



Martinez Veterans Commission
REGULAR MEETING
Friday, May 4, 2018 6:30 pm
Board Room, (upstairs)

Shane Bower, Chair
Ingemar Olsson, Commissioner
Richard Philbrook, Commissioner
Charles Martin, Commissioner
Mike Menesini, Commissioner
Daniel Chase, Commissioner

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. ELCTION OF OFFICERS
 - a. Motion to elect Chair
 - b. Motion to elect Vice Chair
4. PUBLIC COMMENT (COMPLETE SPEAKER CARD AND GIVE TO CLERK)
Reserved only for those requesting to speak on items not listed on the Agenda.
5. CONSENT CALENDAR
Approve minutes from March 6, 2018.
6. ACTION ITEM (S)
7. PUBLIC HEARING(S)
8. NEW BUSINESS
 - a. Planning for the Veteran Memorial Installation – June 2018.
 - b. Next meeting date to plan 2018 Veterans Day.
9. OLD BUSINESS
 - a. Updates on 2018 Memorial Day Program assignments.
10. COMMISSIONERS AND CITY STAFF COMMENTS
11. ADJOURNMENT

I hereby certify the Martinez Veterans Commission agenda was posted on April 27, 2018 by 5pm
at City Hall, 525 Henrietta Street, Martinez, CA.


Robin Agostino, Administrative Aide, III
Martinez Recreation Department

INFORMATION FOR THE PUBLIC

Staff reports are available for review in the Recreation Office prior to the Veterans Meeting and/or at the Veterans Meeting; staff reports are available on the City's website at www.cityofmartinez.org. Materials that are submitted to members of a legislative body, after the agenda packet has already been distributed, are available for public review in the Recreation Office during normal business hours and will be available at the Commission meeting.

Consent Calendar items are considered to be routine and will be enacted without discussion and in one motion, unless a member of the Veterans Commission, Staff or Public requests specific action.

The Chair accepts Public Comment on Agenda Items as they are discussed. If a member of the public would like to speak on an issue not scheduled on the Agenda, he/she may come to the rostrum during the "Public Comment" portion of the meetings. In consideration of others wishing to speak, members of the public are kindly requested to limit their comments to 3 minutes on any one item.

If you wish to be identified for the record, please state your name and present a Speaker Card to the Minutes Clerk.

All interested persons are invited to attend Public Hearings and take the opportunity to speak. In accordance with Section 65009 of the California Government Code, anyone wishing to challenge action taken on any of these items in Court may be limited to raising only those issues he/she or someone else raised at the described Public Hearing or in written correspondence addressed and delivered to the Recreation Office at or prior to the Public Hearing.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Office at (925) 372-3510. Notification at least 48 hours prior to the meeting will enable the Recreation Office to make reasonable arrangements to help ensure accessibility to this meeting. Upon request, this agenda will be made available in appropriate formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990.

Martinez Veterans Commission

March 6, 2018

A regular meeting of the Martinez Veterans Commission was called to order 6:32 pm on Tuesday, March 6, 2018, in the board room, City Hall, Martinez, by Chair Shane Bower.

Roll Call

Present: Chair Shane Bower, Vice Chair Dave Jackson, Commissioner Charles Martin, and Commissioner Ingmar Olsson, Commissioner Daniel Chase
Absent: Commissioner Richard Philbrook, Commissioner Michael Menesini
Staff: Recreation Coordinator Kara Galindo
Public: Richard Cheney, Jeff Roubal

Pledge of Allegiance

The pledge was led by Chair Bower.

Approval of Minutes

A motion to approve the minutes of September 15, 2017 by Commissioner Olsson, seconded by Commissioner Jackson. Chair Bower yes, Commissioner Martin yes, Commissioner Chase Yes. Motion passed. All Ayes.

Public Comment

No public comment.

Presentation

Richard Cheney, representing the Veterans of Foreign Wars Post 1351, presented an offer to have live flower wreaths donated, in place of the current silk flower wreaths, to the Veterans Day and Memorial Day Programs. When the idea was brought to the VFW, it was discussed on how it would warrant meaning, respect and benefit to the community – to which they voted yes to trialing. Mr. Cheney discussed that the VFW will trial this opportunity for one year, which includes two programs, then review public feedback. Mr. Cheney thinks the response will be positive. Mr. Cheney mentioned that the ribbons will list acknowledgement to the “fallen heroes” of Martinez. Mr. Cheney then discussed how the lifespan of the wreaths are approximately 7-10 days so after the program, the wreath can be displayed in City Hall as another place in the City to recognize the service of our veterans. Commissioner Olson asked the cost of the wreaths and Mr. Cheney said they would be \$400 total - \$200 per wreath for each program. Jeff Roubal commented that the American Legion Post 29 was also willing to match the cost of this donation and Mr. Cheney said he had not heard yet of that response until now and mentioned that the VFW will be taking care of everything for the time being. It was discussed to place the wreath at All Veterans Park along Alhambra after the program, but for security reasons, Mr. Cheney mentioned it may be best to be placed in City Hall. Commissioner Jackson asked if the flowers could be done half price and Mr. Cheney mentioned that according to his research they are getting the best deal – the cost associated with the first round of obtaining the wreath will cost more as the wreath will only need to be replenished with new

flowers moving forward for future programs. Chair Bower likes the idea of fresh flowers because it also adds another location to acknowledge our veterans in the City and is open to suggestion as well. Mr. Cheney mentioned that City Hall, as a secondary location, works great because of all the business that comes and goes during the week. Chair Bower does not see a problem with having the fresh flowers and appreciates that the VFW and American Legion are willing to contribute to the programs.

Action Item

No action items.

Review Veterans Day Program 2017

Chair Bower mentioned that the cemetery ceremony is always quick and even with the last minute adjustments of the morning and those involved with the raising of the flag it worked out. Chair Bower was a little concerned that the program fell on the actual holiday, but they had a better than expected turnout and noted that the speaker was fantastic.

New Business

Commissioner Jackson submitted his letter of resignation to Chair Bower. Jeff Roubal, from the American Legion Post 29, was introduced by Commissioner Dave Jackson as a prospect commissioner. Chair Bower thanked Commissioner Jackson for his time on the Commission and mentioned that he will find out what steps are needed in order to have Jeff Roubal apply and complete the administration process for becoming a Commissioner. Chair Bower asked Commissioner Jackson if he finds out the exact number of permitted Commissioners, if there is still a spot available, if he like to stay on or if he would still like to resign – Commissioner Jackson responded with no, he will still resign.

Chair Bower then moved on to discussed future planning of the upcoming Memorial Day program for Monday, May 28, 2018. The upcoming program was discussed and assignments were made to contact dignitaries, Girl Scouts, Boy Scouts, Taps player, Bag Pipe, Flag Raising, Prayer, Community Chorus, song selection, etc. Chair Bower opened up the opportunity to discuss any feedback or input on the current program between cemetery and plaza and if there's any input to make adjustments. Mr. Cheney mentioned that the cemetery program is a long held tradition honoring the veterans buried there, dating back to the Civil War, and suggested that if anyone wants information about the cemetery they can reach out to Patty Lorick, Recreation Supervisor, or check the comprehensive website list of names.

Chair Bower also made sure to secure extra chairs from Public Works and sound from Dan Koepke. Chair Bower also mentioned that Ignacio Plaza is a fantastic site to accommodate everyone and to organize. He also said that the Veterans Commission does well in coordinating guests in attendance to helping to guide them to where they need to report for the program.

Old Business

No old business.

Staff and Commissioners Comments

Commissioner Martin mentioned that at the Veterans Program Chair Bower adds a great value to the Veterans Commission.

Adjournment

Chair Bower made the motion at 7:46 pm to adjourn, seconded by Commissioner Olsson. All ayes.

Respectfully submitted by,
Kara L. Galindo, Minutes Clerk