



# **SCHEDULE OF FEES FOR CITY SERVICES**

**Resolution No. 015-09  
Effective July 1, 2009**

**CITY OF MARTINEZ**  
**SCHEDULE OF FEES FOR CITY SERVICES**

**TABLE OF CONTENTS**

General Administrative Services.....Page 1

Building Valuation Fee Table .....Page 2

Building Fee Schedule.....Page 3

Planning Fee Schedule.....Page 7

Engineering Fee Schedule.....Page 10

Mitigation Fees.....Page 11

Community Services, Picnic Area Reservations.....Page 12

Community Services, Sports and Recreation.....Page 13

Community Services, Municipal Swimming Pools .....Page 14

Community Services, Building Rentals .....Page 15

Community Services, Senior/Community Center.....Page 16

Community Services, Miscellaneous .....Page 17

Police Fee Schedule.....Page 18

**CITY OF MARTINEZ**  
**GENERAL ADMINISTRATIVE SERVICES**

*Fees effective July 1, 2008*  
*Amended by Resolution No. 019-08*

<b>SERVICE</b>	<b>FEE</b>
Appeals to City Council	\$250
Appeals to Planning Commission	\$100
Copies of Fair Political Practices Commission Forms	\$0.10/page
Copies (excepting FPPC forms)	No charge for first 10 pages; then \$5 minimum + \$0.25/page
Fee Schedule	\$5
Municipal Code Books	\$150; \$50 for annual update
Notice of Intent Processing	\$200
Public Hearing Continuance	\$120/request
Council or Commission Agenda Subscription	\$45/year
Council or Commission Packet Subscription	\$120/year
Audio Tape of Council or Commission Meeting	\$10 plus tape
Research	\$25/hour
Returned Check Processing Charge	\$15
Refund Check Processing Charge	\$5
Refund Check Processing Charge – Senior Center	\$2
Business License List	\$45

## BUILDING FEE SCHEDULE

*Fees effective August 1, 2010*

### VALUATION-BASED FEES

	<b>Fee Schedule</b>	
<b>GENERAL BUILDING PERMIT FEES</b>	<b>BASE FEE</b>	<b>INCREMENT</b>
<b>VALUATION THRESHOLD</b>		<b>PER \$1,000</b>
\$1 - 1,500	\$77	\$0.00
\$1,501 - 2,000	\$98	\$0.00
\$2,001 - 25,000	\$149	\$30.28
\$25,001 - 50,000	\$845	\$21.85
\$50,001 - 100,000	\$1,392	\$15.14
\$100,001 - 500,000	\$2,149	\$12.12
\$500,001 - 1,000,000	\$6,995	\$10.27
\$1,000,001 or greater	\$12,131	\$6.80
<b>GENERAL BUILDING - PLAN REVIEW</b>	38% of Building Permit Fee	
<b>PLAN CHECK - ENERGY CALCS (TITLE 24)</b>	Additional 25% of Plan Review Fee	

**Notes:**

1. Seismic retrofits of URM properties will be given a 75% discount on the listed inspection fees in effect from August 1, 2010 through January 31, 2012. (per Council motion of July 21, 2010)
2. Non-URM commercial tenant improvement and rehabilitation projects will be given a 50% discount on the listed fees in effect from August 1, 2010 through January 31, 2012. (per Council motion of July 21, 2010)
3. New residential and commercial projects will be given a 50% discount on the listed fees in effect from August 1, 2010 through January 31, 2012. (per Council motion of July 21, 2010)
4. Furnace or fireplace conversions from wood-burning to gas, and any associated plumbing, will be given a 50% discount on the listed fees in effect. (per Resolution No. 036-08)

### CALIFORNIA BUILDING STANDARDS COMMISSION FEE

*Fees effective January 1, 2009 (Resolution No. 101-08)*

<b>Building Permit Project Valuation</b>	<b>Fee</b>
\$1 - \$25,000	\$1
\$25,001 - \$50,000	\$2
\$50,001 - \$75,000	\$3
\$75,001 - \$100,000	\$4
Every \$25,000 or fraction thereof above \$100,000	Add \$1

**Note:** This State-mandated fee resulted from the passage of Senate Bill 1473, effective January 1, 2009. The fee applies only to Building permits (not electrical, plumbing, or HVAC) and creates the Building Standards Administration Special Revolving Fund, which will be used for the State's Green Building programs. The City remits the fee quarterly to the California Building Standards Commission and retains 10% of the fees collected for administrative costs as allowed by SB 1473.

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2009*

Service	Fee Schedule
<b>NEW CONSTRUCTION PERMIT FEES</b>	
General Building - All Permits (includes Inspection) - Annual Hours	See valuation table
General Building - Plan Review - Annual Hours	See valuation table
Plan Check - Energy Calcs (Title 24)	See valuation table
Add'l Plan Review (hourly)	\$161
City Administration of Consultant Projects (per project)	\$182
<b>MISCELLANEOUS ITEMS PERMIT FEES</b>	
SF Re-Roof - Overlay (each)	\$185
SF Re-Roof - Tear Off & Re-sheet (each)	\$298
SF Re-Roof - Metal / Special (each)	\$241
Comm/Ind/Multi Re-roof - < 2,500 s.f. (each)	\$185
Comm/Ind/Multi Re-roof -2,501 + (ea add'l 2,500 s.f)	\$85
Comm/Ind/Multi Re-roof - Replace Sheeting (per 100 s.f.)	\$28
Satellite Dish (per unit)	\$185
Demolition (each)	\$183
Signs (each)	\$183
Pool - < 800 s.f. (each)	\$1,027
Pool >801 s.f. (ea add'l 100 s.f.)	\$117
Listed Factory Build Spa (each)	\$311
Sign Redemption (Code Enforcement)	\$247
Carport (each)	\$467
Deck (each)	\$467
Fence/Freestanding Wall (non-masonry), (6-10 ft high, up to 100 lf)	\$352
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$91
Fence/Freestanding Wall (non-masonry), (> 10 ft high, up to 100 lf)	\$451
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$91
Fence or Freestanding Wall (masonry, standard design), (4-10 ft high, up to 100 lf)	\$361
Fence or Freestanding Wall (masonry, standard design), (ea add'l 100 lf)	\$91

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2009*

Service	Fee Schedule
Fence or Freestanding Wall (masonry, special design), (6-10 ft high, up to 100 lf)	\$438
Fence or Freestanding Wall (masonry, special design), (ea add'l 100 lf)	\$91
Fireplace (masonry), each	\$352
Fireplace (pre-fabricated, metal), each	\$239
Patio Cover, (wood frame), up to 300 sf	\$280
Patio Cover, (metal frame), up to 300 sf	\$280
Patio Cover, (other frame), up to 300 sf	\$309
Patio Cover, (ea add'l 300 sf)	\$57
Enclosed Patio Cover, (wood frame), up to 300 sf	\$420
Enclosed Patio Cover, (metal frame), up to 300 sf	\$478
Enclosed Patio Cover, (other frame), up to 300 sf	\$478
Enclosed Patio Cover, (ea add'l 300 sf)	\$57
Pile Foundation, (cast in place concrete), (up to 10)	\$435
Pile Foundation, (cast in place concrete), (ea add'l 10 piles)	\$155
Retaining Wall (standard), (up to 50 lf)	\$239
Retaining Wall (standard), (each add'l 50 lf)	\$57
Retaining Wall (special design) (3-10 ft high, up to 50 lf)	\$378
Retaining Wall (special design) (ea add'l 50 lf)	\$113
Retaining Wall (special design) (>10 ft high, up to 50 lf)	\$476
Retaining Wall (special design) (ea add'l 50 lf)	\$114
Gravity / Crib Wall, 0-10' high (up to 50 lf)	\$239
Gravity / Crib Wall (ea add'l 50 lf)	\$56
Gravity / Crib Wall, (>10 ft high, up to 50 lf)	\$378
Gravity / Crib Wall (ea add'l 50 lf)	\$56
Stucco Applications (up to 400 sf)	\$239
Stucco Applications (ea add'l 400 sf)	\$28
Pre-work or site inspection (hourly)	\$120
After-hours Inspection (min 2 hrs)	\$245
Construction Inspection (hourly)	\$123
Re-Inspection (hourly)	\$123

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2009*

Service	Fee Schedule
<b>MECHANICAL PERMIT FEES</b>	
Stand Alone Mechanical Plan Check (hourly rate)	\$124
A/C (Residential) - each	\$185
Furnaces (F.A.U., Floor)	\$186
Heater (Wall), (each)	\$171
Appliance Vent / Chimney (Only), (each)	\$171
Refrigeration Compressor, each	\$171
Boiler - up to 2,000k BTU	\$226
Boiler - greater than 2,000k BTU	\$255
Chiller (each)	\$171
Fan Coil Unit (each)	\$171
Heat Pump (Package Unit)	\$171
Heater (Unit, Radiant, etc.)	\$170
Air Handler w/ducts to 10k CFM	\$171
Air Handler w/ducts more than 10k CFM	\$205
Duct Work only (each)	\$111
Evaporative Cooler (each)	\$111
Make-up Air System, (each)	\$111
Moisture Exhaust Duct (Clothes Dryer), (each)	\$111
Variable Air Volume Box (Including Duct Work), (each)	\$111
Vent Fan (Single Duct) - each	\$111
Vent System, each	\$111
Exhaust Hood and Duct (Residential), (each)	\$115
Exhaust Hood - Type I (Commercial Grease Hood), (each)	\$537
Exhaust Hood - Type II (Commercial Steam Hood),(each)	\$568
Refrigerator Condenser Remote, each	\$171
Walk-in Box / Refrigerator Coil, each	\$172
Other Mechanical Inspections (per hour)	\$124
<b>PLUMBING PERMIT FEES</b>	
Stand Alone Plumbing Plan Check (hourly rate)	\$124
Fixtures (each)	\$182
Gas System (First 5 Outlets)	\$186
Gas Outlets (Each Additional)	\$28
Building Sewer, each	\$172
Grease Trap, each	\$186

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2009*

Service	Fee Schedule
Ejector Pump, (each)	\$186
Backflow Preventer	\$172
Roof Drain - Rainwater System, each	\$392
Water Heater (First Heater)	\$114
Water Heater (Each Additional Heater)	\$28
Water Pipe Repair / Replacement, each	\$128
Water Service, each	\$172
Drain-Vent Repair / Alterations, each	\$144
Solar Water System Fixtures (solar panels, tanks, water treatment equipment), each (50% discount listed)	\$256 (\$128)
Other Plumbing and Gas Inspections (per hour)	\$125
Water System (first 5 outlets)	\$172
Water System (each add'l outlet)	\$19
<b>ELECTRICAL PERMIT FEES</b>	
Stand Alone Electrical Plan Check (hourly rate)	\$125
New Multi-Family: Single Phase Service (per 100 amps)	\$172
New Multi-Family: Three Phase Service (per 100 amps)	\$202
All Other Types of Construction: 15 to 20 amp - First 10 circuits (each)	\$172
All Other Types of Construction: 15 to 20 amp - (each add'l 10 circuits)	\$58
All Other Types of Construction: 25 to 40 amp circuits - First 10 circuits (each)	\$171
All Other Types of Construction: 50 to 175 amp - first 10 circuits	\$200
All Other Types of Construction: 200 amp and larger circuits (each)	\$230
Power Pole / Temporary Service (each)	\$172
Sign Circuit (each)	\$114
Swimming Pool/Spa (each)	\$172
Solar Photovoltaic (per kW; 50% discount listed)	\$172 (\$86)
Other Electrical Inspections (per hour)	\$129

**Note:** Plumbing permits for Solar Water System Fixtures and electrical permits for Solar Photovoltaic will be given 50% discounts on the fees in effect. The discounted fees are listed in parenthesis above. These discounts will sunset on July 1, 2010.

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2009*

Service	Fee Schedule
Preliminary Project Review - first submittal (non single family)	\$1,220
Preliminary Project Review - first submittal (single family)	\$715
Preliminary Project Review - each subsequent submittal - (non single family)	\$645
Preliminary Project Review - each subsequent submittal - (single family)	\$370
Preliminary Project Review - written response - (non single family - hourly rate)	\$130
Preliminary Project Review - written response - (single family - hourly rate)	\$130
Design Review - administrative	\$365
Design Review - SFR - single house	\$715
Design Review - Residential: more than one house (per project)	\$2,855
Design Review - Residential: PUD (per project)	\$5,170
Design Review - All others	\$925
General Plan Amendment	\$7,755
Home Occupation Permit	\$95
Rezoning	\$5,170
Sign Design Review: administrative	\$140
Sign Design Review: zoning administrator review	\$455
Sign Design Review: Planning Commission Review	\$465
Street vacation, open space or easement abandonment	\$795
Major Subdivision Review Tentative Map & Improvements (>4 lots)	\$6,145 + \$215/lot
Minor Subdivision Review Tentative Map & Improvements (4 lots or less)	\$3,400 + \$215/lot

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2009*

<b>Service</b>	<b>Fee Schedule</b>
Lot Line Adjustment	\$930
Certificate of Compliance	\$340
Parcel Map Waiver	\$510
Property Merger	\$510
Use Permit: SFR	\$465
Use Permit: Planned Unit Development	\$1,510
Use Permit: non-conforming use	\$935
Use Permit: Zoning Administrator	\$620
Use Permit: all others	\$1,555
Variance: front yard parking	\$1,170
Variance: administrative	\$800
Variance: SFR	\$620
Variance: all others	\$1,170
Changes to previously approved applications	\$1,005
Research (cost per hour)	\$130
Zoning Compliance letter	\$145
Tree Removal Permit	\$110
Services Not Specified (cost per hour)	\$130

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2009*

Service	Fee Schedule
Environmental Review: initial study / negative declaration	\$1,695
Environmental Review: expanded initial study / mitigated negative declaration	\$2,865
Environmental Review: EIR	\$1,285
Environmental Review: mitigation monitoring	\$2,855
Environmental Review: special studies	\$2,855
Environmental Review: State Dept of Fish & Game	\$7,812
Unspecified Site Visit (cost per hour)	\$130
Planner time over 30 minutes	\$130

### Notes:

1. At the discretion of the Assistant City Manager, an hourly rate may be charged for any service.
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge.
3. Fee listed above for Environmental Review: State Department of Fish & Game, is effective January 1, 2010, and represents a direct pass through of various State and County fees that includes numerous components such as: Negative Declaration; Mitigated Negative Declaration; Environmental Impact Report; Environmental Document pursuant to a Certified Regulatory Program; and County Clerk Processing Fee. This Fee does not include any City administrative costs, and is subject to change upon notice from the State and County.

## ENGINEERING FEE SCHEDULE

*Fees effective July 1, 2009*

Service	Refundable Security Deposit	Fee Schedule
Major Subdivision Tentative Map phase		\$3,250 + \$435/lot
Minor Subdivision Tentative Map phase		\$3,255
Major Subdivision Improvement Plan Check	\$10,000	\$14,090 + \$1,085/lot
Major Subdivision Stormwater Control Plan Review		\$1,445 + \$150/lot
Minor Subdivision Improvement Plan Check	\$5,000	\$8,670 + \$1,085/lot
Minor Subdivision Stormwater Control Plan Review		\$865 + \$150/lot
Single Family Residence Plan Check <b>(1)</b>	\$2,500	\$5,705
Commercial Planning Phase <b>(2)</b>		\$1,085 + \$435/acre
Commercial Plan Check Phase	\$5,000	\$1,085 + \$4,985/acre
Encroachment Permit <b>(3)</b>	\$500 (min.)	\$123/hr
Building Permit <b>(4)</b>		\$123/hr
Overload Permit (State regulated fee)		\$16
Lot Line Adjustment	\$2,000 (min.)	\$123/hr
Certificate of Compliance	\$2,000 (min.)	\$123/hr
Creek Encroachment Permit	\$2,500	\$123/hr
Subdivision Map checking		\$2,710 + \$545/lot
Map Checking - Commercial/Industrial (major)		\$123/hr
New Parcel Charge (County fee for computer mapping)		\$50/lot

**Footnotes:**

- (1)** Grading/site development permit, retaining walls, or drainage improvement required
- (2)** Project acreage is developed portion of property including building pad and disturbed area
- (3)** Excluding sidewalk repair permits, for which no fee is charged. Minimum security deposit on sidewalk repair permits reduced from \$500 to \$250.
- (4)** New house in subdivision with composite plan approved

**Additional Notes:**

1. At the City Engineer's discretion, an hourly rate may be charged in lieu of sliding scale
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge
3. Fees are based on two reviews and final submittal check. Additional reviews will be charged at an hourly rate.

## MITIGATION FEES

*Fees effective March 15, 2004*

*Resolution No. 150-03 and Council Motion of July 21, 2010*

### MITIGATION DRAINAGE FEES

Drainage Area 40A Drainage Area 57 Drainage Area 5 Muir Road Oversize	Per County Ordinance #82-9 Per County Ordinance #88-86 \$0.25/new or additional impervious sf Per City reimbursement agreement
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### LAND USE CATEGORIES (STANDARD FEES)

IMPACT MITIGATION FEES	Single-family residential (per unit)	Multi-family residential (per unit)	Retail (per sq. ft.)	Office (per. Sq. ft.)	Industrial (per sq. ft.)
TRANSPORTATION	\$2,221	\$1,528	\$2.23	\$1.81	\$0.99
PARKS & RECREATION	\$2,509	\$1,834	\$1.09	\$1.41	\$0.61
PARK IN-LIEU	\$5,095	\$3,723	-0-	-0-	-0-
CULTURAL FACILITIES	\$3,373	\$2,466	\$1.13	\$1.44	\$0.64
POLICE FACILITIES	\$411	\$411	\$0.39	\$0.05	\$0.05
CHILDCARE FACILITIES	\$432	\$86	\$0.16	\$0.44	\$0.18
<b>TOTALS:</b>	<b>\$14,041.00</b>	<b>\$10,048.00</b>	<b>\$5.00</b>	<b>\$5.15</b>	<b>\$2.47</b>

### LAND USE CATEGORIES (STIMULUS 35% FEE REDUCTION)

IMPACT MITIGATION FEES	Single-family residential (per unit)	Multi-family residential (per unit)	Retail (per sq. ft.)	Office (per. Sq. ft.)	Industrial (per sq. ft.)
TRANSPORTATION	\$1,443.65	\$993.20	\$1.45	\$1.18	\$0.64
PARKS & RECREATION	\$1,630.85	\$1,192.10	\$0.71	\$0.91	\$0.40
PARK IN-LIEU	\$3,311.75	\$2,419.95	-0-	-0-	-0-
CULTURAL FACILITIES	\$2,192.45	\$1,602.90	\$0.74	\$0.94	\$0.41
POLICE FACILITIES	\$267.15	\$267.15	\$0.25	\$0.03	\$0.03
CHILDCARE FACILITIES	\$280.80	\$55.90	\$0.10	\$0.29	\$0.12
<b>TOTALS:</b>	<b>\$9,126.65</b>	<b>\$6,531.20</b>	<b>\$3.25</b>	<b>\$3.35</b>	<b>\$1.61</b>

Notes:

- 1) For applications involving two or more types of services, the lesser fee(s) shall be 50% of the above amounts excepting environmental review.
- 2) Fees above do not include any direct costs incurred by the City Attorney's Office.
- 3) Standard Fees reflect an increase of 30.14% from March 2004 Base ENR Building Cost Index
- 4) Economic Stimulus Program adopted by Council on 7/21/10 allows for 35% reduction in development impact fees as shown for new residential and commercial projects that either have:
  - a) Vesting tentative maps with no building permits pulled within past five years, or
  - b) Entitlements obtained and ready to pull building and occupancy permits through 1/31/12

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – PICNIC AREA RESERVATIONS**

*Fees effective January 1, 2009*  
*Amended by Resolution No. 019-08*

Picnic facilities are available for drop-in use at all park facilities. The fees below are aimed at large group planned activities. All group reservations include an alcohol consumption permit. Alcohol sales, amplification of music, or special or non-traditional activities/events must be approved by the Parks and Recreation Commission and may be subject to special event fees and use conditions.

<b>Facility</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non-profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
<u>25 person capacity (per pod)</u> Golden Hills Morello Park Nancy Boyd Hidden Valley	\$50 \$50 \$50 \$50	\$28 \$28 \$28 \$28	\$50 \$50 \$50 \$50	\$94 \$94 \$94 \$94
<u>75 person capacity</u> Gazebo (Rankin) Peppertree (Muni Park) Waterfront Pavilion	\$100 \$100 \$100	\$55 \$55 \$55	\$99 \$99 \$99	\$187 \$187 \$187
<u>125 person capacity</u> ½ Waterfront Group Area	\$100	\$66	\$132	\$187
<u>250 person capacity</u> Waterfront Group Area	\$125	\$105	\$259	\$303
<u>350 person capacity</u> Olive Grove (Muni Park)	\$125	\$105	\$259	\$303
Special Request Park Use*	\$150	\$105	\$127	\$193

\*Specialized park uses that are not specifically provided for in the fee schedule must be approved by the Parks and Recreation Commission.

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – SPORTS AND RECREATION**

*Fees effective January 1, 2010*  
*Amended by Resolution No. 015-09*

**SPORTS FACILITY USE FEES**

These fees are for independent (non-City organized) youth and adult recreational programs that use City sports fields.

Adults:           \$5/player  
Youth:            \$2/player

Conditions for use of City facilities:

- A \$2 million liability insurance policy naming the City of Martinez as additionally insured to the group/organization must be submitted.
- Deposits for turf area use may be required to ensure against the use of wet turf in inclement weather.
- Concession operations will be assessed a \$200 refundable deposit and \$75 monthly use fee for basic utilities.
- Payments and conditions must be provided in full prior to the first scheduled day of use.

**PLAYFIELD FACILITY RENTAL**

These rates are for organized softball and baseball tournament and league sports activities. Rental fees are waived for City-authorized youth groups. Deposits are required for tournament and special event use only, and these events are required to provide liability insurance naming the City as additionally insured.

Facility	Security Deposit (refundable)	Hourly Rental Rate (all users)
Waterfront Complex	\$150	\$16.50/hr
Tavan Field	\$150	\$16.50/hr
Hidden Lakes Fields (2 fields)	\$150	\$16.50/hr
Hidden Valley	None	\$9/hr
Nancy Boyd	None	\$9/hr
Mountain View	None	\$9/hr
Morello School/Park (2 fields)	None	\$9/hr

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – MUNICIPAL SWIMMING POOLS**

*Fees effective January 1, 2001*

The City operates a 3-pool complex with a kiddie pool, shallow depth lap pool and a diving tank. All pools are heated to an average temperature of 82 degrees.

<b>Activity</b>	<b>Fee</b>
Ages 0 – 2	No charge with paying adult
Ages 3 – 6	\$0.75
10-punch swim card	\$5.50
20-punch swim card	\$10.00
Ages 7 – 17	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00
Age 18 – 49	\$2.50
10-punch swim card	\$22.00
20-punch swim card	\$37.50
Senior Citizens (50 + years)	\$1.50
Adult Lap Swim	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00

**CITY OF MARTINEZ  
COMMUNITY SERVICES – BUILDING RENTAL**

*Fees effective January 1, 2009  
Amended by Resolution No. 019-08*

Use of building facilities is subject to availability of City-authorized times and approval by the Parks and Recreation Commission. Fees are waived for use by local youth groups.

<b>Facility</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non- profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
Kiwanis Club Building	\$150	\$39/hr	\$50/hr	\$66/hr
Golden Hills Recreation Room	\$100	\$19/hr	\$28/hr	\$44/hr

Minimum rental: 2 hour minimum; 9 hours maximum charged

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – SENIOR/COMMUNITY CENTER**

*Fees effective January 1, 2009*  
*Amended by Resolution No. 019-08*

**SENIOR CENTER MEMBERSHIP - Motion amending January 9, 2002**

Martinez/Non-Residents: \$7/year

**SENIOR/COMMUNITY CENTER RENTAL**

Capacity: 50 for dining (per section – 3 sections)  
80 for assembly (per section – 3 sections)

<b>Rental Component</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non- profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
Rent (per section)	\$75	\$33/hr	\$44/hr	\$66/hr
Kitchen	\$100	\$17/hr*	\$17/hr*	\$17/hr*
Alcohol served	\$100	n/a	n/a	n/a

\*If food is served, kitchen must be rented entire time of rental.

Minimum Rental: 4 hour minimum on Friday, Saturday, Sunday and holidays  
2 hour minimum on other days

Deposits: Due upon application and confirmation of date

Policy regarding sale of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required if alcohol is sold. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – MISCELLANEOUS**

*Fees effective January 1, 2001*

***MEMORIAL TREE PLANTING***

*Purchase of tree, planting materials, labor*                      \$150  
*(includes one-time replacement)*

## POLICE FEE SCHEDULE

*Fees effective July 1, 2009*

Service	Fee Schedule
Police / Traffic Collision Reports	\$2 for first 5 pages + \$0.25/page
Copies of Photographs	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)
Fingerprinting	\$15
Live Scan	\$25
Clearance Letters / Visa Letters	\$55
Taxi Permits	\$130
Taxi Inspections (annual)	\$75/vehicle; \$25/reinspection
Cardroom Dealers Permit	\$165
Examination of Local Criminal Records	\$55
Concealed Weapon Permit	\$155
Concealed Weapon Permit - Renewal	\$155
Civil Subpoena - records / reports	\$15
Alarm System Registration - Residential	\$30
Alarm System Registration - Commercial	\$40
False Alarm Response (per incident starting with 3 <sup>rd</sup> incident)	\$110
Solicitors / Peddlers Permit	\$180
Stored Vehicle Redemption	\$110
Crime Analysis - area computer check	\$30
Review of Tapes / Preparation of Copies	\$110
VIN Verification	\$55
Curfew Violation Response	\$100
Nuisance Violation Response	\$100
Vehicle Impound Release	\$190

**Note:** Taxi inspections are conducted by the Corpyard but the fees are collected by the Police Department.