

TREE PERMIT APPLICATION # _____
DATE OF SUBMITTAL

This application is required in any situation which involves the removal or alteration to any **protected** tree on private property. Alteration includes grading, trenching and filling within a dripline of any protected tree. (See below for definition of a protected tree.) (There will be a \$105.00 fee required per tree.)

APPLICANT: NAME _____
 ADDRESS _____
 PHONE NUMBER _____

PROPERTY
OWNER: NAME _____
 ADDRESS _____
 PHONE NUMBER _____

LOCATION OF
PROPERTY: _____

REQUIRED ATTACHMENTS:

1. Site plan indicating approximate location of all trees on the property including trees to remain (indicate size and dripline of each tree).
2. Photographs.
3. Written authorization from property owner (if different from applicant).
4. Description of trees proposed for removal - Include diameter or circumference at 4.5 feet above grade, quantity, species, location, condition of each tree proposed to be removed.
5. Written statement indicating reasons for removal.
6. Arborist report.

Community Development Staff will visit the site and decide on this application within 10 days unless additional information is needed.

If the permit is granted, it will be valid for 90 days.

Any person may appeal this decision within 10 days of the issuance of the permit by submitting a written appeal to the Planning Commission specifying why the decision does not meet the criteria listed in the Tree Ordinance.

A protected tree is any one of the following:

1. On all properties within the City all oak trees and indigenous trees measuring 20 inches or larger in circumference (approximately 6.5 inches in diameter), measured 4.5 feet from ground level. Oak trees include but are not limited to: *Quercus agrifolia* (California or Coast Live Oak), *Quercus douglasi* (Blue Oak), *Quercus kelloggii* (California Black Oak) or *Quercus lobata* (Valley Oak). Indigenous trees include but are not limited to: *Sequoia Sempervirens* (Coast Redwood), *Alnus Rhombifolia* (White Alder), *Alnus Oregona* (Red Alder), *Acer Macrophyllum* (Bigleaf Maple), *Aesculus Californica* (California Buckeye), *Arbutus Menziesii* (Madrone), *Umbellularia Californica* (California Bay or Laurel), *Juglans Hindsii* (California Black Walnut), *Platanus Racemosa* (California Sycamore), or *Sambucus Callicarpa* (Coast Red Elderberry); any tree shown to be preserved on an approved tentative map or development plan or required to be retained as a condition of approval; any tree required to be planted as a replacement for an unlawfully removed tree.

2. On any of the properties specified in Subsection 3 below, any tree measuring 20 inches or larger in circumference (approximately 6.5 inches diameter), measured 4.5 feet from ground level including the oak trees listed above; any multi-stemmed tree with the sum of the circumferences measuring 40 inches or larger, measured 4.5 feet from ground level; any significant grouping of trees, including groves of four or more trees.

3. Specified properties referred to in Subsection 2 above include:
 - a. Any developed property within any commercial, professional office or industrial district.
 - b. Any undeveloped property within any district.
 - c. Any area designated on the General Plan for recreational purposes or open space.
 - d. Any area designated in the General Plan Open Space element as visually significant riparian or skyline vegetation and where the tree is adjacent to or part of a riparian, foothill woodland or oak savanna area, or cultivated orchard (within the open space element) designated. Riparian trees include but are not limited to those listed as indigenous trees in subsection A.1.a. above.

APPROVED or DENIED

BY: _____

DATE: _____

Mailed to Applicant: