Resident & Non-profit Org.	Non-Martinez Individual & Non-profit Org.	Corporate (Local & Non-Martinez)
<u>15-40 person capacity (per pod)</u>				
Golden Hills -25	\$150	\$28	\$50	\$94
Morello Park -25	\$150	\$28	\$50	\$94
Nancy Boyd East -30	\$150	\$45	\$90	\$120
Nancy Boyd West -15	\$150	\$22.50	\$45	\$60
Nancy Boyd Pavilion -30	\$150	\$45	\$90	\$120
Hidden Valley Beech -40	\$150	\$60	\$120	\$160
Holiday Highlands North -16	\$150	\$25	\$48	\$64
Holiday Highlands Creekside -16	\$150	\$25	\$48	\$64
<u>75 – 120 person capacity</u>				
Gazebo -120 (Rankin)	\$300	\$240	\$340	\$360
Canyon - 110 (Rankin)	\$300	\$165	\$260	\$275
Poplar - 100 (Hidden Valley)	\$300	\$150	\$300	\$400
Sycamore - 100 (Hidden Valley)	\$300	\$150	\$300	\$400
Oak - 75 (Hidden Valley)	\$300	\$112.50	\$225	\$300
Waterfront Pavilion	\$300	\$55	\$99	\$187
<u>40-120/60-180 person capacity</u>				
Waterfront Group East Area				
Group 1, 2 or 3 (40 per pod)	\$150	\$60	\$80	\$120
2 Group Areas (80 capacity)	\$300	\$120	\$160	\$240
3 Group Areas (120 capacity)	\$450	\$180	\$240	\$360
Waterfront Group West Area				
Group 1, 2 or 3 (60 per pod)	\$200	\$90	\$120	\$180
2 Group Areas (120 capacity)	\$400	\$180	\$240	\$360
3 Group Areas (180 capacity)	\$600	\$270	\$360	\$540
<u>160 person capacity</u>				
Olive Grove (Rankin Park)	\$350	\$240	\$360	\$400
<u>250 person capacity</u>				
Amphitheater Picnic Area	\$600	\$105	\$259	\$303
Special Request Park Use*	\$150	\$105	\$127	\$193
Amphitheater Rental (1,000+ person capacity)**	\$600	\$345	\$520	\$575

*Specialized park uses that are not specifically provided for in the fee schedule must be approved by the Parks and Recreation Commission.

**Rental with restrooms also requires additional \$400 flush out charge. Other options include:

- Concession booth rental: additional \$100 for non-profit/\$150 for private/corporate
- Signs/barricades rental: additional \$80

CITY OF MARTINEZ
COMMUNITY SERVICES –LARGE EVENT RESERVATIONS
Fees effective June 19, 2013 (Resolution No. 060-13)

The fees below shall be charged for large group planned activities (with noted exceptions) subject to the Special Event Permit process and are in addition to any facility rental fees and deposits included elsewhere in this fee schedule.

Non-Alcohol Events

Number of Attendees/Day	Security Deposit (refundable)	Martinez Fee Resident & Non-profit Org	Non-Martinez Fee Individual & Non-profit Org.	Corporate Fee (Local & Non-Martinez)
1,000 – 2,499	\$250	\$250	\$750	\$1,000
2,500 – 4,999	\$500	\$625	\$1,875	\$2,500
5,000 and up	\$1,000	\$1,250	\$3,750	\$5,000

Alcohol Events

Number of Attendees/Day	Security Deposit (refundable)	Martinez Fee Resident & Non-profit Org	Non-Martinez Fee Individual & Non-profit Org.	Corporate Fee (Local & Non-Martinez)
1,000 – 2,499	\$750	\$250	\$750	\$1,000
2,500 – 4,999	\$1,000	\$625	\$1,875	\$2,500
5,000 and up	\$1,500	\$1,250	\$3,750	\$5,000

City Personnel Call-out/Reservation Rates:

Reserve Police Officer: \$25/hour (minimum 2-4 hours depending on event)

General Laborer: \$41/hour

Maintenance Leadworker: \$51/hour

Maintenance Worker I: \$44/hour

Maintenance Supervisor: \$54/hour

Maintenance Worker II: \$47/hour

Additional Fees:

Large Event Turf Rehab Fee: \$500/event (for large events held at parks or lawn areas)

Notes:

- 1) All use of City Reserve Police Officers will be paid at the current rate as specified on this page and taken from the Security Deposit.
- 2) Call outs of, or reservations for, City maintenance personnel in support of events may be allowed at the City's discretion. Reimbursement for such call outs will be paid at the current labor rate(s) listed on this page, and taken from the Security Deposit.
- 3) City will supply event holder a reconciliation of costs to be charged against the Security Deposit within approximately 2 weeks of the event's completion, and the amount of refund due the event holder or additional amount owed the City.
- 4) Events sponsored or co-sponsored by the City; the Martinez Unified School District; the Mount Diablo Unified School District; or the City's partner non-profit economic development organizations Chamber of Commerce and Main Street Martinez, are exempt from fees and deposits set forth above, with the exception of costs for Reserve Police Officer reservations, which will be due upon receipt of City invoice.
- 5) Parades, rallies, strikes, marches, picketing, and demonstrations or other similar expressive free speech events or activities are exempt from fees and deposits set forth above.

CITY OF MARTINEZ
COMMUNITY SERVICES – SPORTS AND RECREATION
Fees effective April 4, 2019 (Resolution No. 49-19)
SPORTS FACILITY USE FEES

These fees are for independent (non-City organized) youth and adult recreational programs that use City sports fields.

Effective January 1, 2016, the Youth Sports Facility Use Fees (for City-sponsored Youth Groups) will be adjusted as follows:

- January 1, 2016 - \$3/player
- January 1, 2017 - \$5/player
- January 1, 2018 - \$7/player
- January 1, 2019 - \$10/player

Conditions for use of City facilities:

- A \$2 million liability insurance policy naming the City of Martinez as additionally insured to the group/organization must be submitted.
- Deposits for turf area use may be required to ensure against the use of wet turf in inclement weather.
- Concession operations will be assessed a \$200 refundable deposit and \$75 monthly use fee for basic utilities.
- Payments and conditions must be provided in full prior to the first scheduled day of use.

PLAYFIELD FACILITY RENTAL

These rates are for organized softball and baseball tournament and league sports activities. Rental fees are waived for City-authorized youth groups (excluding lights and specialized equipment). Deposits are required for tournament and special event use only, and these events are required to provide liability insurance naming the City as additionally insured.

Field Preparations: \$40 per prep (Tavan and Waterfront ballfields 1-4). Includes setting bases, dragging the field, watering the field, repairing home plate, and chalking lines. **Subject to staff availability.**

Specialized Equipment at Field 3, Waterfront Park (Scoreboard or PA System): \$100 deposit and \$20/hr charge for use of each with 2-hr minimum. **Subject to staff availability, provision of satisfactory insurance, and user's sufficient demonstration of ability to safely use equipment.**

Facility	Security Deposit (refundable)	Hourly Rental Rate (all users)
Waterfront Complex Multi-Use/Field 5	\$150	\$16.50/hr
Tavan Field	\$150	\$20/hr; Lights \$32/hr
Hidden Lakes Fields (2 fields)	\$150	\$20/hr each field
Hidden Valley (2 fields)	None	\$12/hr each field
Holiday Highlands (grass field)	None	\$10/hr
Nancy Boyd (softball/soccer field)	None	\$12/hr
Mountain View (Borman Field)	None	\$12/hr
Mountain View (grass field)	None	\$10/hr
Morello School/Park (2 fields)	None	\$12/hr each field
Golden Hills (grass field)	None	\$10/hr

Facility	Security Deposit	Martinez Resident & Non-profit Org.	Non-Martinez Individual & Non-profit Org.	Commercial/ Professional	Tournaments
Waterfront Fields 1-4*	\$150	\$22/hr	\$28/hr	\$40/hr	\$250/Field/Day

*Lights to be charged at rate of \$35/hr.

Facility	Security Deposit	Martinez Youth Groups	Non-Resident Youth Groups	Martinez Adult Groups	Non-Martinez Adult Groups
Hidden Lakes Soccer Field	\$150	\$45/hr	\$55/hr	\$65/hr	\$75/hr

CITY OF MARTINEZ
COMMUNITY SERVICES – RANKIN AQUATIC CENTER
Fees effective April 19, 2018 (Resolution No. 044-18)

The City operates a fully ADA accessible 2-pool complex that includes a kiddie pool with playground and spray features, and an 8-lane lap pool with diving well. All pools are heated to an average temperature of 82-84 degrees.

RANKIN AQUATIC CENTER GENERAL ADMISSION FEES

Activity	Fee
Ages 0 – 2	No charge with paying adult
Youth Ages 3 – 17	
Daily Fee	\$ 4.00
10-punch swim card	\$32.00
20-punch swim card	\$56.00
City Resident Full Season Pass*	\$72.00
Non-resident Full Season Pass	\$80.00
Adults Ages 18 – 54	
Daily Fee	\$ 6.00
10-punch swim card	\$ 48.00
20-punch swim card	\$ 84.00
City Resident Full Season Pass*	\$138.00
Non-resident Full Season Pass	\$152.00
Senior Citizens (55+ years)	
Daily Fee	\$ 5.00
10-punch swim card	\$ 40.00
20-punch swim card	\$ 70.00
City Resident Full Season Pass*	\$115.00
Non-resident Full Season Pass	\$127.00
Family Pass (up to 5 people)	
Daily Fee	\$20.00

****Must reside within Martinez city limits or produce tax bill showing Measure H contribution***

SWIM LESSONS

<p>Group Swim Lessons (4-14 years old; 4 lessons, 30 minutes each): \$33 resident, \$36 non-resident</p>
<p>Parent-Tot Swim Lessons (0-3 years old; 4 lessons, 30 minutes each): \$23 resident, \$26 non-resident</p>
<p>Private Swim Lessons (all ages): \$25 per lesson, or 4 lessons for \$90</p>

**COMMUNITY SERVICES – RANKIN AQUATIC CENTER
FACILITY RESERVATIONS**

Fees effective April 19, 2018 (Resolution No. 044-18)

RECREATIONAL SWIM POOL PARTIES

(Weekend rentals Sat/Sun 12-5 p.m.; Weekday rentals Mon. 1-4 p.m., Tu-Fri 12-4 p.m.)

Location	Cleaning/ Security Dep. (refundable)	Martinez Resident	Non-Resident
Weekend Shelters 1, 2 or 3 (up to 30 people)	\$50	\$190	\$205
Weekday Shelters 1, 2 or 3 (up to 30 people)	\$50	\$155	\$170
Weekend Shelter Area 4A (up to 20 people)	\$50	\$165	\$180
Weekday Shelter Area 4A (up to 20 people)	\$50	\$135	\$150
Weekend Shelter Area 4B (up to 30 people)	\$50	\$190	\$205
Weekday Shelter Area 4B (up to 30 people)	\$50	\$155	\$170
Weekend Shelter Area 4 (A+B, up to 50 people)	\$50	\$300	\$315
Weekday Shelter Area 4 (A+B, up to 50 people)	\$50	\$245	\$260

PRIVATE POOL PARTY RENTAL FEES (2 hr rentals)

Pool and Amenities	1 – 50	50 -100	100-200	200-300	Each person Above 300
A. Rec Pool – No bucket (Good for kids 5 & under)	\$225	\$270	\$315	NA	N/A
B. Rec Pool with Bucket	\$275	\$350	\$390	NA	N/A
C. Lap Pool – No Dive Tank	\$225	\$270	\$315	\$360	\$ 4.00 each
D. Lap Pool & Dive Tank	\$275	\$350	\$390	\$435	\$ 4.00each
E. Lap & Rec Pool – No Dive or bucket	\$440	\$510	\$570	\$640	\$ 4.00 each
F. Lap & Rec Pool -Use bucket or dive tank	\$490	\$555	\$620	\$685	\$ 4.00 each
G. Full Facility	\$540	\$605	\$670	\$735	\$ 4.00 each
H. School Party (Martinez pre-K-12 only; 5 hr rentals)	Either Rec or Lap Pool = \$495; Split Time between Pools = \$535; Full Facility Rental = \$635. Each person above 120 = \$2.50 per person				

A 20% cleaning deposit is paid at the pool at the time of rental. The deposit is returned if the rental area is left clean. Brooms and dust pans are provided.

**CITY OF MARTINEZ
COMMUNITY SERVICES – FACILITY RENTALS**

Fees effective January 1, 2009, Amended by Resolution No. 033-12 & 49-19

Use of building facilities is subject to availability of City-authorized times and approval by the Parks and Recreation Commission. Fees are waived for use by local youth groups.

Building Rentals

Facility	Cleaning/ Security Dep. (refundable)	Martinez Resident & Non- profit Org.	Non-Martinez Individual & Non-profit Org.	Corporate (Local & Non-Martinez)
Kiwanis Club Building	\$150	\$39/hr	\$50/hr	\$66/hr
Golden Hills Recreation Room	\$100	\$19/hr	\$28/hr	\$44/hr
Nancy Boyd Park Recreation Room	\$100	\$22/hr	\$28/hr	\$45/hr

Minimum rental: 3 hour minimum; 9 hours maximum charged

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30% of deposit

Ignacio Plaza and Susana Park Rentals*

Facility	Cleaning/ Security Dep. (refundable)	Martinez Resident & Non- profit Org.	Non-Resident	Corporate
Ignacio Plaza	\$250	\$200	\$240	\$370
Susana Park	\$250	\$200	\$240	\$370

*Must be done in accordance with the *Facility Use Policy – Ignacio Plaza and Susana Park*

CITY OF MARTINEZ
COMMUNITY SERVICES – SENIOR/COMMUNITY CENTER
Fees effective May 21, 2015, amended by Resolution No. 066-15

SENIOR CENTER MEMBERSHIP

Martinez/Non-Residents: \$15/year (*note: set by Senior Citizens' Club of Martinez Board of Directors and effective January 1, 2018*)

SENIOR/COMMUNITY CENTER RENTAL

Capacity: 50 for dining (per section – 3 sections)
80 for assembly (per section – 3 sections)

Rental Component (current rates)	Cleaning/ Security Dep. (refundable)	Martinez Resident & Non- profit Org.	Non-Martinez Individual & Non-profit Org.	Corporate (Local & Non-Martinez)
Per Section	\$75	\$45/hr	\$60/hr	\$80/hr
Kitchen	\$100	\$25/hr*	\$25/hr*	\$25/hr*
Alcohol served	\$100	n/a	n/a	n/a

*If food is served, kitchen must be rented entire time of rental.

Minimum Rental: 4 hour minimum on Friday, Saturday, Sunday and holidays
2 hour minimum on other days

Deposits: Due upon application and confirmation of date

Policy regarding sale of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required if alcohol is sold. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30% of deposit

CITY OF MARTINEZ
COMMUNITY SERVICES – MISCELLANEOUS

Fees effective January 1, 2001

MEMORIAL TREE PLANTING

Purchase of tree, planting materials, labor \$150
(includes one-time replacement)

POLICE FEE SCHEDULE

Fees effective April 4, 2019, amended by Resolution No. 49-19

Service	Fee Schedule
Police / Traffic Collision Reports	\$2 for first 5 pages + \$0.25/page
Copies of Photographs	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)
Fingerprinting	\$15
Live Scan	\$25
Clearance Letters / Visa Letters	\$65
Taxi Permits	\$155
Taxi Inspections (annual)*	\$90/vehicle; \$30/reinspection
Cardroom Dealers Permit	\$15
Examination of Local Criminal Records	\$65
Concealed Weapon Permit	\$185
Concealed Weapon Permit - Renewal	\$185
Civil Subpoena - records / reports	\$15
Alarm System Registration - Residential	\$40
Alarm System Registration - Commercial	\$50
False Alarm Response (per incident starting with 3 rd incident)	\$135
Solicitors / Peddlers Permit	\$210
Stored Vehicle Redemption	\$140
Crime Analysis - area computer check	\$30
Review of Tapes / Preparation of Copies	\$135
VIN Verification	\$65
Curfew Violation Response	\$100
Nuisance Violation Response	\$100
Vehicle Impound Release	\$245
Film Permit Application Fee	\$280
Police Officer Callout **	\$110/hr
Police Assistant Callout **	\$85/hr

Notes:

*Taxi inspections are conducted by the Corpyard but the fees are collected by the Police Department.

**Callouts for Police Officer and Police Assistant services related to special requests for assistance (e.g. traffic control services) when Police Reserves are not available.